



**NOTICE OF RESIGNATION OR RETIREMENT**

**To: Human Resources**

This letter is to inform the Saddleback Valley Unified School District that I will be resigning from the District due to \_\_\_\_\_.

My last day of employment will be: \_\_\_\_\_.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
School/Assignment

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date