

SPEECH AND LANGUAGE PATHOLOGY ASSISTANT**DEFINITION**

Under the general direction of the Speech and Language Pathologist or under the immediate direction of the site administrator while performing services at the school site, provide activities designed to develop pre-language and language skills, improve oral-motor control for speech production, vocalization, and use of assistive technology devices for communication. The Speech and Language Pathology Assistant works with students who have speech and language disorders as well as physical, emotional, and cognitive disabilities.

EXAMPLES OF DUTIES

Assist in providing speech and language therapy according to IEP goals and the treatment plan developed by the school Speech and Language Pathologist (SLP) and in accordance with District policies and procedures; conduct speech and language screenings without interpretation, and using screening protocols developed by the supervising SLP, follow documented therapy plans or protocols, document student progress; assist with informal documentation; assist speech and language pathologist during assessment; work with students individually or in small groups using established lesson plans and designed IEP's in the area of speech and language communication, including articulation, language, voice and fluency skills; attend IEP meetings under the direction of the school SLP to report findings and recommendations as needed; prepare therapy materials and/or equipment for use in classroom and therapy activities, adapt or modify instructional materials and/or equipment as determined by student needs and abilities for teacher use in the classroom; schedule activities, prepare charts, records, graphs, or otherwise display student performance data; perform checks and maintenance on augmentative communication devices and equipment; participate in research projects, in-service training, and public relations programs; deal effectively with attitudes and behaviors of students; select, prepare, and present materials effectively; use a variety of screening tools and protocols; maintain a facilitating environment for assigned tasks; and other related duties as assigned.

QUALIFICATIONS**Knowledge of**

Correct English usage, spelling, grammar, and punctuation; effective record keeping practices and procedures; phonetics; human anatomy and physiology; normal speech, language, and hearing development; language disorders and rehabilitation; articulation disorders and rehabilitation; acquired disorders and rehabilitation; clinical methods and procedures; hearing disorders and aural rehabilitation; record keeping techniques; and personal computers and software, including word processing and spreadsheet.

Ability to

Use specialized communication systems and devices to assist in the educational development of language and articulation of assigned students; remain current in techniques and technologies associated with the specialized learning needs in

language and articulation development; work with students having a broad range of learning and/or physical disabilities; demonstrate understanding and patience toward students with disabilities and/or behavioral problems; motivate and encourage positive patterns and behavior of students with disabilities and special learning needs; perform simple math to compile reports; maintain records and status reports; recall facts, figures, names, faces, and information; complete tasks in a timely manner; interact successfully with parents, students, supervisors, school staff, and community agency representatives; use appropriate judgment in responding to student requests and needs, effectively and tactfully communicate in both oral and written forms; interface effectively with supervisors; manage and use time effectively; select appropriate techniques to be used with students; meet accuracy and productivity requirements to perform the required tasks of this position; and complete the continuing professional development requirement required of this position.

Experience

At least six months experience in a paid or non-paid position working in a Speech and Language Pathology Assistant program that is recognized by the State licensing board.

Education

Education equivalent to an AA degree. Successful completion of a Speech and Language Assistant program and registration as a Speech and Language Pathology Assistant with the State of California is required.

Physical Performance Requirements

Frequent sitting most of the time with some standing or walking for brief periods; with some bending, stooping, squatting and twisting. Dexterity of hands and fingers to operate standard office equipment and speech and language devices and equipment. Hearing and speaking to model clear English speech. May be required to correctly push/pull or assist students using wheelchairs, walkers, or other mobility devices up to 50 pounds alone or with assistance. May occasionally lift up to 15 pounds.

Licenses

Registered as a Speech and Language Pathology Assistant with the State of California Speech and Language Pathology and Audiology Board.
Possession of a valid and appropriate California Driver's License.