



## ORANGE COUNTY INTER-DISTRICT TRANSFER AGREEMENT

**Must be completed by parent/guardian** (Please Print)

New  Renew

|   |   |                    |
|---|---|--------------------|
| Transfer requested for : <input type="checkbox"/> Current school year <input type="checkbox"/> Next school year<br>20_____ - 20_____  | Date of Request   | Birth Date         |
| Student Name (Last, First)  | Current Grade   | Grade in 2018-2019 |
| Current or Last School of Attendance  | Current or Last District of Attendance  |                    |
| School of Residence   | District of Residence   |                    |
| School Requested  | District Requested  |                    |
| Parent/Guardian Name  | Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell |                    |
| Email Address   | Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell |                    |
| Address   | City/Zip  |                    |
| Is the student currently pending disciplinary action or under an expulsion order? <input type="checkbox"/> Yes <input type="checkbox"/> No  |   |                    |
| What special services has the student received? <i>(Check all that apply and attach proof of enrollment in the special program.)</i><br><input type="checkbox"/> Gifted (GATE) <input type="checkbox"/> Section 504 <input type="checkbox"/> Special Education <input type="checkbox"/> English Language Learner  |   |                    |
| If student is receiving Special Education services, what is their current placement? <i>(Please attach IEP for New Applications)</i><br><input type="checkbox"/> Special Day (SDC) <input type="checkbox"/> Resource (RSP) <input type="checkbox"/> Non-Public School (NPS) <input type="checkbox"/> Pending Assessment <input type="checkbox"/> Other: _____   |   |                    |
| What is/are the reason(s) for the request? <i>(Check all that apply and attach supporting documents)</i><br><input type="checkbox"/> Elementary Child Care <input type="checkbox"/> Parent Employment <input type="checkbox"/> Sibling <input type="checkbox"/> Health & Safety <input type="checkbox"/> Specialized Program<br><input type="checkbox"/> Continuing Enrollment <input type="checkbox"/> Complete Final Year at Current School <input type="checkbox"/> Change in Residence <input type="checkbox"/> Other (Attach supporting documents) |   |                    |

I have read the terms and conditions and understand the regulations and policies governing inter-district transfer agreements and hereby submit my application. I declare under penalty of perjury that the information provided above is true and accurate. I understand that the information provided is subject to verification and that the mere act of completing this application and providing all the required documentation **DOES NOT** guarantee that the request will be approved. I understand that this agreement is ***for one school year only and must be renewed annually***. I understand the agreement may be revoked during the year based on the terms and conditions listed on the back of this agreement.

Parent/Guardian Signature \_\_\_\_\_ Relationship to Student \_\_\_\_\_

### *District of Residence*

Decision:  Approved  Denied

Comments: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_

Title: Student Services Administrator

District: Saddleback Valley Unified School District

Date: \_\_\_\_\_

### *Proposed District of Attendance*

Decision:  Approved  Denied

Comments: \_\_\_\_\_

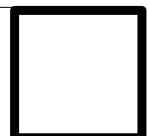
Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Initials indicate that terms and conditions have been read



## **TERMS AND CONDITIONS**

- This inter-district transfer agreement is valid only for the school year granted; the agreement expires at the end of each school year and must be renewed annually.
- This agreement may be revoked at any time by the district of attendance for the following reasons:
  - Student is excessively tardy or absent from school, or student is brought to school excessively early or left excessively late.
  - Student fails to uphold appropriate behavior standards.
  - Student has poor academic performance.
  - Insufficient space in the school and/or grade level.
  - False or misleading information was provided.
  - Student or parent fails to follow school rules.
- Students entering grades 11 and 12 in the subsequent school year shall not have their agreements rescinded by either district.
- Approval is subject to space availability in the district and may not be at the site requested.
- If the student participates in any athletic program governed by the California Interscholastic Federation (CIF), he/she may not be eligible to participate at the new school. Parent/guardian should check the CIF rules before submitting this agreement.
- Students who are eligible for Special Education Services may be asked to obtain an Inter/Intra-SELPA Agreement for Individuals with Exceptional Needs, in addition to the inter-district transfer agreement.
- No financial obligation shall be incurred by the district of residence for services rendered under this agreement.
- The parent/guardian is responsible for providing transportation to and from school.