

**Saddleback Valley USD**  
**Minutes**  
**Regular Meeting of the Board of Education**  
June 24, 2021, 6:00 PM  
District Office Board Room

25631 Peter A. Hartman Way, Mission Viejo, California

Closed Session begins at 5:00 pm

Public Session begins at 6:00 pm

**Attendance Taken at 5:00 PM:**

Present:

Greg Kunath  
Barbara Schulman  
Suzie Swartz  
Dr. Edward Wong

Absent:

Amanda Morrell

Updated Attendance:

Amanda Morrell was updated to present at: 5:05 PM

**I. CALL TO ORDER**

Minutes:

President Swartz called the meeting to order at 5:02 p.m.

**II. OPEN SESSION - Public may address Board on Closed Session Agenda**

Minutes:

No comments were received.

**III. ADJOURN TO CLOSED SESSION**

Minutes:

The Board adjourned to Closed Session at 5:03 p.m.

**III.a. Student Expulsion(s) or Disciplinary Matters for Violation of Board Policy 5144.1**

**III.b. Negotiations Discussion (Government Code Section 54957.6)  
Employee Organizations; CSEA, SVEA and SVPSA / Agency Negotiator:  
Connie Cavanaugh, Assistant Superintendent**

**III.c. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)**

**IV. RECONVENE PUBLIC SESSION 6:00 p.m.**

Minutes:

President Swartz reconvened the meeting at 6:05 p.m.

**V. PLEDGE OF ALLEGIANCE**

Minutes:

The Pledge of Allegiance to the Flag of the United States of America was led by Board President Suzie R. Swartz.

**VI. ROLL CALL**

Minutes:

Board Members Present:

Suzie R. Swartz

Amanda Morrell (joined the meeting at 5:05 p.m.)

Dr. Edward Wong

Greg Kunath

Barbara Schulman

Also present was:

Crystal Turner Ed.D., Superintendent

**VI.a. Report of Closed Session**

Minutes:

There was nothing to report from Closed Session.

**VII. ADOPTION OF AGENDA**

**Motion Passed:** Adopt agenda, as presented. Passed with a motion by Amanda Morrell and a second by Barbara Schulman.

Yes Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

**VIII. PRESENTATIONS**

**VIII.a. OCMaker Challenge Winners - presented by Phillip Ureno, Engineering Teacher, Trabuco Hills High School**

Minutes:

Philip Ureno, Engineering teacher at Trabuco Hills High School, provided a

description of the OCMaker Challenge and introduced the student winners. Board President Suzie Swartz congratulated all of the winners and presented certificates of recognition.

**VIII.b. Coastline Regional Occupational Program (ROP) Teacher of the Year - presented by James Newton, Director, Secondary Education**

Minutes:

Liza Zielasko, Assistant Superintendent, Educational Services, introduced Patrick Sullivan. Mr. Sullivan is a Regional Occupational Program (ROP) teacher from Laguna Hills High School who was recently named the Coastline ROP Teacher of the Year. Mrs. Zielasko provided an overview about the selection process and highlighted Mr. Sullivan's achievements and qualities that earned him this award. Trustee Schulman congratulated Mr. Sullivan and presented him with a certificate of recognition.

**IX. REPORTS**

**IX.a. Coastline Regional Occupational Program (CROP) Report - presented by Barbara Schulman, CROP Representative**

Minutes:

Trustee Schulman provided a Coastline ROP report. Patrick Sullivan, the automotive technology instructor for Laguna Hills High School, was recognized as the Teacher of the Year. This is an incredible honor for SVUSD and for each of his students. Six SVUSD students were awarded the Distinguished Student Recognition Awards this year. In the 2021-2022 school year, SVUSD will have 32 sections of ROP courses.

**IX.b. Budget Report - presented by Connie Cavanaugh, Assistant Superintendent, Human Resources & Fiscal Services**

Minutes:

Connie Cavanaugh, Assistant Superintendent, Human Resources & Fiscal Services, provided a 2021-2022 Budget report. The major assumptions used when developing the budget were reviewed. Enrollment projections and the increased Cost of Living Adjustment have adjusted the projection of becoming a Community Funded District beginning in 2023-2024. Multi-year budget assumptions were also reviewed along with the projections for the next 2 years. Assignments of a portion of the unrestricted fund balance were provided which included a technology replacement plan, negotiated salary increase, prepaid textbooks and Caltrans Settlement. The impacts of STRS and PERS contribution rate increases were also illustrated.

The legislature adopted a State budget on June 14, but negotiations will continue and the Governor must reject or approve the budget by June 30. If there is substantive changes between the Governor's Proposed budget and State Adopted Budget, a 45-day budget revision will be prepared for SVUSD. The 2020-2021 fiscal year will be closed by September 15. If a 45-day budget

revision is not needed, the First Interim budget will be presented to the Board in December.

In closing, structural operating expenses are increasing each year, and the evaluation of program needs is ongoing. Recommendations will be presented for reserves needed for future needs and preparations are being made for the potential triggering of the Budget Reserve Cap of 10%.

#### **X. COMMENTS FROM VISITORS (on any item NOT on the Agenda)**

Minutes:

Andrew O'Connor addressed the Board to recognize Superintendent Turner and the Board of Education for their leadership during the pandemic. He also addressed the Board regarding the Nakase property development.

#### **XI. COMMENTS FROM VISITORS (on any item ON the Agenda)**

Minutes:

No comments were received.

#### **XII. ACTION ITEMS**

##### **XII.a. SUPERINTENDENT'S OFFICE**

###### **XII.a.1. Approval: Re-entry of Expelled Students for Violation of Board Policy 5144.1**

**Motion Passed:** The Superintendent of Saddleback Valley Unified School District hereby recommends that the Governing Board consider: Re-entry of expelled students (2 cases) listed in Attachment C to this item. Passed with a motion by Dr. Edward Wong and a second by Greg Kunath.

Yes Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

###### **XII.a.2. Approval: Resolution No. 22:20-21, Conference Attendance for the Governing Board for 2021-2022 School Year**

**Motion Passed:** It is the recommendation of the Superintendent that the Board of Education adopt Resolution No. 22:20-21, Conference Attendance for the Governing Board for the 2021-2022 school year. Passed with a motion by Greg Kunath and a second by Dr. Edward Wong.

Yes Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz  
Yes Dr. Edward Wong

**XII.a.3. Approval: Resolution No. 23:20-21, Proposal to the California Department of Public Health (CDPH) for the Removal of the Mask Mandate at all Saddleback Valley Unified District Schools and Allow Mask Use to be Optional**

**Motion Passed:** It is the recommendation of the Superintendent that the Governing Board adopt Resolution No. 23:20-21, Proposal to the California Department of Public Health (CDPH) for the Removal of the Mask Mandate at all Saddleback Valley Unified District Schools and Allow Mask Use to be Optional Passed with a motion by Greg Kunath and a second by Dr. Edward Wong.

Yes Greg Kunath  
Yes Amanda Morrell  
Yes Barbara Schulman  
Yes Suzie Swartz  
Yes Dr. Edward Wong

**XII.b. EDUCATIONAL SERVICES**

**XII.b.1. Approval: 2021-2022 Local Control and Accountability Plan and Local Performance Indicator Self-Reflection Report**

**Motion Passed:** It is the recommendation of the Superintendent that the Governing Board adopt the Local Control and Accountability Plan (LCAP) for year 2021-2022. Passed with a motion by Amanda Morrell and a second by Barbara Schulman.

Yes Greg Kunath  
Yes Amanda Morrell  
Yes Barbara Schulman  
Yes Suzie Swartz  
Yes Dr. Edward Wong

**XII.c. BUSINESS SERVICES**

**XII.c.1. Approval: Adoption of the 2021-2022 Budget**

**Motion Passed:** It is the recommendation of the Superintendent that the Governing Board adopt the 2021-22 Budget. Passed with a motion by Barbara Schulman and a second by Dr. Edward Wong.

Yes Greg Kunath  
Yes Amanda Morrell  
Yes Barbara Schulman  
Yes Suzie Swartz  
Yes Dr. Edward Wong

## **XII.d. HUMAN RESOURCES**

### **XII.d.1. Approval: Superintendent Contract Amendment No. 4**

**Motion Passed:** It is recommended that the Board of Education take action to approve Amendment No. 4 of the Contract for Employment between the Saddleback Valley Unified School District and Dr. Crystal Turner, District Superintendent. Passed with a motion by Greg Kunath and a second by Dr. Edward Wong.

Yes Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

Minutes:

President Swartz provided an oral summary of the recommendation to extend the Superintendent's contract and include a salary increase of 3% effective July 1, 2020, which reflects the same increase as other bargaining units.

On a motion by Trustee Kunath, seconded by Trustee Wong and carried 5-0, the Board approved this item.

## **XIII. CONSENT ITEMS**

**Motion Passed:** Approve the Consent Items on the June 24, 2021 Board Meeting Agenda with the exception of XIII.d.7. Passed with a motion by Barbara Schulman and a second by Amanda Morrell.

Yes Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

Minutes:

On a motion by Trustee Schulman, seconded by Trustee Morrell and carried 5-0, the Board of Education of Saddleback Valley Unified School District approved the Consent Items on the June 24, 2021 Board Meeting Agenda with the exception of XIII.d.7., which was pulled by Superintendent Turner.

## **XIII.a. EDUCATIONAL SERVICES**

### **XIII.a.1. Approval: Extended Field Trips**

**XIII.a.2. Approval: Submission of 2021-2022 Agricultural Incentive Grant - Mission Viejo High School**

**XIII.a.3. Approval: Local Control and Accountability Plan - Every Student Succeeds Act Federal Addendum**

**XIII.a.4. Approval: Memorandum of Understanding (MOU) with Coastline Regional Occupational Program (ROP) for a Joint Powers Authority to participate in the 2021-22 Career Technical Education (CTE) Incentive Grant**

**XIII.a.5. Approval: Memorandum of Understanding between Western Youth Services, Inc. and Saddleback Valley Unified School District**

**XIII.a.6. Approval: Agreement between The Regents of the University of California on Behalf of University of California, Irvine, School of Medicine, Department of Ophthalmology and Saddleback Valley Unified School District**

**XIII.b. SPECIAL EDUCATION**

**XIII.b.1. Approval: Appointment of the 2021-2022 Community Advisory Committee Voting Members**

**XIII.b.2. Approval: Legal Services Agreement between Harbottle Law Group and Saddleback Valley Unified School District from July 1, 2021 through June 30, 2022**

**XIII.b.3. Approval: Ratification of Staffing Agreement between Maxim Healthcare Staffing Services, Inc. and Saddleback Valley Unified School District from June 7, 2021 through July 2, 2021**

**XIII.b.4. Approval: Master Contract and Individual Services Agreement for Non-public School Services with Beacon Day School from July 1, 2021 through June 30, 2022; Student Number NPS:BDS191**

**XIII.b.5. Approval: Master Contract and Individual Services Agreements for Non-public School Services with Mardan School from July 1, 2021 through June 30, 2022; Student Numbers NPS:MAR193, NPS:MAR194, NPS:MAR195, NPS:MAR196, NPS:MAR198, NPS:MAR199, AND NPS:MAR200**

**XIII.b.6. Approval: Master Contract and Individual Services Agreement for Non-public School Services with Oak Grove Institute Foundation Inc., Oak Grove Center from July 1, 2021 through June 30, 2022; Student Number 2017-MH6**

**XIII.b.7. Approval: Master Contract and Individual Services Agreements for Non-public School Services with Ocean View from July 1, 2021 through June 30, 2022; Student Numbers NPS:OV191, NPS:OV203, AND NPS:OV204**

**XIII.b.8. Approval: Master Contract and Individual Services Agreements for Non-public School Services with Olive Crest Academy and Olive Crest Academy North from July 1, 2021 through June 30, 2022; Student Numbers NPS:OCA191OR, NPS:OCA195OR, NPS:OCA203OR, NPS:OCA207GG, NPS:OCA193GG, NPS:OCA196GG, NPS:OCA198GG, NPS:OCA201GG, NPS:OCA202GG, NPS:OCA205GG, AND NPS:OCA206OR**

**XIII.b.9. Approval: Master Contract and Individual Services Agreements for Non-public School Services with Port View Preparatory from July 1, 2021 through June 30, 2022; Student Numbers NPS:PVP191, NPS:PVP192, and NPS:PVP193**

**XIII.b.10. Approval: Master Contract and Individual Services Agreement for Non-public School Services with Provo Canyon School from July 1, 2021 through June 30, 2022; Student Number 2020-MH14**

**XIII.b.11. Approval: Master Contract and Individual Services Agreement for Non-public School Services with Spectrum Center-Rossier Park Elementary School from July 1, 2021 through June 30, 2022; Student Number NPS:RPE192**

**XIII.b.12. Approval: Master Contract and Individual Services Agreement for Non-public School Services with The Children's School from July 1, 2021 through June 30, 2022; Student Number NPS:TCS190**

**XIII.b.13. Approval: Master Contract and Individual Services Agreements for Non-public School Services with Spectrum Center-Rossier Park Jr/Sr. School from July 1, 2021 through June 30, 2022; Student Numbers: NPS:RPJR195, NPS:RPJR196, NPS:RPJR197, NPS:RPJR198, and NPS:RPJR199**

**XIII.b.14. Approval: Ratification of Individual Services Agreement for Non-public School Services with Ocean View School from June 9, 2021 through June 30, 2021; Student Number NPS:OV204**

**XIII.b.15. Approval: Ratification of Agreement for Reimbursement to Parent for Travel Expenses Incurred for Special Education Related Services from June 7, 2021 through July 2, 2021; Student Number 2020-60**



**XIII.b.16. Approval: Settlement Agreement for Reimbursement to Parent for Full and Final Settlement of All Outstanding Claims; Student Number 2020-59**

**XIII.c. BUSINESS SERVICES**

**XIII.c.1. Approval: Acceptance of Donations to the District**

**XIII.c.2. Approval: Rename Former Cordillera Elementary School Site to Saddleback Valley Unified School District Virtual Academy**

**XIII.c.3. Approval: Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services**

**XIII.c.4. Approval: Legal Services Agreement between Fagen Friedman and Fulfrost, LLP and Saddleback Valley Unified School District**

**XIII.c.5. Approval: Amendment #1 to Agreement with Morrissey Associates, Inc. to Provide Architectural/Engineering Services for El Toro High School Pool House and Student Restrooms Improvement Projects**

**XIII.c.6. Approval: Consulting Services Agreement with Total Compensation Systems, Inc. for Governmental Accounting Standards Board (GASB) 74/75 Actuarial Valuation Services**

**XIII.c.7. Approval: RFP No.CJNS-2021-22-PRODUCE for the 2021-2022 School Year with Gold Star Foods for Fresh Produce on Behalf of Colton Joint Unified School District**

**XIII.c.8. Approval: Extension of Bid No. 20/21-01NS, South Orange County Purchasing Group - Processed Commodity, Commercial, Snack & Beverage Products to Gold Star Foods, Inc. and Boxed Water is Better**

**XIII.c.9. Approval: Renewal of Bid No. NS-20-02 for the 2021-2022 School Year with Driftwood Dairy on Behalf of Palm Springs Unified School District/Beaumont Unified School District**

**XIII.c.10. Approval: Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards**

**XIII.d. HUMAN RESOURCES**

**XIII.d.1. Approval: Personnel Reports dated June 24, 2021 which include Separations, Leaves, Employments, Extra Duty Pay Assignments, Changes of Status, Reclassifications, Waivers and Other Personnel Actions**

**XIII.d.2. Approval: Consultant Agreements**

**XIII.d.3. Approval: Brandman University Agreements for Internship Contract; Supervised Unpaid District Employee Fieldwork; and Supervised Fieldwork**

**XIII.d.4. Approval: California State University Northridge Clinical Practicum Agreement**

**XIII.d.5. Approval: Loyola Marymount University Student Teaching Agreement**

**XIII.d.6. Approval: Vanguard University Clinical Affiliation Agreement**

**XIII.d.7. Approval: Classified Job Description**

**Motion Passed:** It is the recommendation of the Superintendent that this item be approved with the job description title changed to "General Education Paraprofessional for the 2021-2022 School Year." Passed with a motion by Amanda Morrell and a second by Dr. Edward Wong.

Yes Greg Kunath

Yes Amanda Morrell

No Barbara Schulman

Yes Suzie Swartz

No Dr. Edward Wong

**Minutes:**

Superintendent Turner pulled this item to amend the title of the job description to "General Education Paraprofessional for the 2021-2022 School Year." Staff explained that this job description is for a short-term position to be funded with one-time Expanded Learning Opportunities Grant funding.

On a motion by Trustee Morrell, seconded by Trustee Wong and carried 3-2, the Board approved this item.

**XIV. COMMENTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT**

**Minutes:**

Trustee Schulman commented that she visited summer school sessions at La Tierra and Del Cerro. The teachers are doing incredible work. She also attended the Trabuco Hills High School baseball game at Cal State Fullerton which was great. She wished everyone a wonderful summer.

Trustee Kunath wished everyone a happy summer and looks forward to an outstanding 2021-2022 school year.

Trustee Wong wished everyone a great summer and looks forward to seeing everyone in August.

Trustee Morrell commented that it was wonderful to see all of the families and staff at the baseball game at Cal State Fullerton. It was very inspirational to have students back in the Board room for this meeting.

President Swartz thanked everyone again for helping us get through this year. She wished everyone a wonderful break and hopes everyone takes time for self-care.

Superintendent Turner thanked the Board for being a steadying force during this past year. She appreciated that they remained calm and steady in their leadership of our school district. She also thanked Executive Cabinet who were instrumental in the success of the school year.

#### **XV. NEXT REGULAR MEETING**

Minutes:

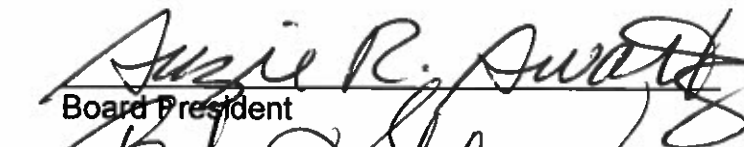
President Swartz announced that the next Regular Meeting will be on August 19, 2021.

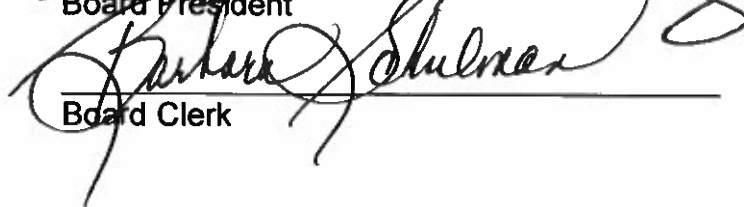
#### **XVI. ADJOURN TO CLOSED SESSION IF NECESSARY**

Minutes:

It was not necessary to adjourn to Closed Session.

President Swartz adjourned the meeting at 7:21 p.m.

  
Board President

  
Board Clerk