

GROUNDSKEEPER/GARDENER, LEAD

DEFINITION

Under general supervision, to lead and participate in the work of a crew of Groundskeepers in the maintenance of landscaped areas and school grounds and to do related work as required.

EXAMPLES OF DUTIES

Confer with supervisor on groundskeeping/gardening work schedules and problems, assuring compliance with work specifications and timelines; assign work to grounds crew and supervises its completion; instruct personnel in the proper methods, materials and equipment to be used; perform all duties and possess all qualifications common to the classification of groundskeeper/gardener; assist in the evaluation of groundskeeping crews; maintains records and reports; may meet with homeowners regarding school grounds complaints.

QUALIFICATIONS

Knowledge of

Methods, materials and tools used in soil preparation, planting, cultivating and caring of lawns, flowers, shrubs, trees and plants; care and use of fertilizers and insecticides; safety related to methods, practices and equipment; groundskeeping work schedules and performance standards.

Ability to

Maintain and monitor work schedules; assume leadership of groundskeeping crews; after appropriate training safely use machines, equipment, and tools related to job duties; assist in the training of groundskeeping personnel; understand and carry out oral and written instructions; maintain records; establish and maintain cooperative working relationships.

Experience

Two years of experience in grounds maintenance work which has provided the applicant with the knowledge and abilities listed above.

Education

Equivalent to the completion of the twelfth grade.

Physical Performance Requirements

Frequent lifting and maneuvering of up to 50 to 60 pounds, with occasional lifting and maneuvering of up to 100 pounds with or without assistance. Frequent standing or walking much of the time with some twisting, bending, stooping, and squatting also required. May work on irregular surfaces or at heights above the grounds.

Licenses

Possession of a valid and appropriate California Driver's License; State Operator's License for Lift Trucks, if required.