

ELD/SDAIE LANGUAGE AND LITERACY COACH**DEFINITION:**

Under the direction of the Director of the Services for English Learners Department and/or the school site administrator, to provide consultation, staff development, and instructional support to K-12 teachers and school leadership site teams as well as promote EL students' English language proficiency and academic literacy skills.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provide staff development, mentoring, modeling, and coaching in ELD and SDAIE, with a focus on implementing effective research-based instructional strategies.
- Observe classroom instruction and provide constructive feedback to teachers.
- Help define, teach and refine units of study aligned with the ELD and content area standards.
- Support collaboration among teachers at school sites.
- Act as a resource for teachers and recommend appropriate EL instructional materials, demonstration lessons and technological support.
- Assist site personnel with formative ongoing EL student assessment and analysis of student progress.
- Attend trainings/in-services for ELD/SDAIE Language and Literacy Coaches and site staff.
- Meet regularly with the site administrator to discuss data and the EL program implementation.
- Meet regularly with site administrators and district staff.
- Collaborate with Services for English Learners Department Resource Teachers, ELD/SDAIE Language Coaches and Academic/Instructional Coaches.
- Assist site staff with communication with the parents of English learners about the US educational system's structure and requirements for graduation

QUALIFICATIONS:**Knowledge of:**

Effective research-based practices in ELD and SDAIE; differentiation strategies to meet the academic needs of diverse student populations; techniques and methods for peer coaching to improve students' academic achievement; basic knowledge of comparative linguistics; and use of data to evaluate student achievement and programs.

Ability to:

Assist teachers and the site administrator in providing and monitoring an effective ELD/SDAIE Language and Literacy Program at selected school sites; communicate effectively, both orally and in writing; establish and maintain effective coaching relationships; analyze instructional problems/issues and utilize appropriate strategies to help resolve them; understand and carry out directions with minimal assistance; utilize technology as a tool for instruction, communication, recordkeeping, and data collection/analysis.

Experience:

Minimum of three years of successful classroom teaching, including knowledge of and training in the unique needs of English Learner students. In-depth training in ELD/SDAIE and literacy development. Recent training and experience (minimum 2 years) in coaching/mentoring, such as Support Provider, Master Teacher, Program Specialist, or Resource Teacher. Bilingual skills preferred.

Page Two
ELD/SDAIE Language and Literacy Coach

Education:

Bachelor's degree from an accredited college or university; Master's degree from a State accredited college or university, desirable.

Physical Performance Requirements:

Frequent standing or walking much of the time with some sitting, bending, stooping, squatting and twisting. Lifting of supplies and other work related materials will vary, but generally be of less than twenty pounds.

Licenses/Credentials:

Valid California teaching credential authorizing service as an elementary or secondary teacher; an English Learner authorization (BCLAD desired); and valid California driver's license.

Board Approved: April 20, 2010

Board Approved: December 15, 2016