

Uniform Complaint Policy Form

TO: Saddleback Valley Unified School District
Assistant Superintendent, Human Resources
25631 Peter A. Hartman Way
Mission Viejo, CA 92631
Phone: (949) 580-3217
Fax: (949) 586-4378

FROM: Name(s) _____

Address _____

Telephone (Home) _____ (Other) _____

TYPE OF COMPLAINT (please check below):

A) ___ Discrimination, harassment, intimidation or bullying based on one of the following protected classes:

- ___ Religion
___ Age
___ Gender
___ Color
___ Gender expression
___ Sex
___ Sexual orientation
___ Gender identity
___ Marital or parental status
___ Race
___ Ancestry
___ National origin
___ Nationality
___ Mental or physical disability
___ Ethnicity

OR

B) ___ A violation of federal or state law or regulation governing the following program(s):

- ___ Adult Education (Education Code Sections 8500-8538 and 52500-52616.5)
___ Career Technical and Technical Education/ Training Programs (Education Code Sections 52300-52480)
___ Child Nutrition (Education Code Sections 49490-49560)
___ Child Care and Development (Education Code Sections 8200-8493)
___ Consolidated Categorical Aid (Education Code Section 64000(a))
___ Special Education (Education Code Sections 56000-56885 and 59000-59300)
___ Vocational Education (Education Code Sections 52300-52480)

OR

C) ___ A violation of state law regarding a “pupil fee” that is required for participation in an educational activity offered by a California public school as a result of:

- ___ Fee charged as a condition for registration or participation for school, a class, or extracurricular activity (whether or not the activity or class is compulsory, elective, or for course credit)
- ___ Security deposits or other payments required to obtain materials or equipment including, but not limited to, a lock, locker, book, class apparatus, musical instrument, uniform, etc.
- ___ Required purchases for educational activities to obtain materials, supplies, equipment or uniforms associated with an educational activity
- ___ Miscellaneous/other fees or charges in violation of Article 5.5 (commencing with Section 49010) of Title 2 of the California Education Code, regarding prohibition of pupil fees for participation in educational activities

Complaints filed under C) alleging a violation of state law regarding “pupil fee” may be filed anonymously and therefore, will not receive a written response. Please check if you are filing anonymously:

I do not request a copy of the written response. I am filing anonymously.

NATURE OF COMPLAINT: (This should be a description in your own words, with as much detail as possible, of the grounds of your complaint, including all names, dates, places, and/or description of required fees/payments/purchases necessary for a complete understanding of your complaint. Attach additional sheets, if necessary.)

Have you spoken with any District staff regarding this complaint? ___ Yes ___ No
If so, what are their names? Note: *This is not a requirement prior to filing a complaint.*
