



## MEETING MINUTES

**CLOSED SESSION begins at 5:00 P.M.**  
**PUBLIC SESSION begins at 6:00 P.M.**

### Attendees

#### Voting Members

Barbara Schulman, Board Member  
Dr. Edward Wong, President  
Suzie R. Swartz, Vice President  
Amanda Morrell, Clerk  
Dan Walsh, Board Member

#### 1. CALL TO ORDER - 5:00 p.m.

President Schulman called the meeting to order at 5:01 p.m.

#### 2. OPEN SESSION- Public May Address Board on Closed Session Agenda

There were no requests from the public to address the Board of Education on Closed Session matters.

#### 3. ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:02 p.m.

##### a. Student Expulsions(s) or Disciplinary Matters for Violation of Board Policy 5144.1

b. Liability Claims: Pursuant to Government Code Section 54956.95 Review of Claim Number 629427 against Saddleback Valley Unified School District

c. Negotiations Discussion (Government Code Section 54957.6) Employee Organizations; CSEA, SVEA and SVPSA/Agency Negotiator: Darvin Jackson, Ed.D., Assistant Superintendent, Human Resources

##### d. Public Employee Discipline/Discipline/Dismissal/Release (Government Code Section 54957)

#### 4. RECONVENE PUBLIC SESSION- 6:00 P.M.

President Schulman reconvened the meeting at 6:05 p.m.

#### 5. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Layla Le, Student Representative.

## **6. ROLL CALL**

Board Members Present:

Barbara Schulman

Dr. Edward Wong

Suzie R. Swartz

Amanda Morrell

Dan Walsh

Also present were:

Crystal Turner Ed.D., Superintendent

Aubrey Sanders, Student Board Member

Tammi Bush-Craig, Student Representative

Nathan Centeno, Student Representative

Bianca Nicula, Student Representative

Layla Le, Student Representative

### **a. Report of Closed Session**

President Schulman reported the following three items from Closed Session.

1. In Closed Session, the Board voted 5 ayes to 0 noes to approve a Resignation Agreement and General Release for a classified employee.
2. In Closed Session, the Board voted 5 ayes to 0 noes to authorize the Superintendent to issue a Notice of Unprofessional Conduct and Unsatisfactory Performance to a certificated employee.
3. In Closed Session, the Board voted 5 ayes to 0 noes to authorize the Superintendent to issue a Notice of Unprofessional Conduct to a certificated employee.

## **7. ADOPTION OF AGENDA**

Adopt agenda, as presented.

Motion made by: Suzie R. Swartz

Motion seconded by: Dr. Edward Wong

Voting:

Barbara Schulman - Yes

Dr. Edward Wong - Yes

Suzie R. Swartz - Yes

Amanda Morrell - Yes

Dan Walsh - Yes

## **8. ORGANIZATIONAL ITEMS**

### **a. Election of President**

Trustee Wong was nominated by President Schulman. Trustee Swartz seconded the nomination. No other nominations were received, and Trustee Wong was elected President of the Board of Education effective December 14, 2023 through December 16, 2024, or until replaced.

### **b. Presentation to Outgoing President**

President Wong presented a plaque to outgoing President Barbara Schulman in appreciation of her leadership. He highlighted that she is a consistent advocate for students.

**c. Election of Vice President**

Trustee Swartz was nominated by Trustee Morrell. Trustee Walsh seconded the nomination. No other nominations were received, and Trustee Swartz was elected Vice President of the Board of Education effective December 14, 2023 through December 16, 2024, or until replaced.

**d. Election of the Clerk of the Board of Education**

Trustee Morrell was nominated by Trustee Schulman. Trustee Swartz seconded the nomination. No other nominations were received, and Trustee Morrell was elected Clerk of the Board of Education effective December 14, 2023 through December 16, 2024, or until replaced.

**e. Appointment of Representative to the Nominating Committee for the County Committee on School District Organization**

Trustee Swartz nominated Trustee Walsh to serve as the representative on the Nominating Committee for the County Committee on School District Organization. After Board discussion, Trustee Walsh was appointed to serve as the District's representative on the Nominating Committee for the County Committee on School District Organization for the term of December 14, 2023 through December 16, 2024, or until replaced.

**f. Appointment of Representative to the Coastline Regional Occupational Program and Selection of an Alternate Representative**

President Wong nominated Trustee Schulman to serve as the District's representative on the Coastline Regional Occupational Program's Governing Board. After Board discussion, Trustee Schulman was appointed as the District's representative on the Coastline Regional Occupational Program's Governing Board, and Trustee Swartz was appointed to serve as the alternate representative.

**9. SPECIAL PRESENTATIONS/RECOGNITIONS**

**a. Mission Viejo High School Football Team - CIF State Division 1-AA Championship**

Principal Tricia Osborne began the introduction of the Mission Viejo High School Varsity Football Team who won the CIF State Division 1-AA Championship. She introduced Assistant Principal Troy Roelen who thanked the Board and the District for supporting student athletes. He highlighted the qualities and accomplishments of Coach Chad Johnson and the phenomenal football team. Coach Johnson emphasized that the team's accomplishments would not be possible without the support and help of everyone involved. Trustee Swartz congratulated the team, coaches and staff and presented Certificates of Recognition.

**b. OC Girls Flag Football All-Stars**

Brent Dohling, District Coordinator, Athletics, PE and Health, provided an introduction for the recognition. All four SVUSD high schools competed in the inaugural Flag Football season, which is now a CIF sanctioned sport. He highlighted the exceptional accomplishments and leadership of Maya McKenna and Rebecca Johnson who represented Orange County in the LA versus OC Flag Football All Star game at SoFi Stadium. Trustee Walsh congratulated the student athletes and presented Certificates of Recognition.

**c. Best Buddies Champion of the Year**

Kara Johnson introduced Dustyn Burns who is a Trabuco Hills High School senior and 1 of 20

recipients of the 2023 Best Buddies Champion of the Year Award. The program recognizes the most prominent leaders of inclusion. He is a remarkable young man and committed to the Best Buddies program and actively seeks inclusion. Trustee Schulman congratulated Dustyn and presented him with a Certificate of Recognition.

**d. OCDE School Counselor of the Year**

El Toro High School Assistant Principal Rod Hosseinzadeh introduced Carlyn Morones who was selected as the OCDE School Counselor of the Year. Mr Hosseinzadeh highlighted that she is the epitome of excellence in every task she undertakes and in her interactions with students. She is strong, innovative, knowledgeable and a leader. He shared a few quotes from students that demonstrate Ms. Morones' commitment to students. Trustee Morrell congratulated Ms. Morones and presented a Certificate of Recognition.

**e. SVUSD Bright Spot - presented by Kim Thomason, District Coordinator, College & Career Readiness, and Rebecca Clark, El Toro High School Guidance Counselor**

James Newton, Director, Secondary Education, began the presentation by providing an overview of FutureReady which aims to remove the barriers that often prevent students from applying to an institute of higher education. This campaign ensures that all high school seniors have an opportunity to complete at least one college application, and learn more about Financial Aid and Scholarships. He introduced Mrs. Rebecca Clark who shared some of the behind-the-scenes details of the school events. Each school's event looks a little different based on their site and the students' needs. However, the goal is the same, which is that every senior will have the opportunity to complete an application of their choice. Kim Thomason highlighted some of the campaign results, which included 92% participation by SVUSD seniors. The FutureReady campaign is well-received by both students and parents.

**10. PUBLIC COMMENTS**

Karen Kazemi addressed the Board regarding the salary range for Community Liaisons.  
Dolores Sahelian addressed the Board regarding teachers feeling valued.

**11. REPORTS**

**a. Student Board Member and High School Representatives Report**

Student Board Member Aubrey Sanders and the High School Representatives reported on the activities of their adopted and home schools.

**b. Coastline Regional Occupational Program (ROP) Report - presented by Suzie R. Swartz, Coastline ROP Representative**

The Coastline ROP Board met on December 4 and December 14.

December 4 was a special meeting to discuss marketing and possible rebranding for Coastline ROP. Over the years, there has been some confusion where some people think that Coastline ROP and Coastline Community College are the same entity. Also, Regional Occupation Programs (ROP) no longer relates to the myriad of Career and Technical Ed classes that Coastline ROP offers. The Board agreed that Coastline ROP should move forward with a plan to address marketing and rebranding.

At the Coastline ROP Board Meeting on December 14, the Board voted to rotate officers for the new calendar year as follows: Representative from SVUSD President, IUSD Vice President, TUSD

Clerk and NMUSD Member of the Board.

Superintendent Brian Dozer reported that work will begin on marketing and rebranding in January, which will include building a structure of subcommittees and task forces composed of steering committee members, staff, parents, students, partners and community members wishing to volunteer. The Board also approved a contract with Sonychelle Media & Communications not to exceed \$10,000 to spearhead this work for Coastline ROP.

Mr. Dozer also reported that Coastline ROP will receive \$610,000 in the CTEIG Grant for Round 9 for June 2024-December 2025. This is in addition to the \$1.1 million that is beginning to be spent for CTEIG Round 8 funds.

The official notification of the K12 Strong Workforce Program Round 6 grant, which should be just over \$1 million, is expected shortly.

Director of Instructional Services, Krista Ganga, reported that 566 students have signed up for spring classes compared to 400 last year. The new Entrepreneurship virtual class is full with a waitlist and the new Supply Chain Management course is already more than half full.

Krista also reported that Coastline ROP has initiated interagency meetings with each of the districts to plan for the upcoming school year and summer.

There was a presentation by Phantom Design which provides Digital Media internships for some of the Mission Viejo High School students.

Trustee Swartz communicated that it truly has been a privilege and a pleasure to serve as the Coastline ROP representative, and she is pleased to pass the gavel to Trustee Schulman.

The next Coastline ROP Board Meeting will be on January 18, 2024.

**c. PTA Council Report - presented by Catherine Beeny, SVPTA President**

Michele Sparks provided an SVPTA report. SVPTA is supporting a month of kindness through social media posts, and campus PTA's are supporting holiday activities. SVPTA's theme this year is "Back to Basics" and they continue to support this theme through various activities. Nine SVUSD schools have increased their membership from last year. SVPTA continues to support the Arts and Reflections program. This year, thirteen schools participated in the program with fourteen entries advancing to the county level. A gallery reception will be scheduled in April. SVPTA partnered with SVUSD and celebrated inclusion week with school sites through a variety of activities.

**d. Saddleback Valley Educators Association Report - presented by Joyanne Goodfellow, SVEA President**

Joyanne Goodfellow, SVEA President, provided a report. Finals for high school are next week, and there have been many concerts and performances. Ms. Goodfellow announced the site teachers of the year and expressed that celebrating teachers is the best part of her job. She commented on the issue of student behaviors and the need for help, which is an issue not unique to SVUSD.

**e. First Interim Financial Report - presented by Robert Craven, Assistant Superintendent, Business Services**

Robert Craven, Assistant Superintendent, Business Services, provided a 2023-2024 First Interim Budget Report. The major assumptions used when developing the report were reviewed. The

original budget adopted in June was reviewed along with the differences in the First Interim, which shows the District is deficit spending. The change in the unrestricted revenue was explained as well as the increase in expenditures. The multi-year projection for the unrestricted budget shows deficit spending in 2024-2025 and 2025-2026. Based on the projections, funds will need to be decommitted for the next 2 years to balance the budget. The unrestricted fund commitments as well as the funds decommitted in order to balance the budget were explained. The net effect of the COLA was explained, which results in a funding decrease because of declining enrollment. The multi-year projection was built with the assumption of decommitting funds for 2024-2025 and 2025-2026. The impact of the STRS and PERS contribution rates was presented. The District will continue to evaluate program needs and the sustainability of program enhancements when one-time COVID funds expire. The Legislative Analyst's Office (LAO) is now forecasting a new COLA of 1.2% which will be used when building the budget while waiting for the Governor's proposed budget in January.

## **12. ACTION ITEMS (No Items)**

## **13. CONSENT ITEMS**

Approve the Consent Items on the December 14, 2023 Board Meeting agenda with the exception of 13.e.5.

Motion made by: Amanda Morrell

Motion seconded by: Barbara Schulman

Voting:

Barbara Schulman - Yes

Dr. Edward Wong - Yes

Suzie R. Swartz - Yes

Amanda Morrell - Yes

Dan Walsh - Yes

### **a. SUPERINTENDENT'S OFFICE**

**1. Approval: Board Meeting Minutes**

### **b. STUDENT SERVICES**

**1. Approval: Expulsion of Students for Violation of Board Policy 5144.1**

### **c. EDUCATIONAL SERVICES**

**1. Approval: Extended Field Trips**

**2. Approval: Income Agreement between Orange County Department of Education (OCDE) and Saddleback Valley Unified School District (Agreement No. 10004492)**

**3. Approval: Appendix - Spring 2024 to The College and Career Access Pathways (CCAP) Partnership Agreement between Saddleback College and Saddleback Valley Unified School District**

**4. Approval: Addendum No. 1 to Agreement for Participation in Inside the Outdoors School Programs, Public Schools 2023-2024 between Orange County Department of Education and Saddleback Valley Unified School District (Agreement No. 16042)**

**5. Approval: Ratification of Agreement for Provision of Orange County Friday Night Live Partnership Services between Orange County Superintendent of Schools and Saddleback Valley Unified School District (Agreement No. 10004324)**

**6. Approval: Ratification of the Student Behavioral Health Incentive Program Service Agreement between Orange County Department of Education (OCDE) and Saddleback Valley Unified School District (Agreement No. 10004381)**

**7. Approval: Revised School Plan for Student Achievement (SPSA) for Title I Schools**

**8. Approval: Revisions to Board Policy 5117 Inter-District Attendance**

**9. Approval: Revisions to Board Policy 5145.6 Parental Notifications**

**d. SPECIAL EDUCATION**

**1. Approval: Ratification of Master Contract and Individual Services Agreement for Non-Public School Services with Three Points Academy from November 3, 2023 through December 31, 2023; Student Number: NPS:TRA23**

**2. Approval: Ratification of Agreement for Reimbursement to Parent for Travel Expenses Incurred for Special Education Services from November 3, 2023 through July 29, 2024; Student Numbers: 2023-42 and 2023-44**

**e. BUSINESS SERVICES**

**1. Approval: Purchase Order List**

**2. Approval: Check Register**

**3. Approval: Acceptance of Donations to the District**

**4. Approval: First Interim Financial Report**

**5. Approval: Video Streaming for Saddleback Valley Unified School District Board Meetings**

It is the recommendation of the Superintendent that the Governing Board approve video streaming for Saddleback Valley Unified School District Board meetings.

Motion made by: Suzie R. Swartz

Motion seconded by: Dan Walsh

Voting:

Barbara Schulman - Yes

Dr. Edward Wong - No

Suzie R. Swartz - Yes

Amanda Morrell - Yes

Dan Walsh - Yes

President Wong pulled this item for Board discussion.

**6. Approval: Services Contract with Guida Surveying, Inc. to Provide Survey Services for Serrano**

## **Intermediate School**

**7. Approval: Ratification of Services Agreement with Placeworks for Environmental Consulting Services for the Oxford Preparatory Academy Building Project**

**8. Approval: Ratification of Agreement with PBK to Provide Architectural Services for La Madera Elementary Shade Structures**

**9. Approval: Utilization of Arvin Union School District Bid No. 2023-24-012 for School Furnishings and Office Furnishings and Accessories**

**10. Approval: Utilization of California Multiple Award Schedule (CMAS) Contract No. 4-23-10-1040 to Supply Solutions for the Purchase and Warranty of Cleaning and Custodial Products and Equipment**

**11. Approval: Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards**

**12. Approval: Ratification of Change Order No. 4 for the Trabuco Hills High School Pool Modernization Project Bid No. 22-03F, Wakeco Inc.**

**13. Approval: Consultant Agreements**

**14. Approval: Denial of Liability Claim No. 629427**

## **f. HUMAN RESOURCES**

**1. Approval: Personnel Reports Dated December 14, 2023 Which Include Separations, Leaves, Employments, Extra Duty Pay Assignments, Change of Status, Reclassifications, Waivers and Other Personnel Actions**

**2. Approval: Revised Classified Exempt Salary Schedule (CLRE)**

**3. Approval: School Year Calendar for 2024-2025**

**4. Approval: Revisions to Board Policy 4112.2 - Certification**

**5. Approval: Revisions to Board Policy 4140/4240/4340 - Bargaining Units**

## **14. INFORMATION**

**a. Williams Settlement Legislation 1st Quarter Report for Fiscal Year 2023-2024 for Saddleback Valley Unified School District from the Orange County Department of Education**

## **15. COMMENTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT**

Trustee Schulman congratulated the Trabuco Hills High School Marching Band for achieving high awards in their competition. She thoroughly enjoyed the Unified Arts Christmas Carole play. It was forty-five minutes of pure joy. She wished everyone a happy holiday.

Trustee Walsh commented that he's been on the Board for one year, and during that time, we have won



a Western Band Association Grand Championship and two CIF Football State Championships.

Trustee Morrell commented that there will be more discussions regarding the budget in the spring, which will be valuable exposure for Student Board Member Aubrey Sanders. Her special moment this month was volunteering at the Portola Hills Elementary Book Fair where a 5th grade student was welcoming attendees and assisting. This demonstrates how we are empowering students, even at a young age, to be helpful to others.

Trustee Swartz commented that a highlight this month was Mission Viejo High School winning the CIF Football State Championship. The team demonstrated persistence and hard work. She wished everyone a happy holiday season.

President Wong commented that he went to Foothill Ranch Elementary and attended the DELE Ceremony at Laguna Hills High School. Student tests are sent to Madrid to be graded and he congratulated the over 50 students who were celebrated.

Superintendent Turner commented that we are the third district in the history of CIF to win back-to-back State Football Championships. She thanked the teachers, staff and Board and wished everyone a wonderful holiday.

#### **16. NEXT REGULAR MEETING**

President Wong announced that the next Regular Meeting will be on January 18, 2024.

#### **17. ADJOURN TO CLOSED SESSION IF NECESSARY**

President Wong adjourned the meeting at 8:25 p.m.

  
Board President

  
Board Clerk