

SCHOOL READINESS NURSE**DEFINITION:**

Under the direction of the Director, Second Language, in coordination with the Health Services Specialist, assist in providing a health services program to schools in the District with school readiness programs (birth to 5 years of age) related to the evaluation, improvement, and protection of the health of pupil and school personnel in accordance with State Law and district policies and procedures.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Monitor, provide and evaluate health screenings; conduct vision, hearing, and make recommendations for follow up to the school readiness population (birth to 5).
- Obtain health appraisals of school readiness students; provide health counseling for families when needed.
- Act as consultant to teachers, administrators, pupil services workers, and classified staff of the District relative to developing methods and techniques dealing with health-related problems of students; identify and follow-up on health problems which may interfere with learning within the school readiness population.
- Present parent information meetings as indicated, i.e., growth and development, child abuse prevention, substance abuse, and nutrition.
- Provide in-service and staff development programs to administrators, teachers, and clerical staff on immunization rules and regulations, and handling of emergency health needs within the school readiness population.
- Manage the prevention and control of contagious diseases; provide crisis intervention; participate in disaster preparedness.
- Develop and implement health curriculum.
- Identify child abuse and follow up.
- Collaborate with school readiness staff, parents, and health care providers; coordinate school health care services and health education; coordinate referrals to community and school based agencies.
- Uphold enforcement of school rules, administrative regulations, board policies, and California Administrative, Education, and Health/Safety Codes.
- Supervise the maintenance of school readiness health records and prepare annual statistical reports.
- Maintain professional competence through participation in in-service educator activities provided by the district and/or self-selected professional growth activities; participate in faculty and/or District meetings and committees; participate cooperatively with administrator to develop and accomplish annual goals and objectives.
- Maintain District standards including sharing in the responsibility of school programs; fulfill responsibilities and duties in a timely and efficient manner; promote a professional image; maintain confidentiality; comply with all federal, state, district and school regulations, policies and procedures, and District curriculum and content standards; accept supervision and direction.
- Perform other duties as assigned.

QUALIFICATIONS:**Knowledge of:**

Clinical base of nursing practice; current health services, resources and referral information; up-to-date information on infectious disease and control; child growth and development.

Ability to:

Provide a health services program; conduct health screenings; provide staff development programs; identify and problem solve health issues; communicate effectively both orally and in writing; establish and maintain effective working relationships; utilize technology as a means for various types of communication and record keeping.

Experience:

Clinical pediatric nursing experience and/or previous school nurse experience; teaching experience desirable.

Education:

Bachelor's Degree from an accredited college or university required. Master's Degree from a State accredited college or university preferred.

Physical Performance Requirements:

Frequent sitting, standing or walking much of the time with some bending, stooping, squatting and twisting. Lifting of supplies and other work related materials occasionally involved. Weight of materials will vary, but generally be of less than twenty-five pounds.

Licenses/Credentials/Certificates:

Valid California School Nurse Credential; CPR and First Aid certification, California School Audiometrist Certificate and valid California Driver's License.

Board Approved: April 24, 2007