

**TEACHER ON SPECIAL ASSIGNMENT
LANGUAGE ACQUISITION
ENGLISH LANGUAGE DEVELOPMENT (ELD)**

DEFINITION:

Under the direction of the Director of the Language Acquisition Department and/or the school site administrator, to provide consultation, staff development, and instructional support to staff and school leadership site teams in the coordination of programs and services to promote Multilingual Learner's (MLs) English language proficiency and academic literacy skills.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Equitable Learning Opportunities

- Support development of intentionally designed lessons grounded on designated and integrated ELD practices
- Collaborate with academic/instructional coaches in providing staff development, mentoring, modeling, and instructional coaching in English Language Development (ELD) with a focus on implementing effective research-based instructional strategies
- Provide training and ongoing support toward the effective use of ELD curricular materials and programs
- Observe classroom instruction and provide constructive feedback to teachers
- Provide training toward effective implementation of designated and integrated ELD
- Facilitate articulation among teachers and administrators
- Provide support in identifying appropriate course placement for students
- Provide assistance in coordination of ELD enrichment programs
- Participate in local, regional, and national conferences related to ELD instruction and/or ML student achievement
- Collaborate with the Language Acquisition Department TOSAs and other academic/instructional coaches
- Perform other duties as assigned

Accountability

- Meet regularly with ELD/curricular PLCs to discuss ML data and program implementation
- Assist site personnel with formative ML student assessment and analysis of student progress
- Support the Language Acquisition Department in the efficient and accurate management of ML data
- Support sites in reclassification and progress monitoring of current and reclassified MLs
- Coordinate the annual administration of local, national and state language proficiency exams

Community Engagement

- Provide leadership in engaging ML families as partners in their child's education
- Pursue community partnerships to enhance the educational opportunities of MLs
- Establish and maintain partnership with various organizations in the ongoing improvement of SVUSD's ELD program
- Seek and maintain collaborative relationships with networks to share best practices in the development of successful and research-based dual language programs

QUALIFICATIONS:

Knowledge of:

Effective research-based practices in designated and integrated ELD; differentiation strategies to meet the academic needs of diverse student populations; data to assist teachers and site administrators in providing and monitoring an effective ELD program; utilization of various techniques and methods for peer coaching to improve students' academic achievement

Ability to:

Assist teachers and the site administrator in providing and monitoring an effective ELD program at all secondary sites; communicate effectively, both orally and in writing; establish and maintain effective coaching relationships; analyze instructional problems/issues and utilize appropriate strategies to help resolve them; understand and carry out directions with minimal assistance; utilize technology as a tool for instruction, communication, recordkeeping, and data collection/analysis. Bilingual skills preferred.

Experience:

Minimum of three years of successful classroom teaching, including knowledge of and training in the unique needs of Multilingual Learner students. In-depth training in ELD standards and literacy development. Recent training and experience (minimum 2 years) in coaching/mentoring, such as Support Provider, Master Teacher, Program Specialist, or Resource Teacher. Bilingual skills preferred.

Education:

Bachelor's degree from an accredited college or university; Master's degree from a State accredited college or university, desirable.

Physical Performance Requirements:

Frequent standing or walking much of the time with some sitting, bending, stooping, squatting and twisting. Lifting of supplies and other work related materials will vary, but generally be of less than twenty pounds.

Licenses/Credentials:

Valid California teaching credential authorizing service as an elementary or secondary teacher; an English Learner authorization (BCLAD desired); and valid California driver's license.

Revised: September 2019
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