



# Site Meeting Notes

**Meeting Date:** 12/14/2017

**Subject:** Robinson ES Site Meeting Notes

**Meeting Location:** Robinson ES

**Project:** SVUSD Facilities Master Plan 2019

**PBK Project No.:** 17331

## Site:

- Upgrade HVAC with ease of use in mind and access to controls for teachers
- Install additional security cameras
- Repair door hardware on restrooms where doors don't lock
- Replace drinking fountains
- Enhance security campus-wide
- Remedy circulation and traffic issues
- Identify and install a crosswalk
- Install permanent markings for emergency purposes
- Install stalls with doors that can be secured and dividers between the urinals
- Remedy drainage issues between building J and K
- Repave blacktop and repaint activities on the blacktop (e.g. hopscotch, four-square, numbers, etc.)
- Upgrade stairs and/or ramps to portables
- Improve lighting in restrooms for teachers and students
- Improve lighting in the upper grade area
- Places within the site to display student work
- Upgrade existing ball wall with net at the top to keep balls off building roof

## Next Generation Classroom:

- Install flexible furniture
- Add doors and windows between classrooms
- Provide each classroom with hole punches, heavy duty pencil sharpeners, and cutting boards
- Install blinds in classrooms and locking devices for windows
- Make sure each classroom has two (2) doors
- Install flexible shelving, drawers, file cabinets, and organizational options
- Add natural light to classrooms
- Install outdoor education space(s) with outdoor lessons in mind

## Technology:

- Install smart boards or other new technology
- Add charging stations for electronic devices
- Upgrade technology in classrooms and integrate innovation
- Enhance WiFi campus-wide
- Ensure that software provides students with full word processing capability through Word on Chrome books
- Provide desktop and laptop computers for each teacher
- Reposition wall clocks in classrooms to be visible throughout the day
- Remove old televisions and replace with new ones
- Upgrade sound systems in classrooms and integrate them into the ceilings and walls
- More electrical outlets in each classroom

**Support Space:**

- Install collaboration spaces for teaching staff
- Additional professional development for teaching staff
- Install STEM lobby with resources
- Reconfigure administration space to face the campus entry
- Design and build second multi-purpose room (2,000+ SF)
- Update sound system in in MPR and configure for easy use (i.e. run chords through walls, etc.)