



## MEETING MINUTES

**CLOSED SESSION begins at 5:00 P.M.**

**PUBLIC SESSION begins at 6:00 P.M.**

### Attendees

#### Voting Members

Amanda Morrell, President  
Barbara Schulman, Vice President  
Dr. Edward Wong, Clerk  
Greg Kunath, Board Member  
Suzie Swartz, Board Member

#### Non-Voting Members

Crystal Turner Ed.D., Superintendent

### 1. CALL TO ORDER - 5:00 p.m.

Vice President Schulman called the meeting to order at 5:02 p.m.

### 2. OPEN SESSION- Public May Address Board on Closed Session Agenda

There were no requests from the public to address the Board of Education on Closed Session matters.

### 3. ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:03 p.m.

**a. Conference with Real Property Negotiator (Government Code Section 54956.8)**

**b. Student Expulsions(s) or Disciplinary Matters for Violation of Board Policy 5144.1**

**c. Negotiations Discussion (Government Code Section 54957.6) Employee Organizations; CSEA, SVEA and SVPSA/Agency Negotiator: Darvin Jackson, Ed.D., Assistant Superintendent, Human Resources**

**d. Public Employee Discipline/Discipline/Dismissal/Release (Government Code Section 54957)**

**e. Liability Claims: Pursuant to Government Code Section 54956.95 Review of Claim Numbers 608119 , 609020, and 1806140 against Saddleback Valley Unified School District**

**f. Public Employee Performance Evaluation (Government Code Section 54957)**

### 4. RECONVENE PUBLIC SESSION- 6:00 P.M.

President Morrell reconvened the meeting at 6:06 p.m.



## **5. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag of the United States of America was led by President Morrell.

## **6. ROLL CALL**

Board Members Present:

Amanda Morrell (arrived at 5:06 p.m.)

Barbara Schulman

Dr. Edward Wong

Suzie R. Swartz

Greg Kunath

Also present :

Crystal Turner Ed.D., Superintendent

### **a. Report of Closed Session**

There was nothing to report from Closed Session.

### **b. Introduction of New Administrators and Promotions**

Superintendent Turner introduced the following new administrators and promotions:

Promotions:

Emily Arias, District Coordinator, La Tierra Early Childhood Center

Elizabeth (Grace) Cruikshank, Principal, Lomarena Elementary School

Dr. James P. Martin, Principal, El Toro High School

New Administrators:

Justin Stanfield, Director II, Student Services

Jenn Moore, Assistant Principal, Trabuco Hills High School

Olga Hofreiter, Assistant Principal, Los Alisos Intermediate School

Jordan Gonzales, Assistant Principal, Rancho Santa Margarita Intermediate School

## **7. ADOPTION OF AGENDA**

Adopt agenda, as presented.

Motion made by: Dr. Edward Wong

Motion seconded by: Greg Kunath

Voting:

Amanda Morrell - Yes

Barbara Schulman - Yes

Dr. Edward Wong - Yes

Greg Kunath - Yes

Suzie Swartz - Yes

## **8. PUBLIC COMMENTS**

Sean Fletcher addressed the Board regarding the curriculum and returning to civility at Board meetings.

The following members of the public addressed the Board regarding safety:

Movses Karakossian

Yevgenya Koch

Chloe Koch

Neeki Moatazedi

## **9. REPORTS**

### **a. Coastline Regional Occupational Program (ROP) Report - presented by Suzie R. Swartz, Coastline ROP Representative**

Trustee Swartz provided a Coastline ROP (CROP) report. Sesar Morfin, Director of Business Services, presented the proposed 2022-2023 Budget and 2021-2022 Estimated Actuals report. CROP does have adequate reserves but Sesar noted they are skewed by one-time Covid relief funds.

Superintendent Brian Dozer recognized and thanked all of the teachers, career specialists, and staff for their hard work this year. He also talked about the end-of-year staff meeting which was held in person. They discussed current and future strategic priorities, and held a brainstorming session on topics that will guide the 2022-2023 priorities.

Two pieces of legislation that were mentioned last month are still being monitored: AB 2058 regarding CTEIG and SWP (the match for ROPs would be 1 to 1 vs 1.5 to 1 for LEAs) which CROP supports, and AB 2573 regarding probationary employee status of ROP teachers, which CROP opposes. Both are currently in the Senate education committee.

Director of Educational Services, J.S. Coke, reported that Summer School is in session. CROP is offering Careers in Artificial Intelligence, CyberForward, and Emergency Medical Responder. Medical Innovations, Research, and Entrepreneurship (MIRE) begins in July.

Also, the spring CNA students completed their state testing for certification. All 20 students passed the written portion, while 16 of the 20 passed the skills section.

On July 25, the Board met to conduct the superintendent's evaluation in a special closed session meeting. The results will be presented to the superintendent in closed session when they meet again on Thursday, August 18, for their regular CROP Board meeting.

### **b. PTA Council Report - presented by Vanessa Tingey, SVPTA President**

Vanessa Tingey, SVPTA President, provided a report. She is excited for the new year and grateful for the Board's support. She has begun conversations with the 5 schools who do not have a PTA. Some of the work of PTAs includes training, advocacy, and fundraising oversight. The new theme this year is "Making Kind Communities."



**c. Saddleback Valley Educators Association Report - presented by Joyanne Goodfellow, SVEA President**

Joyanne Goodfellow, SVEA President, provided a report. She hopes that teachers were able to get some rest over the summer and ready to start the new year. She met the new teachers today who were provided a taco truck luncheon that was hosted by SVEA and SVPSA. They hope to make it an annual event.

**d. Facilities & Safety Presentation - presented by Robert Craven, Assistant Superintendent, Business Services and Doug Monfils, Director of Facilities, Construction & Maintenance**

Robert Craven provided an introduction to the Facilities and Safety presentation and introduced Doug Monfils. Mr. Monfils provided an update regarding the work that has been completed over the summer, some of which includes installation of new furniture and HVAC units. They have been planning for future projects with security and safety of the students a priority. Mr. Craven stated that the district addresses safety through various support systems and utilizes the FEMA Threat and Hazard Identification and Risk Assessment model to analyze and prepare for incidents. The areas of focus for 2018-2022 were reviewed along with trainings and the work of the Safety Committee. SVUSD was the first Orange County district to be trained in Comprehensive School Threat Assessment Guideline (CSTAG). District procedures have also been updated in a number of areas, including campus safety plans, disaster and fire drills, etc. Some notable additions this past year include additional security cameras and updating the entire security camera infrastructure. Safety is always a key component in the district modernization effort. Some upcoming items include completing the safety bin inventory check, improving signage and exterior lighting around campuses, hosting a parent night, and continuing the safety committee meetings. Cybersecurity also continues to be a focus of the district. Recent questions from the community focused on the district's safety posture. Inquiries included a focus on fencing and maintaining a closed campus. In working with the OC Sheriff's Department and security consultants, it is evident that there are pros and cons to fencing campuses. Through the Facilities Master Plan process, the community frequently expressed the desire to continue to have access to the campuses. They appreciate being able to use the campuses after school hours and on weekends. Other security measures such as cameras, radios, mental health support and training provide a high level of security that enables resources to be spread and placed across the district. In response to the inquiries, the district continues to research the cost of fencing for district campuses. Additionally, advanced video camera systems that allow geofencing are being evaluated along with other safety solutions to protect our campuses. Mr. Craven met with a consultant who advises schools across the country, including colleges and universities, along with Fortune 500 companies, and provides security for high-level politicians. The district has entered into a contract with the consultant who will conduct a risk analysis by providing expertise and recommendations to the district. The consultant will walk every campus and the Board will be provided an update in the fall regarding safety findings and recommendations from the consultant as well as a list of the unfunded priority projects for funding.

**e. 2022-23 45-Day Budget Revision - presented by Robert Craven, Assistant Superintendent, Business Services**

Robert Craven provided a 45-Day Budget Revision report. Since the Board adopted the 2022-2023 budget in June, there have been major changes in 3 categories; LCFF; Art, Music and Instructional

Materials Discretionary Block Grant; and Learning Recovery Emergency Block Grant. The changes since the original budget was adopted were reviewed, which included an increase in revenue and a slight decrease in expenditures. Evaluation of program needs will continue and structural operating expenses continue to increase each year. In addition, aging facilities require significant ongoing contributions from the general fund to ensure safe environments for students and staff.

## **10. ACTION ITEMS**

### **a. BUSINESS SERVICES**

#### **1. Approval: Granting Real Property to Moulton Niguel Water District**

It is the recommendation of the Superintendent that the Governing Board approve the Grant of Real Property to Moulton Niguel Water District situated in the City of Mission Viejo.

Motion made by: Barbara Schulman

Motion seconded by: Suzie Swartz

Voting:

Amanda Morrell - Yes

Barbara Schulman - Yes

Dr. Edward Wong - Yes

Greg Kunath - Yes

Suzie Swartz - Yes

### **b. HUMAN RESOURCES**

#### **1. Approval: Adoption of Resolution No. 01:22-23 Annual Teacher Assignment/Misassignment Monitoring**

It is the recommendation of the Superintendent that the Board of Education adopt Resolution No. 01:22-23, an annual resolution for Teacher Assignment/Misassignment Monitoring allowing legal provisions authorizing staff to teach in their current 2022-2023 school year assignments.

Motion made by: Greg Kunath

Motion seconded by: Dr. Edward Wong

Voting:

Amanda Morrell - Yes

Barbara Schulman - Yes

Dr. Edward Wong - Yes

Greg Kunath - Yes

Suzie Swartz - Yes

## **11. CONSENT ITEMS**

Approve the Consent Items on the August, 4, 2022 Board Meeting Agenda with the exception of 11.b.2.

Motion made by: Greg Kunath

Motion seconded by: Dr. Edward Wong



Voting:

Amanda Morrell - Yes  
Barbara Schulman - Yes  
Dr. Edward Wong - Yes  
Greg Kunath - Yes  
Suzie Swartz - Yes

**a. SUPERINTENDENT'S OFFICE**

- 1. Approval: Board Meeting Minutes**
- 2. Approval: Revisions to Board Bylaw 9150 Student Board Member**
- 3. Approval: Revisions to Board Bylaw 9320 Meetings and Notices**
- 4. Approval: Revisions to Board Bylaw 9322 Agenda/Meeting Materials**

**b. STUDENT SERVICES**

- 1. Approval: Expulsion of Students for Violation of Board Policy 5144.1**
- 2. Approval: Re-entry of Expelled Students for Violation of Board Policy 5144.1**  
Approve re-entry of expelled students for violation of Board Policy 5144.1.

---

Motion made by: Barbara Schulman

Motion seconded by: Dr. Edward Wong

Voting:

Amanda Morrell - Yes  
Barbara Schulman - Yes  
Dr. Edward Wong - Yes  
Greg Kunath - Yes  
Suzie Swartz - Yes

Superintendent Turner pulled this item because an additional student was added for re-entry after the agenda was posted. The agenda item was updated to reflect the additional student.

**c. EDUCATIONAL SERVICES**

- 1. Approval: Extended Field Trips**
- 2. Approval: Blanket Contracts for the Elementary Schools Participating in 2022-2023 Outdoor Science School Program**
- 3. Approval: Sales and Services Agreement between The Regents of the University of California on Behalf of the University of California, Irvine, Center for Educational Partnerships and Saddleback**



**Valley Unified School District (Agreement No. 2022BC-098)**

**4. Approval: C- STEM Participation Agreement between The Regents of the University of California/UC Davis Center for Integrated Computing and STEM Education and Saddleback Valley Unified School District**

**5. Approval: Income Agreement for Participation between Orange County Superintendent of Schools and Saddleback Valley Unified School District (Agreement No. 10001391)**

**6. Approval: Joint Powers Agreement (Appendix A) Operating and Funding Agreement for the 2022-2023 School Year between Coastline Regional Occupational Program (ROP) and Saddleback Valley Unified School District**

**7. Approval: Memorandum of Understanding with Phoenix House Behavioral Health Intervention and Support Services**

**8. Approval: Submission of 2022-2023 Career Technical Education Agricultural Incentive Grant - Mission Viejo High School**

**9. Approval: South Orange County Regional Consortium Representative**

**10. Approval: Revisions to Board Policy 5111 Admission**

**11. Approval: Revisions to Board Policy 5123 Promotion/Acceleration/Retention**

---

**12. Approval: Revisions to Board Policy 5126 Awards for Achievement**

**13. Approval: Revisions to Board Policy 6146.5 Promotion Expectations: Intermediate School**

**14. Approval: Revisions to Board Policy 6170.1 Transitional Kindergarten**

**d. SPECIAL EDUCATION**

**1. Approval: Training Services Agreement with American National Red Cross and Saddleback Valley Unified School District**

**2. Approval: Licensed Training Provider Agreement between American National Red Cross and Saddleback Valley Unified District from August 6, 2022 through August 6, 2025**

**3. Approval: Approval of Special Education Information System (SEIS) License Agreement Renewal between San Joaquin County Office of Education and the South Orange County Special Education Local Plan Area from July 1, 2022 through June 30, 2025**

**4. Approval: Ratification of Memorandum of Understanding between Orange County**





**Superintendent of Schools and Saddleback Valley Unified School District**

**5. Approval: Ratification of Master Contract and Individual Services Agreements for Non-public School Services with Beacon Day School from July 1, 2022 through June 30, 2023; Student Number NPS:BDS192**

**6. Approval: Ratification of Master Contract and Individual Services Agreements for Non-public School Services with Mardan from July 1, 2022 through June 30, 2023; Student Numbers : NPS:MAR193, NPS:MAR194, NPS:MAR195, NPS:MAR196, NPS:MAR198, NPS:MAR199, NPS:MAR200, NPS:MAR201, NPS:MAR202, NPS:MAR203, NPS:MAR204, NPS:MAR205, and NPS:MAR206**

**7. Approval: Ratification of Master Contract and Individual Services Agreements for Non-public School Services with Olive Crest Academy and Olive Crest Academy - North from July 1, 2022 through June 30, 2023; Student Numbers : NPS:OCA191OR, NPS:OCA193GG, NPS: OCA195GG, NPS:OCA198GG, NPS:OCA202GG, NPS:OCA205GG, NPS:OCA208GG, NPS:OCA210GG, NPS:OCA210OR, and NPS:OCA211OR**

**8. Approval: Ratification of Master Contract and Individual Services Agreements for Non-public School Services with Port View Preparatory from July 1, 2022 through June 30, 2023; Student Numbers : NPS:PVP191, NPS:PVP192, NPS:PVP193, NPS:PVP195, and NPS:PVP196**

**9. Approval: Ratification of Master Contract and Individual Services Agreement for Non-public Agency Services with The Devereux Foundation and Devereux Texas Treatment Network, from July 1, 2022 through June 30, 2023; Student Number: NPS: 2022-MH15**

---

**10. Approval: Ratification of Individual Services Agreement for Non-public Agency Services with Mardan School from June 20, 2022 through June 30, 2022; Student Number: NPS:MAR205**

**11. Approval: Ratification of Individual Services Agreement for Non-public Agency Services with Olive Crest Academy from June 1, 2022 through June 30, 2022; Student Number: NPS:OCA191OR**

**12. Approval: Ratification of Addendum of Individual Services Agreement for Non-public Agency Services with Beacon Day School from April 27, 2022 through June 30, 2022; Student Number: NPS:BDS192**

**13. Approval: Ratification of Addendum of Individual Services Agreement for Non-public Agency Services with Mardan School from June 20, 2022 through June 30, 2022; Student Number: NPS:MAR203**

**14. Approval: Ratification of Addendum of Individual Services Agreement for Non-public Agency Services with Olive Crest Academy from June 20, 2022 through June 30, 2022; Student Number: NPS:OCA195GG**

**15. Approval: Ratification of Addendum of Individual Services Agreement for Non-public Agency**





**Services with Rossier Park Jr/Sr School from May 26, 2022 through June 30, 2022; Student Number: NPS:RPJS200**

**16. Approval: Ratification of Agreement for Reimbursement to Parent for Travel Expenses Incurred for Special Education Related Services from June 13, 2022 through July 28, 2023; Student Numbers: 2022-8, 2022-26 and 2022-29**

**17. Approval: Settlement Agreement for Reimbursement to Parents for Full and Final Settlement of All Outstanding Claims; Student Numbers: 2022-27, 2022-28 and 2022-30**

**e. BUSINESS SERVICES**

**1. Approval: Purchase Order List**

**2. Approval: Check Register**

**3. Approval: Acceptance of Donations to the District**

**4. Approval: Denial of Liability Claim No. 608119**

**5. Approval: Denial of Liability Claim No. 609020**

**6. Approval: Revisions to Board Policy 3110 Transfer of Funds**

**7. Approval: Revisions to Board Policy 3516.5 Emergency Schedules**

**8. Approval: Contracts for Secondary School Photography and Yearbook Services Pursuant to RFP No. 21-07**

**9. Approval: Ratification of Limited Use License Agreement for the 2022-2023 School Year with Rancho Santa Margarita Landscape and Recreation Corporation (SAMLARC) for the Use of Trabuco Mesa Park by Trabuco Mesa Elementary School Students**

**10. Approval: Business-Plus System Support and Software Support Service Agreement No. 10001300 between Orange County Superintendent of Schools and Saddleback Valley Unified School District**

**11. Approval: Human Resources Support Application Software Support Service Agreement No. 00046152, between Orange County Superintendent of Schools and Saddleback Valley Unified School District**

**12. Approval: Electronic Document Management System (Image, Scanning and Workflow) Software Support Service Agreement No. 10001348 between Orange County Superintendent of Schools and Saddleback Valley Unified School District**

- 13. Approval: Agreement with Morrissey Associates, Inc. to Provide Architectural/ Engineering Services for DSA Closeout Services**
- 14. Approval: Agreement with CL Consulting, Inc. (CLC) for School Facilities Funding Consulting Services**
- 15. Approval: Ratification of 2022-23 Agreement with Specialized Safety Services for Emergency Management Services**
- 16. Approval: Renewal of RFP No. 2021-04 for Food Services Paper Products and Cleaning Supplies to P&R Paper Supply Company and Individual Foodservice as a Split Award**
- 17. Approval: Utilization of California Multiple Award Schedule (CMAS) Contract No. 3-19-70-2070TP to Avidex Industries, LLC for the Purchase, Warranty, and Installation of Hardware and Software Maintenance and Repair, Software Maintenance as a Product, Infrastructure as a Service (IaaS), and Software as a Service (SaaS)**
- 18. Approval: Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards**
- 19. Approval: Disposal of Accumulated Electronic Waste (IN741393, IN741394)**

**f. HUMAN RESOURCES**

- 
- 1. Approval: Personnel Reports dated August 4, 2022 Which Include Separations, Leaves, Employments, Extra Duty Pay Assignments, Changes of Status, Reclassifications, Waivers and Other Personnel Actions**
  - 2. Approval: Consultant Agreements**
  - 3. Approval: Increase to Certificated Substitute Pay Rates, Effective August 5, 2022**
  - 4. Approval: Revised Certificated Job Description and Title**
  - 5. Approval: Revised Classified Job Descriptions**
  - 6. Approval: New Board Policy 4217.3 Layoff/Rehire**
  - 7. Approval: Student Teaching Affiliation Agreement between Grand Canyon University and Saddleback Valley Unified School District**

**12. INFORMATION**

- a. District's Fourth Quarter Report on Williams Legislation Uniform Complaints for 2021-22 to the**



**Orange County Superintendent of Schools Concerning the Nature and Resolutions of all Complaints Filed Against the District**

**13. COMMENTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT**

Trustee Swartz congratulated Trustee Schulman who was elected as the Unified Representative to the OCSBA Board of Directors. The Kick-Off is next week, and she acknowledged that the past 2 1/2 years have been challenging. She is looking forward to a great year and wants to stay focused on being positive.

Trustee Kunath welcomed the staff back and he is excited about the upcoming school year and attending the Kick-Off.

Trustee Wong concurred with his colleagues.

Trustee Schulman reported on the CSBA Leadership Institute that she attended. The focus of the conference was on mental health, governing effectively, community engagement, finance, and communication. She also visited the summer band camp and attended the concert.

Superintendent Turner commented that she is excited for the Kick-Off with all of the staff. The guest speaker will be excellent for all of us to hear. She enjoyed the new teacher and SVPSA staff orientation, and she is excited for the school year.

President Morrell commented that she is also excited about the school year, but she will miss the Kick-Off.

---

**14. NEXT REGULAR MEETING**

President Morrell announced that the next Regular Meeting will be on September 8, 2022.

**15. ADJOURN TO CLOSED SESSION IF NECESSARY**

It was not necessary to adjourn to Closed Session.

President Morrell adjourned the meeting at 7:31 p.m.

A stylized, dark blue ink signature of the Board President, appearing to read "Morrell".

Board President

A blue ink signature of the Board Clerk, reading "Edward Wong".

Board Clerk