



# Site Meeting Notes

**Meeting Date:** 11/17/17

**Subject:** Olivewood ES Meeting Notes

**Meeting Location:** Olivewood ES

**Project:** SVUSD Facilities Master Plan 2019

**PBK Project No.:** 17331

## Site:

- Landscape improvements at main entry
- Need more shade at lunch and play structures
- Perimeter fence needs replacement
- Ponding at Building E goes into building
- Issues with circulation and traffic during pick-up and drop-off
- Backstops at play fields need to be updated
- Need to replace wood chips at play structures with rubber
- Fencing -
  - behind and between portables are needed
  - Perimeter fence needs replacement
  - Teachers would like fencing to secure campus
- More bench seating around the site is needed
- Gutters may need to be cleaned or replaced as they are affecting the paint on the building  
Paint is currently coming off the walls
- The block wall behind the administration space allows kids climb to the roof
- Would like more light around Building C; Campus is dark at night
- All Restrooms need modernization including Kindergarten
- HVAC needs to be repaired or replaced
- Site needs more drinking fountains
- District clock needs to be repaired or replaced
- Water stains on ceiling tiles need to be cleaned
- Holes and scuff marks in walls
- Plumbing problems in office bathrooms- continuously has issues
- Crack in the ceiling tile above the "U-shaped" table
- Desk drawers won't stay closed
- Towel dispenser doesn't work well
- Plastic inserts in carpets are cracked and/or missing parts
- One ceiling tile has a corner missing (Computer Lab)
- It would be really nice to have industrial strength toilets in the building. Plumbing lines get clogged regularly.
- Lunch area needs to be bigger and more spread out
- Broken outlets
- Need a marquee with better visibility

**Next Generation Classroom:**

- Need proper furniture storage
- Classrooms need backpack hooks
- Sliding whiteboard doors are difficult to close
- Add plugs around the room (electrical outlets)
- Room needs magnetic white boards
- Whiteboards are available but not priority to be installed

**Technology:**

- Classrooms need more technology

**Support Space:**

- At MPR need bigger projector screen and A/V
- Teachers' lounge needs modernization
- Larger conference rooms in admin. Is needed
- Administration is open and cannot easily be secured
- Administration needs more offices
- New paint needed at interior/exterior
- New carpet needed
- Lunch line takes too long and needs reconfiguration
- Lounge is outdated and needs modernization/new paint
- Ceiling tiles in health office are stained