

**PREVENTION/INTERVENTION COUNSELOR
(Elementary)**

DEFINITION:

Under the direction of the principal or assistant principal, and in coordination with Student Services, provide behavioral, social/emotional and education counseling and guidance services to TK-6th grade students in the District. Serve as a resource pertaining to student behavior management strategies and welfare and attendance concerns and other related functions.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provide individual and group counseling for students identified by staff members or referred by parents.
- Meet, confer, and counsel with parents, school personnel and members of various youth serving agencies in developing alternative solutions to student educational, social, and emotional problems and concerns.
- Create, implement, and/or assist with intervention tutoring programs designed to retain students in school, increase student attendance and reduce discipline problems.
- May train teachers in counseling, social and emotional, or guidance techniques (prevention and intervention) and provide staff with current information regarding behavior and other problems that interfere with learning; facilitate communication between parents, teachers, other support personnel, and students regarding issues which affect the students' educational progress.
- Assist in monitoring school attendance and assist with the student attendance review board (SARB).
- May provide identification and referral services for students having emotional, health, and/or learning problems
- Assist in the coordination of student study team (SST) meetings
- Participate in IEP meetings if necessary.
- Facilitate 504 meetings; 504 plan development; and distribution of 504 plans to appropriate staff members.
- Act as the liaison to community agencies that provide support for counseling, housing, shelters, food banks etc.
- Act as the site liaison for McKinney Vento, Foster Youth and students from military families.
- May assist with the creation of the school schedule; make recommendations for proper student placement.
- Serve as a member of the district Crisis Response Team.
- Act as school site coordinator for off-site mental health providers who may provide services for students, including inpatient hospital care, outpatient care, or on-campus group or individual counseling.
- Participate in professional development opportunities in order to continually upgrade skills and knowledge of relevant programs.
- May assist in the administration and interpretation of tests administered to students as part of the District Testing Program.
- Provide parent education
- Supervise interns
- Perform other duties as assigned.

QUALIFICATIONS:

Knowledge of:

Guidance and counseling programs; crisis intervention techniques; recent developments and current literature relating to educational and career guidance; effective behavioral interventions child growth and development.

Ability to:

Provide a school guidance program; prepare and present information in small and large group settings; communicate effectively, both orally and in writing; establish and maintain records, utilizing District systems; establish and maintain effective working relationships.

Experience:

Successful fieldwork in school counseling or experience as a counselor/guidance specialist; teaching experience highly desired.

Education:

Bachelor's Degree required; Master's Degree from an accredited college or university preferred.

Physical Performance Requirements:

Frequent sitting much of the time with some standing, walking, bending, stooping, squatting, and twisting. Lifting of supplies and other work related materials occasionally involved. Weight of materials will vary, but generally be of less than twenty pounds.

Licenses/Credentials:

Valid California credential in pupil personnel services authorizing service in school counseling; and possession of a valid California driver's license.

Board Approved: July 12, 2018