

CAMPUS SUPERVISOR - LEAD

DEFINITION

Under general supervision of the administration, responsible for monitoring the school campus and immediate adjacent areas/facilities; performs a variety of security related activities and other related work as required.

EXAMPLES OF DUTIES

Assist in scheduling and training campus supervisors; assist in investigations; patrol and monitor the school campus, adjacent areas and facilities; discourage vandalism and facilitate cooperation among students; develop rapport with students; report violations of school rules or illegal actions to the administration, when appropriate; develop rapport with neighbors and local businesses; monitor the perimeter of the campus to encourage students' consideration of private property near the campus and to discourage non-students from loitering or entering the campus; may contact law enforcement personnel, as authorized by school administration; may assist with in-house detention, detention or opportunity classroom; respond to emergency situations.

QUALIFICATIONS

Knowledge of

Safety rules and regulations; student behavior and characteristics; effective practices for maintaining campus control, security and appropriate student behavior; behavior shaping techniques using behavior modification and motivational strategies; general purpose and goals of public education.

Ability to

Enforce all rules and regulations pertaining to campus control and security; maintain composure under stressful situations; perform effectively and assertively in situations requiring tact, diplomacy and good judgment; communicate effectively in oral and written language, particularly with students; understand and follow oral and written directions; establish and maintain cooperative working relationships; operate a golf cart; pass psychological screening.

Experience

One year of experience in working with youths and/or youth groups preferred.

Education

Equivalent to the completion of the twelfth grade.

Physical Performance Requirements

Occasional lifting of less than 20 pounds. Frequent standing, walking, with some twisting, bending, stooping, and squatting.

Licenses

Possession of a valid and appropriate California Driver's License, if required.

Board Approved: November 9, 1999

Revised: October 11, 2000

Revised: December 10, 2002 effective January 1, 2003

Revised: June 15, 2023