



**Community Advisory Committee (CAC) Meeting
MEETING MINUTES
April 15, 2021, 5:00 pm
Virtual Meeting via ZOOM**

MEETING PARTICIPANTS

Karen Arellano, Vice Chair**
Emily Arias*
Michael Burke
Lisa Carrillo*
Pelin Celik
DeLayne DeMorgandie*
Dr. Sheila Dunphy**&***
Katie Grant
Karen Jones**
Grace Liberty

Desirée Magee, Chair**
Kay Metis**
Lisa Miyazaki
Dr. Mona Montgomery**
Rae Lynn Nelson*
Jennifer Newsome
Aileen O’Callaghan
Barbara Schulman*
Kris Spowart, Secretary**
Stephanie Strietbeck*

Adriana Tapia**
Danny Warner
Irene White*

*Administration (6)
**Voting Member (13)
*** (Joined meeting after roll call
Total Participants (30)

1. BOARD MEETING VIA TELECONFERENCE

2. RECORD MEETING – Recording turned on

3. CALL TO ORDER – at 5:02 pm

4. PLEDGE OF ALLEGIANCE

5. ROLL CALL

Roll call held with the following Voting Members present: Desiree Magee, Adriana Tapia, Kris Spowart, Karen Arellano, Kay Metis, Mona Montgomery, Karen Jones. Quorum met. ***Sheila Dunphy joined later.

6. ADOPTION OF AGENDA

7. Kay made motion to adopt the agenda and Karen A seconded. Desiree asked for Kris to go through the votes. Desiree Magee, Adriana Tapia, Kris Spowart, Karen Arellano, Kay Metis, Mona Montgomery, Karen Jones. Motion passed.

8. REPORTS

SVPTA SPECIAL EDUCATION LIASON – Jennifer Newsome

Jennifer Newsome shared about the meeting she and Michele Sparks had with Dr. Clark and Rae Lynn about partnership, collaboration, advocacy, parent education, and inclusive events & programs. Jennifer is still working on identifying special education liaisons at each school. She is hoping to create a team to create a district-wide Ability Awareness program next year at the elementary and secondary levels.

MEMBERSHIP COMMITTEE

Karen Arellano shared that the CAC logo was added to the LBUSD Special Education webpage, the link to CAC, and the QR Code was updated. A NextDoor group was opened under Special Education information.

DIRECTOR OF SPECIAL EDUCATION AT LBUSD – Irene White

Summer School Planning is underway with 20 days of programming plus 2 weeks of enrichment will be provided. Secondary Schools are reopening 5 days per week beginning Monday, April 19, 2021. Elementary will remain open 4 days. Transition IEP meetings are being held as this is a critical time of year.

The Parent Training Series occurred with poor participation. We are regrouping regarding marketing of events in the future. Parent Mentor training will start on May 10. 4 of our 6 Mentors will attend with the new volunteers. Other trainings include Math 180, SAI Teacher Assessment Report Writing training, and NPS Transition training, which Amy and Lila will do in the Fall.

We are calling parents of students who have dis-enrolled to determine their plans for next school year as the department wants to be prepared for students if they indeed will be re-enrolling.

SVUSD decided to hold their Parent Mentor training separate from LBUSD. Rae Lynn and Emily Arias will attend Laguna's training.

DIRECTOR OF SPECIAL EDUCATION AT SVUSD – Stephanie Strietbeck

The priority is Secondary sites will be open 4 days per week. Planning for ESY (Summer School) is underway. Students with modified curriculum and unique learning systems can take the ULS Benchmark Assessment in Language Arts & Math, instead of taking the CAASPP test. Special Education students who are mainstreamed in grades 3-6 will be tested using iReady and grades 7-8 will be tested using IXL. 11th graders will take the CAASPP Assessment. SVUSD is anticipating a full return to school in the fall.

DIRECTOR OF SOC SELPA – Rae Lynn Nelson

Four board policies that were updated at the last SVUSD BOE meeting.

1. The comprehensive Local Plan draft has been certified by the county and SVUSD BOE and is on its way to LBUSD. The language was updated to reflect Ed Code and added the new law that the Local Plan must be reviewed and updated every 3 years.
2. The Individualized Education Program change was the removal of the high school exit exam because the state no longer requires it. An update to website information was also included.
3. Procedural Safeguards was updated to include language encouraging going through the alternative dispute resolution process.
4. Updates to Non-Public and Non-Sectarian Schools and Agency Services for Special Education due to new laws.

Rae Lynn reviewed 4 class action or COVID related lawsuits: Remote learning complaints in Alameda, CA parents & advocates suing for constitutional rights for education as setbacks continue, San Fran City vs San Fran Unified, and Martinez vs Newsom.

SELPA has 2 new social media accounts on Instagram and Facebook.

Rae Lynn and Emily are attending the LBUSD Parent Mentor training to understand the program and get the training materials. SVUSD will host Parent Training before school starts in the Fall.

Diane Clark made the decision to separate the Laguna and Saddleback Parent Mentor trainings at this time because SV doesn't have the materials and isn't familiar with the training. If things don't pertain to SVUSD or are done differently, it gives Saddleback the opportunity to edit the training materials.

CAC CHAIR – Desirée Magee

The officer team is working with Lisa Carrillo to create a half-page flyer that describes what the CAC is and does, to be distributed to special education families. It will have the QR code so they can scan it and be directed to the CAC website for additional information and resources.

9. PUBLIC COMMENTS (on any item NOT on the agenda) No comments received.

10. PUBLIC COMMENTS (on any item ON the Agenda) No comments received.

11. ACTION ITEMS None.

12. CONSENT ITEMS

- a. Approval of Minutes of the Regular Meeting held on March 10, 2021 Meeting
- b. Bylaws
- c. 2021/2022 Calendar

Kay made motion to approve Consent Items and Adriana seconded. Desiree asked Kris to run through votes. Desiree Magee, Adriana Tapia, Kris Spowart, Karen Arellano, Kay Metis, Mona Montgomery, Karen Jones, Sheila Dunphy all voted yes. Motion passed.

Bylaws need to go to SVUSD and LBUSD BOE meetings and be approved before they can take effect. If they do, 2 additional Parent Voting Member positions (1 in SVUSD & 1 in LBUSD) will be added, as well as the new Communications Chair. We discovered we are out of compliance with the Bylaws because the majority of Voting Members are to be Parents, but our Admin and student voting member numbers are higher/the majority at this time. Desiree ran through whose positions are expiring.

There will be 6-8 spots to fill: 4 Parents from SVUSD (+1 Parent if approved by the BOEs), 1 Parent from LBUSD (+1 Parent if approved by the BOEs), 1 Student and Adult with Disabilities.

13. UPCOMING MEETING DATES:

- a. NEXT CAC MEETING DATE – May 20, 2021 5:00 pm
- b. NEXT SVUSD BOE MEETING DATE – May 6, 2021 6:00 pm
- c. NEXT LBUSD BOE MEETING DATE – April 22, 2021 6:00 pm
- d. NEXT GOVERNANCE COUNCIL MEETING DATE – June 16, 2021 9:30 am

14. ADJOURNMENT

Meeting adjourned at 5:37 PM. Karen A made motion to adjourn and Kay seconded. Desiree asked Kris to run through votes. Desiree Magee, Adriana Tapia, Kris Spowart, Karen Arellano, Kay Metis, Mona Montgomery, Karen Jones, Sheila Dunphy all voted yes. Motion passed.

Zoom recordings of the CAC Meeting and Parent Information session (and other updates) can be found on the SOC CAC Facebook page called: *South Orange County CAC: Community Advisory*

[SOC CAC Webpage](#)

[SOC SELPA Webpage](#)