

## **FOOD SERVICE ASSISTANT II**

### DEFINITION

Under supervision, to perform routine duties in the preparation and serving of food in a snack bar or food service program; to maintain food service areas, facilities and equipment in a clean and sanitary condition; and to do related work as required.

### EXAMPLES OF DUTIES

Count and display food items for daily use in a snack bar or food service program; assist in the preparation or packaging of food items; may repackage food; heat and serve food for customers; refill serving racks and insure proper food flow; insure proper lunch and milk counts; may serve as lead to student helpers and food service workers; maintain inventory records and supplies; collect money and prepare receipts and records; operate computer for point of sale transactions; prepare daily reports; maintain food service areas, facilities and equipment in a clean and sanitary condition. May participate in the operation and clean-up for catering events.

### QUALIFICATIONS

#### Knowledge of

Food preparation methods including washing, cutting, assembling and wrapping foods or ingredients; basic weights and measures in food preparation; serving and selling food; basic food service sanitation; simple arithmetical calculations; standard kitchen appliances; simple inventory record keeping and ordering; basic computer operation.

#### Ability to

Provide lead assistance to student helpers and food service workers; lift and transport quantities of food or ingredients; operate standard food service equipment; follow food preparation health and sanitation requirements; learn proper methods of heating and handling food; receive and handle money; understand and carry out oral and written instructions; establish and maintain cooperative working relationships; perform basic computer operations.

#### Experience

Six months of experience which has provided the applicant with the knowledge and abilities listed above.

#### Education

Equivalent to completion of the twelfth grade.

#### Physical Performance Requirements

Frequent lifting and maneuvering from 25 pounds up to 50 pounds, with occasional lifting and maneuvering of up to 75 pounds with assistance. Maneuvering of up to 140 pound food carts with assistance. May work outside at a food kiosk. Frequent

standing or walking much of the time with twisting, bending, stooping, squatting also required.

Licenses

Possession of valid and appropriate California Driver's License, if required; Food Handler's Certificate, if required.

Board Approved: June 28, 1978

Revised: June 7, 1990

Revised: June 11, 1991

Revised: February 10, 1998 effective March 1, 1998

Revised: December 10, 2002 effective January 1, 2003

Revised: November 28, 2012 effective December 12, 2012

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