



## **MEETING MINUTES**

**CLOSED SESSION begins at 5:00 P.M.**

**PUBLIC SESSION begins at 6:00 P.M.**

Board Member Amanda Morrell will participate via teleconference from: Courtyard by Marriott Oxnard Ventura (Business Center), 600 E. Esplanade Dr., Oxnard, CA 93036

### **Attendees**

#### **Voting Members**

Barbara Schulman, President

Dr. Edward Wong, Vice President

Suzie R. Swartz, Clerk

Amanda Morrell, Board Member (Participated via teleconference)

Dan Walsh, Board Member

### **1. CALL TO ORDER - 5:00 p.m.**

President Schulman called the meeting to order at 5:00 p.m.

### **2. OPEN SESSION- Public May Address Board on Closed Session Agenda**

One comment was received regarding the Closed Session agenda.

Dominique Daniels addressed the Board regarding item 3.a.

### **3. ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 5:03 p.m.

#### **a. Student Expulsions(s) or Disciplinary Matters for Violation of Board Policy 5144.1**

**b. Liability Claims: Pursuant to Government Code Section 54956.95 Review of Claim Numbers 623997 and 624665 against Saddleback Valley Unified School District**

#### **c. Conference with Legal Counsel - Anticipated Litigation**

**d. Negotiations Discussion (Government Code Section 54957.6) Employee Organizations; CSEA, SVEA and SVPSA/Agency Negotiator: Darvin Jackson, Ed.D., Assistant Superintendent, Human Resources**

#### **e. Public Employee Discipline/Discipline/Dismissal/Release (Government Code Section 54957)**

#### **f. Public Employee Performance Evaluation (Government Code Section 54957)**

### **4. RECONVENE PUBLIC SESSION- 6:00 P.M.**

President Schulman reconvened the meeting at 6:02 p.m.

## **5. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag of the United States of America was led by Board Member Suzie R. Swartz.

## **6. ROLL CALL**

Board Members Present:

Barbara Schulman

Dr. Edward Wong

Suzie R. Swartz

Amanda Morrell (via teleconference)

Dan Walsh

Also present were:

Crystal Turner Ed.D., Superintendent

### **a. Report of Closed Session**

President Schulman reported that in Closed Session a discussion occurred and the Board directed legal counsel to initiate or intervene in a legal action by a 5-0 majority vote. The action, the defendants, and other particulars shall, once formally commenced, be disclosed to any person upon inquiry, unless to do so would jeopardize the District's ability to effectuate service of process on one or more unserved parties, or that to do so would jeopardize the District's ability to conclude existing settlement negotiations to its advantage.

### **b. Introduction of New Administrators and Promotions**

Superintendent Turner introduced the following new administrators and promotions:

Stephanie Fargo Carpenter, Assistant Principal, Trabuco Hills High School

Thuong (Dawn) Horne, Ed.D., District Coordinator, State and Federal Programs

Jordan Reed, Principal, Serrano Intermediate

Jeff Louie, Activities Director, Trabuco Hills High School

Jackie Nia, Assistant Principal, Laguna Hills High School

Michele Smallwood, Assistant Principal, Serrano Intermediate

Casey Bomgaars, District Coordinator, Special Education

Andrea Schannen, District Coordinator, Special Education

Kristan Bruce, Ed.D., Principal, Trabuco Mesa Elementary School

Dawn Lam, Principal, Del Cerro Elementary School

Michelle Ruffolo, Director, Special Education

Robert Kimble, Ed.D., Director, Human Resources

## **7. ADOPTION OF AGENDA**

Motion made by: Suzie R. Swartz

Motion seconded by: Dan Walsh

Voting:

Barbara Schulman - Yes

Dr. Edward Wong - Yes

Suzie R. Swartz - Yes

Amanda Morrell - Yes

Dan Walsh - Yes

## **8. PUBLIC COMMENTS**

Michelle O'Brien addressed the Board regarding public hearings, items 12.c.3., 12.c.7., 12.c.9., safety, and donations.

Yev Koch addressed the Board regarding safety, district donations, and livestreaming meetings.

## **9. REPORTS**

### **a. Coastline Regional Occupational Program (ROP) Report - presented by Suzie R. Swartz, Coastline ROP Representative**

Trustee Swartz provided a Coastline ROP report. There have been two meetings since her last report.

The Coastline ROP Board last met in an open session on June 15, 2023. The Superintendent reported that the Animal Healthcare Pathway had another successful year where 17 students completed their internship, and 13 were hired at their internship placement.

Summer school offerings included Careers in Artificial Intelligence, CyberForward, Medical Innovations Research and Entrepreneurship (MIRE), along with two Adult Education classes for Emergency Medical Technician (EMT) and Certified Nursing Assistant (CNA).

Coastline ROP bid farewell to Huntington Beach Union High School District and thanked them for over 50 years of partnership.

The Coastline ROP Board met again in Closed Session on July 20, 2023, where potential litigation was discussed. The Board also met afterward to conduct the Superintendent's evaluation. One Board member had to leave early, so the Board will complete the Superintendent's evaluation in a future Closed Session.

### **b. PTA Council Report - presented by Catherine Beeny, SVPTA President**

Catherine Beeny, SVPTA President, provided a report. This was her first report, and she provided a brief background about herself. SVPTA is currently helping with back to school events. "Back to Basics" is this year's theme, and PTA's focus is advocating for kids and building a community, as well as being a resource for schools. SVPTA is collaborating with all SVUSD high schools for the College and Career Fair on October 11, 2023, at Mission Viejo High School.

### **c. Saddleback Valley Educators Association Report - presented by Joyanne Goodfellow, SVEA President**

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Joyanne Goodfellow, SVEA President, provided a report. The SVEA Executive Board held their planning meeting and hope to organize a community service project this year. SVEA provided lunch at their office for the new teachers who attended the New Teacher Orientation today. Approximately 75-80 people attended, and it was a great experience. She thanked SVUSD for allowing the union to have time with the new teachers and thanked the Board for eliminating K-1 combos and listening to the teachers.

## **10. PUBLIC HEARINGS**

### **a. Public Hearing: Saddleback Valley Pupil Services Association (SVPSA) Reopener Proposal to**

**Saddleback Valley Unified School District (SVUSD) for the 2023-2024 Fiscal Year**

President Schulman declared the Public Hearing open at 6:36 p.m., and after having received no comments from the public, declared the hearing closed at 6:37 p.m.

**b. Public Hearing: Saddleback Valley Unified School District (SVUSD) Reopener Proposal to Saddleback Valley Pupil Services Association (SVPSA) for the 2023-2024 Fiscal Year**

President Schulman declared the Public Hearing open at 6:38 p.m., and after having received no comments from the public, declared the hearing closed at 6:39 p.m.

**11. ACTION ITEMS**

**a. HUMAN RESOURCES**

**1. Approval: Adoption of Resolution No. 03:23-24 Annual Teacher Assignment/Misassignment Monitoring**

It is the recommendation of the Superintendent that the Board of Education adopt Resolution No. 03:23-24, an annual resolution for Teacher Assignment/Misassignment Monitoring allowing legal provisions authorizing staff to teach in their current 2023-2024 school year assignments.

Motion made by: Suzie R. Swartz

Motion seconded by: Dr. Edward Wong

Voting:

Barbara Schulman - Yes

Dr. Edward Wong - Yes

Suzie R. Swartz - Yes

Amanda Morrell - Yes

Dan Walsh - Yes

**12. CONSENT ITEMS**

Approve the Consent Items on the August 3, 2023 Board Meeting Agenda.

Motion made by: Dr. Edward Wong

Motion seconded by: Dan Walsh

Voting:

Barbara Schulman - Yes

Dr. Edward Wong - Yes

Suzie R. Swartz - Yes

Amanda Morrell - Yes

Dan Walsh - Yes

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**a. SUPERINTENDENT'S OFFICE**

**1. Approval: Board Meeting Minutes**

**b. STUDENT SERVICES**

**1. Approval: Expulsion of Students for Violation of Board Policy 5144.1**

**2. Approval: Re-entry of Expelled Students for Violation of Board Policy 5144.1**

**c. EDUCATIONAL SERVICES**

- 1. Approval: Request for Mid-Year Graduation 2023-2024**
- 2. Approval: Blanket Contracts for the Elementary Schools Participating in 2023-2024 Outdoor Science School Program**
- 3. Approval: dELD Textbook Pilot Program**
- 4. Approval: Service Agreement between PowerSchool Group LLC and Saddleback Valley Unified School District**
- 5. Approval: Agreement between Texthelp, Inc. and Saddleback Valley Unified School District**
- 6. Approval: Joint Powers Agreement (Appendix A) Operating and Funding Agreement for the 2023-2024 School Year between Coastline Regional Occupational Program (ROP) and Saddleback Valley Unified School District for Delivery of Instructional Services**
- 7. Approval: Memorandum of Understanding with Phoenix House Behavioral Health Intervention and Support Services**
- 8. Approval: Memorandum of Understanding between Mission Viejo Community Foundation and Saddleback Valley Unified School District**
- 9. Approval: Memorandum of Understanding with County of Orange Health Care Agency (HCA)**
- 10. Approval: Memorandum of Understanding between Wild and Whimsy Foundation and Saddleback Valley Unified School District**
- 11. Approval: Revisions to Board Policy 6173 Education for Homeless Children**
- 12. Approval: Revisions to Board Policy 6173.1 Education for Foster Youth**

**d. SPECIAL EDUCATION**

- 1. Approval: Acceptance of Special Education American Rescue Plan Act/Part C, Early Education Program Grant Award from July 1, 2022 through September 30, 2023**
- 2. Approval: Appointment of the 2023-2024 Community Advisory Committee Voting Members**
- 3. Approval: Ratification of Renewal of School-based Medi-Cal Administrative Activities (SMAA) Participation Agreement with Orange County**
- 4. Approval: Ratification of Master Contract and Individual Services Agreement for Non-public School Services with Logan River Academy, LLC, Logan River Academy from July 1, 2023 through June 30, 2024; Student Number: 2017-MH6**
- 5. Approval: Ratification of Individual Services Agreement for Non-public Agency Services with Mardan School from June 20, 2023 through June 30, 2023; Student Number: NPS:MAR211**

**6. Approval: Ratification of Individual Services Agreement for Non-public Agency Services with Olive Crest Academy from June 20, 2023 through June 30, 2023; Student Number: NPS:OCA212**

**7. Approval: Ratification of Individual Services Agreement for Non-public Agency Services with Rossier Park Jr/Sr High School from May 31, 2023 through June 30, 2023; Student Number: NPS:RPJS202**

**8. Approval: Ratification of Addendum of Individual Services Agreement for Non-public Agency Services with Olive Crest Academy - North from May 12, 2023 through June 30, 2023; Student Number: NPS:OCA202GG**

**9. Approval: Ratification of Agreement for Reimbursement to Parent for Travel Expenses Incurred for Special Education Services from June 9, 2023 through June 30, 2024; Student Numbers: 2023-01, 2023-02, 2023-03, 2023-04, 2023-05, 2023-06, 2023-07, 2023-08, 2023-11, 2023-12, 2023-13, 2023-14, 2023-15, 2023-16, 2023-17, 2023-18 and 2023-23**

**10. Approval: Settlement Agreement for Reimbursement to Parents for Full and Final Settlement of all Outstanding Claims; Student Numbers: 2021-37, 2022-34, 2023-22, 2023-24**

**e. BUSINESS SERVICES**

**1. Approval: Purchase Order List**

**2. Approval: Check Register**

**3. Approval: Acceptance of Donations to the District**

**4. Approval: Ratification of Resolution 01:23-24 to Award Emergency Contract to RT Contractors for Relocation of Portable Classrooms for Oxford Preparation Academy and Making Findings that Competitive Bidding is Unavailing and Impractical**

**5. Approval: Ratification of Resolution 02:23-24 to Award Emergency Contract to Gilbert & Stearns, Inc. for Electrical Installation for Oxford Preparation Academy Portables and Making Findings that Competitive Bidding is Unavailing and Impractical**

**6. Approval: Ratification of Special Services Agreement with DFA, LLC**

**7. Approval: Ratification of Internet Access Agreement No. 10003587, between Orange County Superintendent of Schools and Saddleback Valley Unified School District**

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**8. Approval: Ratification of Network Support and Cyber Security Services Agreement No. 10003621 between Orange County Superintendent of Schools and Saddleback Valley Unified School District**

**9. Approval: Ratification of Human Resources Application Software Support Agreement No. 10003663 between Orange County Superintendent of Schools and Saddleback Valley Unified School District**

**10. Approval: Ratification of Amendment No. 1 to Business-Plus System Support and Software**

**Support Service Agreement No. 1001300 between Orange County Superintendent of Schools and Saddleback Valley Unified School District**

**11. Approval: Ratification of Electronic Document Management System (Image, Scanning and Workflow) Software Support Service Agreement No. 10003533 between Orange County Superintendent of Schools and Saddleback Valley Unified School District**

**12. Approval: Agreement with PBK to Provide Architectural Services for Melinda Heights Elementary School Modernization**

**13. Approval: Agreement with PBK to Provide Architectural Services for Serrano Intermediate School Modernization**

**14. Approval: Agreement with Perkins-Eastman Architects DPC to Provide Architectural Services for La Madera Elementary School Modernization**

**15. Approval: Agreement with PJHM Architects to Provide Architectural Services for Gates Elementary School Modernization**

**16. Approval: Agreement with PJHM Architects to Provide Architectural Services for Montevideo Elementary School Modular Project**

**17. Approval: Agreement with PJHM Architects to Provide Architectural Services for Olivewood Elementary School Modernization**

**18. Approval: Amendment No. 1 Increase to the Agreement with PJHM Architects to Provide Architectural/Engineering Services for the Foothill Ranch Elementary Modernization Project for the 2023-24 School Year**

**19. Approval: Ratification of Facility Use Agreement between South Orange County Community College District and Saddleback Valley Unified School District**

**20. Approval: Utilization of California Multiple Award Schedule (CMAS) Contract No. 3-23-05-1071 to Avidex Industries, LLC for the Purchase, Warranty, and Installation of Hardware, Hardware Maintenance and Repair Services, Software, Software as a Service (SaaS), and Other Cloud Computing Services**

**21. Approval: Utilization of California Multiple Award Schedule (CMAS) Contract No. 3-23-05-1055 to Avidex Industries for the Purchase and Warranty of Information Technology (IT) Hardware and Software**

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**22. Approval: Utilization of California Multiple Award Schedule (CMAS) Contract No. 3-23-01-1064 to Audio Enhancements Inc for the Purchase, Warranty, and Installation of Audio Amplification Products (Avidex Industries is Named as an Authorized Reseller of Audio Enhancement Products)**

**23. Approval: Ratification of Change Order No. 2 and 3 for the Trabuco Hills High School Pool Modernization Project Bid No. 22-03F, Wakeco Inc.**

**24. Approval: Ratification of Change Orders No. 6 thru 11 for the El Toro High School Restroom and Shower Alterations Buildings F & N Project Bid No. 22-04F, Elegant Construction Inc.**

**25. Approval: Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards**

**26. Approval: Surplus and Disposal of Obsolete Instructional Materials**

**27. Approval: Disposal of Accumulated Electronic Waste (IN7429689, IN7429690, IN7429717)**

**28. Approval: Denial of Liability Claim No. 623997**

**29. Approval: Denial of Liability Claim No. 624665**

**30. Approval: Consultant Agreements**

**f. HUMAN RESOURCES**

**1. Approval: Personnel Reports Dated August 3, 2023 Which Include Separations, Leaves, Employments, Extra Duty Pay Assignments, Change of Status, Reclassifications, Waivers and Other Personnel Actions**

**2. Approval: Contract for Services, School Employers Association of California (SEAC)**

**3. Approval: New Student Fieldwork Placement Agreement between Saddleback Valley Unified School District and California State University, Long Beach**

**4. Approval: New College of Education Learning Site Agreement between Saddleback Valley Unified School District and California State University, San Bernardino**

**5. Approval: Master Agreement between Saddleback Valley Unified School District and Chapman University**

**6. Approval: School of Education, School Counselor Candidate Practicum/Fieldwork Agreement between Saddleback Valley Unified School District and Concordia University**

**7. Approval: Fieldwork Placement, Teaching Internship, and Student Teaching/Clinical Practice Partnership Agreements between Saddleback Valley Unified School District and Point Loma Nazarene University**

**8. Approval: New Classified Job Description and Revised Classified Services Classification Salary Schedule**

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**9. Approval: New and Revised Classified Management Job Description and Revised Classified Management/Special Services/Technical/Confidential/Community-Child Care Services Salary Schedule**

**13. INFORMATION**

**a. Fourth Quarter Report on Williams Legislation Uniform Complaints for 2022-23 to the Orange County Superintendent of Schools Concerning the Nature and Resolutions of All Complaints Filed Against the District**



#### 14. COMMENTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT

Trustee Walsh commented that he is concerned about a member of the public who posed as a staff member when contacting one of the vendors that SVUSD uses. The music camp performance was a wonderful event and he was amazed at how well the students performed. He thanked the teachers and staff for making this camp happen. He attended the lunch event that was provided for the new teachers by SVEA. We are fortunate to have such an amazing group of incoming teachers.

Trustee Morrell welcomed everyone back and appreciates all the work that is being done over the summer.

Trustee Swartz commented that the music camp concert was fabulous and she had the opportunity to visit the band camp when they were in session. The synergy between the elementary and intermediate students was uplifting. She thanked the teachers and staff for their dedication to ensure the camp was successful and to Bertrand's Music for their partnership. In addition, she visited the Newcomers Camp, and it was wonderful to see the students engaged at both the elementary and secondary level. She also sat in on the parent education component. The students will undoubtedly be better positioned for success when the school year starts. There was a large turnout at the lunch provided by SVEA for the new teachers, and everyone was excited about being there.

Trustee Wong thanked SVEA for providing lunch for the new teachers. He enjoyed mingling with the teachers and listening to their stories. The band camp music performance was wonderful, and the teachers did a fantastic job. He also attended a budget presentation at the end of July and commented that we have many new enthusiastic employees.

Trustee Schulman commented that she visited summer school classrooms and it was great to see the enrichment classes. The band camp performance was remarkable and there were about 350 students who signed up for the band camp. She thanked Bertrand's Music who helped make the camp possible.

Superintendent Turner commented that it's been a busy summer, and the Management Kick Off was recently held. The same brightness and enthusiasm we saw from our new teachers today at the New Teacher Orientation was also seen from the administrators at the Kick Off. She is looking forward to an amazing year.

#### 15. NEXT REGULAR MEETING

#### 16. ADJOURN TO CLOSED SESSION IF NECESSARY

It was not necessary to adjourn to Closed Session.

President Schulman adjourned the meeting at 6:55 p.m.

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Board President



Board Clerk