



Late Pick Up Policy

If a child is picked up late, a \$10.00 fee will be assessed per child for every 15 minutes after pick up time. Please notify program staff if your child will not be picked up on time. However, notification does not dismiss the fee. The late fee schedule is:

5-15 Minutes: \$10.00

16-30 Minutes: \$20.00

31-45 Minutes: \$30.00

And so on (\$10 for every 15 minutes late)

The fee must be paid at the Child Care Office located at 21400 Lindsay Drive, Trabuco Canyon, CA 92679. Late time will be determined by the clock at the site. If there are 3 or more late pick ups per month, Child Care Services may dismiss your child from the program. If a child has not been picked up within an hour and the parent has not contacted the site and the persons on the emergency form cannot be reached, the Orange County Sheriff may be called.