

# **Saddleback Valley USD**

## **Minutes**

### **Regular/Annual Organizational Meeting of the Board of Education**

December 14, 2020, 6:00 PM

Under the authority of the Governor's Executive Order N-29-20, this meeting will be held via teleconference only. There will be no physical meeting location open to the public.

Closed Session begins at 5:00 pm

Public Session begins at 6:00 pm

#### **Attendance Taken at 5:00 PM:**

##### Present:

Greg Kunath  
Amanda Morrell  
Barbara Schulman  
Suzie Swartz  
Dr. Edward Wong

#### **I. REGULAR/ANNUAL ORGANIZATIONAL BOARD MEETING VIA TELECONFERENCE**

#### **II. CALL TO ORDER 5:00 p.m.**

##### Minutes:

President Wong called the meeting to order at 5:03 p.m.

#### **III. OPEN SESSION - Public may address Board on Closed Session Agenda**

##### Minutes:

None

#### **IV. ADJOURN TO CLOSED SESSION**

##### Minutes:

The Board adjourned to Closed Session at 5:04 p.m.

##### **IV.a. Conference with Real Property Negotiator (Government Code Section 54956.8)**

##### **IV.b. Negotiations Discussion (Government Code Section 54957.6) Employee Organizations; CSEA, SVEA and SVPSA / Agency Negotiator: Connie Cavanaugh, Assistant Superintendent**

**IV.c. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)**

**IV.d. Liability Claims: Pursuant to Government Code Section 54956.95  
Review of Claim No. 2007643 against Saddleback Valley Unified School District**

**V. RECONVENE PUBLIC SESSION 6:00 p.m.**

Minutes:

President Wong reconvened the meeting at 6:10 p.m.

**VI. PLEDGE OF ALLEGIANCE**

Minutes:

The Pledge of Allegiance to the Flag of the United States of America was led by President Wong.

**VI.a. Administer Oath of Office to Elected Board Members Amanda Morrell and Dr. Edward Wong; and Appointed Board Member Suzie R. Swartz**

Minutes:

Superintendent Turner administered the Oath of Office to Dr. Edward Wong, Amanda Morrell, and Suzie R. Swartz.

**VII. ROLL CALL**

Minutes:

Board Members Present:

Dr. Edward Wong

Amanda Morrell

Suzie R. Swartz

Greg Kunath

Barbara Schulman

Also present were:

Crystal Turner Ed.D., Superintendent

Madison Goseco, Student Board Member

**VII.a. Report of Closed Session**

Minutes:

President Wong reported that in Closed Session the Board voted unanimously to authorize the Superintendent to issue a Notice of Unprofessional Conduct for a certificated employee.

## **VIII. ADOPTION OF AGENDA**

**Motion Passed:** Adopt agenda, as presented. Passed with a motion by Amanda Morrell and a second by Suzie Swartz.

Yes Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

## **IX. ORGANIZATIONAL ITEMS**

### **IX.a. Election of President**

Minutes:

Trustee Swartz was nominated by Trustee Morrell. President Wong seconded the nomination. No other nominations were received and Trustee Swartz was elected President of the Board of Education effective December 14, 2020 through December 13, 2021, or until replaced.

### **IX.b. Presentation to Outgoing President**

Minutes:

Trustee Swartz presented a plaque to outgoing President Dr. Edward Wong. She thanked him for his leadership during these extraordinary times.

### **IX.c. Election of Vice President**

Minutes:

Trustee Schulman was nominated by Trustee Morrell. President Swartz seconded the nomination. Trustee Morrell was nominated by Trustee Schulman. Trustee Wong seconded the nomination. Trustee Schulman commented that she would be honored if Trustee Morrell continued as Vice President. Trustee Morrell accepted the nomination and was elected Vice President of the Board of Education effective December 14, 2020 through December 13, 2021, or until replaced.

### **IX.d. Election of the Clerk of the Board of Education**

Minutes:

Trustee Schulman was nominated by Trustee Wong. President Swartz seconded the nomination. No other nominations were received and Trustee Schulman was elected Clerk of the Board of Education effective December 14, 2020 through December 13, 2021, or until replaced.

#### **IX.e. Appointment of Representative to the Nominating Committee for the County Committee on School District Organization**

**Minutes:**

President Swartz asked Trustee Schulman if she was agreeable to continue to serve as the representative on the Nominating Committee for the County Committee on the School District Organization. Trustee Schulman agreed to continue and was appointed to serve as the District's representative on the Nominating Committee for the County Committee on School District Organization for the term of December 14, 2020 through December 13, 2021, or until replaced.

#### **X. PRESENTATIONS (NONE)**

#### **XI. REPORTS**

##### **XI.a. Coastline Regional Occupational Program (CROP) Report - presented by Barbara Schulman, CROP Representative**

**Minutes:**

Trustee Schulman provided a Coastline ROP report. The Coastline ROP Board of Trustees met on Thursday, December 10, 2020, via videoconference.

The Board approved the following items:

- Resolution honoring Board of Trustees Martha Fluor and Tammie Bullard
- Budget adjustments

On Wednesday, November 18, the Orange County Department of Education hosted the sixth annual OC Pathways Showcase virtually. They are creating a 15-minute video that highlights CTE programs throughout the county.

The state association, CAROCP, held its Board meeting on Thursday, November 19. Legislative advocate, Lee-Angela Reid with Capitol Advisors, is gathering data on ROP programs statewide to illustrate to the Department of Finance the role ROPs play in educating future essential workers. An ROP superintendent from the Sacramento area met with the Department of Finance to discuss funding for ROPs. They were not aware of the impact the Local Control Funding Formula had on ROPs.

Ms. Hume reminded the Board of Trustees that the award notification from round 3 of the K12 Strong Workforce Program grant will be forthcoming. The Orange County Department of Education applied on behalf of the ROPs. The allocations should be determined in January.

Ms. Hume was invited by Dr. Wallace Walrod, Chief Economic Adviser for the Orange County Business Council, to be a member of the Council so that they can have conversations that will help facilitate the creation of a sustainable

workforce development pipeline structure.

**XI.b. PTA Council Report - presented by Michele Sparks, SVPTA President**

Minutes:

Michele Sparks, SVPTA President, provided a report. SVPTA and school PTAs continue to support school sites, teachers, staff, students, administrators, and communities. She is grateful for the creativity and perseverance of all SVUSD PTAs. Some of the activities include virtual bingo night, virtual book fairs, teacher appreciation gifts, fundraising to support ongoing educational programs, and resources on mental health awareness. She also highlighted that the Reflections program has continued, even through the pandemic. This year, the theme was "I Matter Because". There were 246 total entries from 15 schools. There were 76 first place winners at the Council level. Twenty-four of the Council first place winners moved on to the Fourth District PTA level. She emphasized that all of these things are made possible with the support of our community.

**XI.c. Saddleback Valley Educators Association Report - presented by Joyanne Goodfellow, SVEA President**

Minutes:

Joyanne Goodfellow, SVEA President, provided a report. California has moved back to the purple tier and there have been additional wild fires which is making 2020 the hardest year yet for teachers, students, administrators and our community. SVUSD teachers have done a great job continuing to provide a quality education and remaining strong for our students. Teachers had a positive experience with virtual parent teacher conferences. This may be an option to consider for the future in order to provide teachers and parents with more flexibility. SVEA stresses the need for open communication. She recognized all of the hardworking Special Education teachers in honor of National Special Education Day. She wished everyone a restful winter recess.

**XI.d. Student Board Member Report**

Minutes:

Student Board Member Madison Goseco reported on the events and activities of SVUSD schools.

**XI.e. First Interim Financial Report - presented by Connie Cavanaugh, Assistant Superintendent, Human Resources & Fiscal Services**

Minutes:

Connie Cavanaugh, Assistant Superintendent HR/Fiscal Services, provided a 2020-2021 First Interim Budget Report. An overview of the major assumptions used when developing the budget was provided. The report included revisions in the unrestricted budget since the 45-Day Budget

Revision Report. The multi-year assumptions and projection were also presented. The Governor's proposed budget for 2021-2022 will be released in January. The economic outlook is better than expected. Enrollment and attendance will continue to be monitored and the staffing projections for 2021-2022 will be based on projected enrollment. The District continues to face declining enrollment and current and future impacts of the COVID-19 pandemic will continue to be evaluated. A Second Interim Budget will be presented in March 2021.

## **XII. COMMENTS FROM VISITORS (on any item NOT on the Agenda)**

Minutes:

Two comments were received regarding distance learning. Comments from Jamie Norris and Elizabeth Davis were read aloud by Mark Perez.

## **XIII. COMMENTS FROM VISITORS (on any item ON the Agenda)**

Minutes:

None

## **XIV. ACTION ITEMS**

### **XIV.a. SUPERINTENDENT'S OFFICE**

#### **XIV.a.1. Approval: Nominations for the 2021 California School Boards Association (CSBA) Delegate Assembly Election**

**Motion Passed:** Nominate Suzie R. Swartz for the 2021 CSBA Delegate Assembly election. Passed with a motion by Barbara Schulman and a second by Dr. Edward Wong.

Yes Greg Kunath  
Yes Amanda Morrell  
Yes Barbara Schulman  
Yes Suzie Swartz  
Yes Dr. Edward Wong

## **XV. CONSENT ITEMS**

**Motion Passed:** Approve the Consent Items on the December 14, 2020 Board Meeting Agenda. Passed with a motion by Dr. Edward Wong and a second by Greg Kunath.

Yes Greg Kunath  
Yes Amanda Morrell  
Yes Barbara Schulman  
Yes Suzie Swartz  
Yes Dr. Edward Wong

**XV.a. SUPERINTENDENT'S OFFICE**

**XV.a.1. Approval: Minutes of the Regular Meeting on November 12, 2020**

**XV.b. EDUCATIONAL SERVICES**

**XV.b.1. Approval: Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement between Saddleback College and Saddleback Valley Unified School District Appendix-Spring 2021**

**XV.b.2. Approval: Cost Proposal Agreement between Vista Higher Learning and Saddleback Valley Unified School District**

**XV.b.3. Approval: Amendment #3 of Agreement for the Provision of Tobacco Prevention Services Tobacco-Use Prevention Education (TUPE) Cohort M Competitive Grant Program Agreement No. 44691**

**XV.c. SPECIAL EDUCATION**

**XV.c.1. Approval: Ratification of Master Contract and Individual Services Agreement for Non-public School Services with The Children's School from November 2, 2020 through June 30, 2021; Student Number NPS:TCS190**

**XV.c.2. Approval: Ratification of Individual Services Agreement for Non-public School Services with Olive Crest Academy from July 1, 2020 through June 30, 2021; Student Number NPS:OCA192GG**

**XV.c.3. Approval: Ratification of Individual Services Agreement for Non-public School Services with Olive Crest Academy from November 9, 2020 through June 30, 2021; Student Number NPS:OCA203GG**

**XV.c.4. Approval: Ratification of Individual Services Agreement for Non-public School Services with Olive Crest Academy from November 16, 2020 through June 30, 2021; Student Number NPS:OCA204GG**

**XV.c.5. Approval: Ratification of Individual Services Agreement for Non-public School Services with Port View Preparatory from July 1, 2020 through June 30, 2021; Student Numbers NPS:PVP192 and NPS:PVP191**

**XV.c.6. Approval: Ratification of Individual Services Agreement for Non-public School Services with Provo Canyon School from October 30, 2020 through June 30, 2021; Student Number 2020-MH14**

**XV.c.7. Approval: Ratification of Individual Services Agreement for Non-public School Services with Rossier Park Schools JR/SR from October 12, 2020 through June 30, 2021; Student Number NPS:RPJS199**

**XV.c.8. Approval: Ratification of Individual Services Agreement Addendum for Non-public School Services with Olive Crest Academy from July 1, 2020 through June 20, 2021: Student Number NPS:OCA199GG**

**XV.c.9. Approval: Ratification of Individual Services Agreement Addendum for Non-public School Services with Olive Crest Academy from July 1, 2020 through June 20, 2021; Student Number NPS:OCA202GG**

**XV.c.10. Approval: Ratification of Personnel Reimbursement Agreement between Capistrano Unified School District and Saddleback Valley Unified School District from August 17, 2020 through June 30, 2021**

**XV.c.11. Approval: Ratification of Agreement for Reimbursement to Parent for Travel Expense Incurred for Special Education Related Services from October 28, 2020 through June 30, 2021; Student Number 2020-36**

**XV.c.12. Approval: Ratification for Amendment to Reimbursements to Parents for Travel Expenses Incurred for Non-public School Residential Students from October 30, 2020 through June 30, 2021; Student Number: 2020-MH14**

**XV.c.13. Approval: Settlement Agreement for Reimbursement to Parent for Full and Final Settlement of All Outstanding Claims; Student Numbers 2020-37 and 2020-38**

**XV.d. BUSINESS SERVICES**

**XV.d.1. Approval: Purchase Order List**

**XV.d.2. Approval: Check Register**

**XV.d.3. Approval: Acceptance of Donations to the District**



**XV.d.4. Approval: First Interim Financial Report**

**XV.d.5. Approval: Adoption of Resolution 08:20-21 Declaring Withdrawal from the Schools Excess Liability Fund (SELF)**

**XV.d.6. Approval: Annual Renewal of Super Co-op Membership for the 2021-2022 School Year**

**XV.d.7. Approval: Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards**

**XV.d.8. Approval: Reject All Bids for Food Services Equipment Replacement Project, Bid No. 19-06 F**

**XV.d.9. Approval: Denial of Liability Claim No. 2007643**

**XV.e. HUMAN RESOURCES**

**XV.e.1. Approval: Personnel Reports dated December 14, 2020 which include Separations, Leaves, Employments, Extra Duty Pay Assignments, Changes of Status, Reclassifications, Waivers and Other Personnel Actions**

**XV.e.2. Approval: Consultant Agreements**

**XV.e.3. Approval: Extend Temporary Increase to Certificated Substitute Pay Rates**

**XV.e.4. Approval: Service Agreement for Administration of a Claims Program with Sedgwick Claims Management Services**

**XV.e.5. Approval: Discovery Benefits. Inc. Reimbursement Account Administrative Services Agreement**

**XVI. INFORMATION**

**XVI.a. Williams Settlement Legislation 1st Quarter Report for Fiscal Year 2020-2021 for Saddleback Valley Unified School District from the Orange County Department of Education**

## **XVII. COMMENTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT**

### **Minutes:**

Trustee Schulman wished everyone a happy holiday season. She commented that she feels that state testing should be suspended this year and encourages the Board to speak with Superintendent Turner and have the District write a letter on behalf of the Board. She had the opportunity to virtually watch the Laguna Hill's High School play "Clue," and next week she will be watching a kindergarten holiday play. She thanked Food Services and recognized PTA and the wonderful things they are doing with mental health and fundraisers. The CSBA conference was held virtually, and she particularly enjoyed the seminar focused on generations. The conference ended with a session with Leslie Odom Jr., which was incredible. It was difficult not being there in person but it was still great.

Trustee Kunath wished everyone a Happy Holiday. He thanked Superintendent Turner and staff and feels it is important for kids to be in school.

Trustee Morrell commented on the creativity of teachers, parents and PTA. Teachers are working harder than ever and she recognized their efforts in continuing to make a difference and inspire students. She managed to attend the virtual CSBA conference when she was under evacuation orders and learned how hard it is to engage when someone is just talking at you. Some of the sessions she enjoyed were regarding mental wellness, budget, and legal issues. She thanked everyone who works hard every day for SVUSD students.

Trustee Wong commented that he also attended the virtual CSBA conference. It was tiring to look at the computer screen for extended periods of time so he sympathizes with SVUSD teachers and students. He wished everyone a happy holiday season.

President Swartz commented that she also attended the virtual CSBA conference. In particular, there were two workshops that were very worthwhile. The first was leveraging money for mental health resources and a workshop presented by SAUSD regarding their data culture, storage of data, and ability pull different types of data together. She enjoyed the keynote speakers as well. Like Trustee Schulman, she enjoyed the generational speaker, Jason Dorsey. The session with Leslie Odom Jr. was phenomenal. He talked about the benefit of the arts and how it is about empathy which leads to compassion. We need to be hopeful and clear-eyed which builds resilience. She thanked the students, parents, teachers, classified staff, and administrators for all they do to keep moving the students learning forward. She wishes everyone a happy holiday season filled with love and good health for everyone.

Superintendent Turner commented that she hopes we have a 2021 with understanding and empathy. She is grateful for our incredible staff and families.

## **XVIII. NEXT REGULAR MEETING**

## **XIX. ADJOURN TO CLOSED SESSION IF NECESSARY**

**Motion Passed:** Adjourn the meeting. Passed with a motion by Greg Kunath and a second by Dr. Edward Wong.

Yes Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

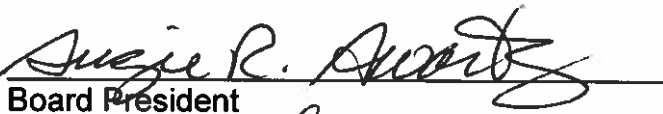
Yes Suzie Swartz

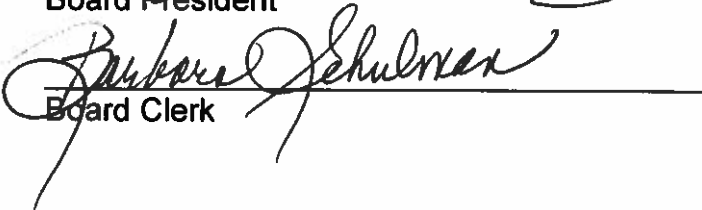
Yes Dr. Edward Wong

### **Minutes:**

It was not necessary to return to Closed Session.

With a motion by Trustee Kunath, seconded by Trustee Wong, the meeting was adjourned at 7:48 p.m.

  
Board President

  
Board Clerk