

SECONDARY CLASSROOM TEACHER–MUSIC**DEFINITION:**

Under the direction of the principal and/or assistant principal, teach one or more classes in the field of music to students in grades 7 through 12; assist in other school programs as assigned; and create a flexible program and environment favorable to learning and personal growth in accordance with each student's ability.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Teach knowledge and skills in music, including, but not limited to music appreciation, harmony, and explorations in music, in instrumental music (band, orchestra, instrumental ensemble) and/or choral music (chorus, choir, choral ensemble) to secondary students utilizing course of study adopted by the Board of Education, and other appropriate learning activities; provide individualized and small group instruction in order to adapt the curriculum to the needs of each student; instruct students in citizenship, basic communication skills, and other general elements of the course of study as specified in State law and the Administrative Regulations and procedures of the school district.
- Plan a balanced music program, and organize daily class time so that preparation, rehearsal, and instruction can be accomplished within the allotted time; develop weekly lesson plans and instructional materials; translate lesson plans into learning experiences so as to best utilize the available time for instruction; provide appropriate, detailed instructions/plans for substitute teacher in event of absence.
- Identify student needs and assist and cooperate with school and District personnel in assessing student needs; develop alternative solutions to individual educational planning and adapt curriculum offerings to meet individual educational needs; adapt materials and methods to develop relevant sequential assignments that guide and challenge students; encourage students to develop individual musical skills to the greatest extent possible; select, edit, and rearrange orchestrations to conform to the musical abilities of the students.
- Cooperate with school administration in providing musical programs for school productions, graduation ceremonies, and civic functions; recruit students for music programs; utilize repertoire of all types of music literature, including traditional and contemporary, that are appropriate for the ages and skill levels of students; may share in the sponsorship of student activities.
- Establish and maintain appropriate standards of student behavior, utilizing a variety of behavior management strategies and techniques, including behavior modification, reinforcement and other positive behavior shaping processes, as needed; provide an orderly, productive environment during individual practice, group rehearsals, and musical performances; cooperate in school-wide supervision of students during out-of-classroom activities, including student activities.
- Evaluate each student's musical growth and performance, assessing each individual's contribution to the performance of the group; keep appropriate records; prepare, administer, score, and record results of a variety of criterion-referenced and standardized tests in evaluating student progress; prepare progress reports and report cards, utilizing District systems.
- Establish and maintain timely and effective communication with parents and school counselors on the individual student's progress through a variety of means, including through a home page; hold parent conferences, when needed, to discuss the individual student's progress and interpret the school music program; inform staff and the public of musical events or activities; act as a resource person on an interdepartmental level to relate appropriate aspects of art to other subject areas.
- Create an effective environment for learning within the physical resources provided by the District; may insure a comfortable room environment through control of heating, lighting, and ventilation to the extent possible; provide reasonable safety precautions to protect students, equipment, materials and the school facility; create an effective social and behavioral climate to encourage student learning.
- Select and requisition appropriate music, books, robes, uniforms, musical instruments, instructional aids and instructional supplies; maintain required inventory records; maintain surveillance over school-owned music material and equipment in order to prevent loss or abuse; maintain and make minor adjustments and repairs to musical instruments, including tuning, string replacement, etc.; arrange for repair of instruments as needed; perform basic attendance accounting and business services as required.
- May plan and coordinate the work of aides, teacher assistants, student teachers, other paraprofessionals and/or volunteers.

- Maintain District standards including sharing in the responsibility of the school programs; fulfilling responsibilities and duties in a timely and efficient manner; accepting supervision and direction; promoting a professional image; maintaining confidentiality in professional relationships; adhering to all federal and state regulations, Education code, District policies and District curriculum and content standards.
- May perform other duties as assigned.

QUALIFICATIONS:

Knowledge of:

Basic subject matter of area(s) of music taught; principles, theories, methods, techniques, and strategies pertaining to teaching and instruction of secondary students; child growth and development and behavior characteristics of the 7 through 12 grade child; educational curriculum, instructional goals and objectives, and educational trends and research findings pertaining to educational programming; behavior management strategies, techniques and methods, and conflict resolution procedures; socio-economic and cultural background differences of the general school population.

Ability to:

Plan, organize, develop and conduct a comprehensive teaching and instruction program in music for students in secondary grades; provide effective learning experiences for students from a wide range of socio-economic and cultural backgrounds and with varying mental, social, and emotional levels; assess the educational needs of students and design, develop, and implement sound individualized educational plans; provide stimulating learning environment; utilize technology to enhance classroom lessons and as a means for various types of communication and record keeping.

Experience:

Student teaching, internship, or full-time teaching.

Education:

Bachelor's degree from an accredited college or university.

Physical Performance Requirements:

Frequent sitting, standing or walking much of the time with some bending, stooping, squatting and twisting. Lifting of supplies and other work related materials will vary, but generally be of less than twenty pounds.

Licenses/Credentials:

Valid California Single Subject Credential or other appropriate credential authorizing service in the music area assigned; and an English Learner authorization. Must be certified as "Highly Qualified" under No Child Left Behind Act. Possession of a Valid California Driver's License, if required.

Board Approved: February 13, 2007