

**Community Advisory Committee (CAC)
Regular Meeting Minutes
May 24, 2023
Laguna Hills High School Library and Viewing/Listening Option via Zoom**

MEETING PARTICIPANTS

Aaron Poe*	Kathy Martin**	Richard Price**
Barbara Schulman**	Kris Spowart, Secretary*	Sam Soofi***
Becky Woode*	Lila Samia**	Scarlett vonThenen***
Brandy Moncur***	Lisa Carrillo**	Suzan K-M/Kyle***
Carol Harlan*	Lisa Miyazaki, Vice Chair*	Tala Brinderson
Emily Arias**	Luisa Mossa*	Terry Bufkin (Tre')* & ***
Jen Newsome	Mary Margheim*	
Karen Arellano, Chair*	Michele Sparks***	* Voting Member (11)
Karen Jones, Communications*	Nicole Sparks* & ***	** Administration (7)
Karina Purcell*	Rae Lynn Nelson**	*** Joined on Zoom (7)
		Total Participants (26)

1. RECORD MEETING

Recording was turned on.

PRIOR TO MEETING CALL TO ORDER

Presentation of Triumph Awards for three nominees who have to leave prior to the end of the meeting.

2. CALL TO ORDER

Karen A called the meeting to order at 5:04 PM.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Roll call held with the following Voting Members present – Karina Purcell, Lisa Miyazaki, Kris Spowart, Carol Harlan, Karen Arellano, Aaron Poe, Karen Jones, Mary Margheim, Luisa Mossa, and Becky Woode. Quorum met. Note: Nicole Sparks and Terry Bufkin joined the meeting via Zoom.

5. ADOPTION OF AGENDA

Mary motioned to adopt the agenda, Luisa seconded. Vote held and motion passed.

6. REPORTS

SVPTA SPECIAL EDUCATION LIASON – Jen Newsome

Jen shared accomplishments for the year including the creation of liaison responsibilities, held monthly parent meetups, have a SPED liaison at almost every school site, more collaboration with the CAC and SVUSD staff, and held parent trainings including what to expect in transition meetings. She also shared the role's goals for the next two years.

DIRECTOR OF SPECIAL EDUCATION AT LBUUSD – Lila Samia on behalf of Irene White

LBUUSD Update

They are busy wrapping up the end of the school year and are finishing assessments. They had two successful parent ed sessions in April and May. One was on executive functioning and it was open to all parents at the elementary level. The secondary parent ed numbers weren't as high so they are looking into how to get more attendance. Dr Pfeiffer, the dyslexia expert, presented again. They held their last SAI meeting today to review what worked and didn't work so they can make plans moving forward.

Parent Mentor Update

Parent mentors held a celebration for SPED teachers. The PM group hung petals on the wall and all the

students wrote a quote about their teacher to display to all. The team is in the process of recruiting. They will train new PMs in the summer.

Most Transition meetings are complete. Occupational Therapy camps for K-2 are winding up at end of May. The teams are in the middle of report writing and lots of IEPs. Will be meeting with staff to collaborate on what worked this year, what they need for support, and training next year.

DIRECTOR OF SPECIAL EDUCATION AT SVUSD – Emily Arias on behalf of Diane Clark

SVUSD Update

They are winding down the year and getting everything completed.

The Model Peers preschool program (gen ed classroom) will make La Tiera more inclusive. The program will be open in Fall 2023.

Planning for ESY is happening now and they will have more than 500 students at 3 different sites. They are working on staff and location logistics.

Transition meetings are on the SPED website now. They are working on program changes and moves. Del Lago campus will be adding additional fencing and making sure it's accessible and safe.

As announced at the SVUSD Board meeting, 3-4 Playgrounds are being fitted to be inclusive for all. Montevideo is one of them, with 3 others.

ATP has summer work programs including an interview boot camp and summer work experience.

The district held their 1st Annual Unified Art Show as part of the intermediate and high school Best Buddies program. CIF Unified Track finals were also held and a couple of athletes are going onto State.

DIRECTOR OF SOC SELPA – Rae Lynn Nelson

SELPA Update

Priorities include program support for 2 districts, program support for the county & NPS, Local Plan adherence, compliance with federal & state, providing data to state, staff for both districts, and supporting the CAC.

Legislation Update

Rae Lynn reviewed the 13 bills SELPA is tracking and a list was available to meeting participants.

Compliance Activities

Some need to be turned into CDE by June 30, 2023. Rae Lynn reviewed some of the areas for concern including: LBUSD Indicator 5C, 6A, 6C. SVUSD ELA performance/recovery, 5A, 6A, 6B, 14A.

CAC CHAIR – Karen Arellano

CAC of SOC Resource Fair

There is a Resource Fair Ad Hoc Committee and a signup sheet was passed around.

Goals for 2023-2024

Karen appreciates the meeting participation and how the room is full of people. She asked what goals voting members have but a discussion was not held. She indicated it was great to see the number of applicants this year.

Parent Education for 2023-2024

Karen reviewed the parent training she would like held next year. Acronyms, Techniques on how to cope, milestone moments, more involvement with PTA at LBUSD. Karen asked for input on parent trainings for next year.

LBUSD STUDENT WITH EXCEPTIONAL NEEDS – Aaron Poe

Aaron thanked the CAC for their time. He learned skills that he can carry on. He wants to major in Child Development. Aaron thanked Mrs Hawkins and said it was nice to represent his district.

7. PUBLIC COMMENTS (on any item NOT on the agenda)

There were no comments submitted.

8. PUBLIC COMMENTS (on any item ON the Agenda)

There were no comments submitted.

9. ACTION ITEMS

Approval of 2023-2024 Local Plan

Rae Lynn explained:

Budget Plan – what monies we take in and money we spend in both LEAs.

Service Plan – what services we offer in both LEAs. Mostly the same as last year.

Next year we will recreate and revise the whole Local Plan.

Lisa M motioned to approve, Karen J seconded. Vote held and motion passed.

Approval of 2023-2024 CAC Meeting Calendar

Karen J motioned to approve, Becky seconded. Vote held and motion passed.

Election of Voting Members

Karen A asked the applicants to introduce themselves. Ballot was distributed to all Voting Members who were present. There were 8 applicants for the 5 open SVUSD parent position and no applicants for the SVUSD student position. There were 3 applicants for the 2 open LBUSD parent positions and 1 applicant for the 1 LBUSD student position. Elections were held with the following results:

SVUSD parents – Stephanie Soofi, Scarlett vonThenen, Karina Purcell, Carol Harlan, Kris Spowart

LBUSD parents – Megan Cauley, Tala Brinderson

LBUSD student – Jacqueline Saba

The SV & LB parents will have a voting member term from 07.01.2023-06.30.2025. The LB student's term will expire on 06.30.2024 because they are filling the remainder of Aaron Poe's term.

Election of Officers

Elections were held for the four officer positions with the following results: Chair – Kris Spowart, Vice Chair – Becky Woode, Secretary – Carol Harlan, Communication – Stephanie Soofi

10. CONSENT ITEMS – Approval of Minutes of the March 8, 2023 Regular Meeting

Karen J motioned to approve, Mary seconded. Vote held and motion approved.

11. UPCOMING MEETING DATES:

NEXT LBUSD BOE MEETING DATE – June 1, 2023

NEXT SVUSD BOE MEETING DATE – June 5, 2023

NEXT CAC MEETING DATE – September 20, 2023

NEXT GOVERNANCE COUNCIL MEETING DATE – November 8, 2023

12. ADJOURNMENT

Karen A adjourned the meeting at 6:46 PM.

13. TRIUMPH AWARDS PRESENTATION

The remainder of the Triumph Awards were presented.

14. Q&A SESSION

Questions included:

Accessible playground timelines, Collecting feedback from Instructional Aides (IAs), Dr Pfeiffer the dyslexia expert trained SPED staff at LB – Can similar training be offered at SV?, Parent suggested IAs hired by the districts be paid more (Emily Arias indicated those hired get sick days and holidays paid. Agency aides are per hour and don't get paid for those.), Is there a program for bullying? (See, report, process. "No Place for Hate" at Las Flores middle school mentioned. Luisa indicated Stop, Talk & Walk is a county program they used at El Morro.), LRE – how #s are generated / pulled. (State sets the target and it's a moving target), Parent Handbook – will be updated by our next meeting

An audio and video recording of the CAC meeting and parent education session are available on the SOC CAC Facebook page.

[SOC SELPA Website](#)

[SOC CAC Website](#)

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services, in order to participate in the Meeting should contact RaeLynn.Nelson@svusd.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.