

**Saddleback Valley USD**  
**Minutes**  
**Regular Meeting of the Board of Education**  
September 12, 2019, 6:00 PM  
District Education Center

25631 Peter A. Hartman Way, Mission Viejo, California

Closed Session begins at 5:00 pm

Public Session begins at 6:00 pm

**Attendance Taken at 5:00 PM:**

Present:

Amanda Morrell  
Barbara Schulman  
Suzie Swartz  
Dr. Edward Wong

Absent:

Greg Kunath

**I. CALL TO ORDER**

Minutes:

President Swartz called the meeting to order at 5:01 p.m.

**II. OPEN SESSION - Public may address Board on Closed Session Agenda**

Minutes:

Lisa Seccia and Cynthia Byrd addressed the Board on item III.d.

**III. ADJOURN TO CLOSED SESSION**

Minutes:

The Board adjourned to Closed Session at 5:13 p.m.

**III.a. Student Expulsion(s) or Disciplinary Matters for Violation of Board Policy 5144.1**

**III.b. Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and**

**paragraph (3) of subdivision (e) of Section 54956.9: (One Case)**

**III.c. Negotiations Discussion (Government Code Section 54957.6)  
Employee Organizations; CSEA, SVEA and SVPSA / Agency Negotiator:  
Connie Cavanaugh, Assistant Superintendent**

**III.d. Public Employee Discipline/Dismissal/Release (Government Code  
Section 54957)**

#### **IV. RECONVENE PUBLIC SESSION 6:00 p.m.**

Minutes:

President Swartz reconvened the meeting at 6:02 p.m.

#### **V. PLEDGE OF ALLEGIANCE**

Minutes:

The Pledge of Allegiance to the Flag of the United States of America was led by Sam Tullis, Student Board Member.

#### **VI. ROLL CALL**

Minutes:

Board Members Present:

Suzie R. Swartz

Dr. Edward Wong

Amanda Morrell

Barbara Schulman

Also present were:

Crystal Turner Ed.D., Superintendent

Sam Tullis, Student Board Member

Bianca Ceja, Student Representative

Laila Freeman, Student Representative

Madison Goseco, Student Representative

Colin West, Student Representative

#### **VI.a. Report of Closed Session**

Minutes:

President Swartz reported that in closed session the Board voted 3 ayes and 1 abstention to authorize the Superintendent to issue the Statement of Charges for the immediate suspension without pay of a classified employee.

## **VI.b. Installation of Student Member of the Board**

Minutes:

President Swartz administered the Oath of Office to Sam Tullis, Student Board Member.

## **VII. ADOPTION OF AGENDA**

**Motion Passed:** Adopt agenda, as presented. Passed with a motion by Dr. Edward Wong and a second by Amanda Morrell.

Absent Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

## **VIII. PRESENTATIONS (None)**

## **IX. REPORTS**

**IX.a. California Voting Rights Act Presentation - presented by Robert Craven, Assistant Superintendent, Facilities, Operations, & Technology; and Jonathan Salt, Attorney, Fagen, Friedman & Fulfrost**

Minutes:

Robert Craven introduced Jonathan Salt, an attorney with Fagen Friedman & Fulfrost. Mr. Salt shared information about the California Voting Rights Act (CVRA) and the process for establishing by-trustee area elections.

**IX.b. PTA Council Report - presented by Louise Robertson, President**

Minutes:

Louise Robertson, SVPTA President, thanked the Board for supporting the PTA Presidents & Principals Breakfast. She also thanked Superintendent Turner for providing an update on SVUSD accomplishments and goals. A training workshop was provided to new PTA officers and PTA will continue to support units through the buddy system. This year's Reflections Program theme is "Look Within" and entries are currently being gathered.

**IX.c. Coastline Regional Occupational Program (CROP) Report - presented by Dr. Edward Wong**

Minutes:

Trustee Wong provided a Coastline ROP report. Trustee Wong shared a copy of the Labor Market Study conducted by Coastline ROP. Most of the meeting was spent in Closed Session conducting the Superintendent's evaluation and discussing the potential Joint Powers Agreement. Their

Teacher of the Year and Classified Employee of the Year were introduced and the Interagency Agreement was discussed. Four new courses were approved. It was noted that about 75% of ROP classes are a-g approved.

#### **IX.d. Student Board Member and High School Representatives Reports**

Minutes:

Student Board Member Sam Tullis and the Student Representatives reported on the events and activities of their adopted and home schools.

#### **IX.e. Saddleback Valley Educators Association Report**

Minutes:

Denise Bradford, SVEA President, provided a report. Invitations to Backpacks for Cash and a CSEA/SVEA Bowling Night were shared.

### **X. COMMENTS FROM VISITORS (on any item NOT on the Agenda)**

Minutes:

Keri Baert addressed the Board regarding mental health.

Karen Baker addressed the Board regarding school safety.

### **XI. COMMENTS FROM VISITORS (on any item ON the Agenda)**

Minutes:

Elaine Pike addressed the Board regarding item XIII.d.6.

### **XII. ACTION ITEMS**

#### **XII.a. SUPERINTENDENT'S OFFICE**

##### **XII.a.1. Adoption: Resolution No. 08:19-20 Recognizing the Week of the School Administrator**

**Motion Passed:** It is the recommendation of the Superintendent that the Governing Board approve the adoption of Resolution No. 08:19-20 Recognizing the Week of the School Administrator. Passed with a motion by Barbara Schulman and a second by Amanda Morrell.

Absent Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

Minutes:

On a motion by Trustee Schulman, seconded by Trustee Morrell and carried 5\*-0, the Board approved this item.

\*Represents inclusion of student preferential vote

**XII.a.2. Adoption: Resolution 06:19-20 Requesting Financial Assistance from County of Orange and their Receipt of the Mental Health Services Act Funds (Proposition 63 2004) as Approved by the County Board of Supervisors**

**Motion Passed:** It is the recommendation of the Superintendent that the Governing Board adopt Resolution 06:19-20 Requesting Financial Assistance from County of Orange and their Receipt of the Mental Health Services Act Funds (Proposition 63 2004) as Approved by the County Board of Supervisors. Passed with a motion by Amanda Morrell and a second by Dr. Edward Wong.

Absent Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

Minutes:

On a motion by Trustee Morrell, seconded by Trustee Wong and carried 5\*-0, the Board approved this item.

\*Represents inclusion of student preferential vote

**XII.a.3. Adoption: Resolution 09:19-20 to Initiate a Transition to a By-Trustee Area Election System Commencing with the 2020 Governing Board Election and Statement of Intent to Seek a Waiver of the Election Requirement from the State Board of Education**

**Motion to Amend Passed:** To amend the motion from: "It is the recommendation of the Superintendent that the Governing Board adopt Resolution No. 09:19-20 initiating transition to a "By-Trustee Area" election system commencing with the 2020 Governing Board Election and stating its intent to seek a waiver of the election requirement from the State Board of Education." to: "It is the recommendation of the Superintendent that the Governing Board adopt Resolution No. 09:19-20 initiating transition to a "By-Trustee Area" election system commencing with the 2020 Governing Board Election and stating its intent to seek a waiver of the election requirement from the State Board of Education. Amend the seventh "Whereas" statement by adding the word "immense" before the word "costs." Passed with a motion by

Barbara Schulman and a second by Dr. Edward Wong.

Absent Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

**Motion Passed:** It is the recommendation of the Superintendent that the Governing Board adopt Resolution No. 09:19-20 initiating transition to a "By-Trustee Area" election system commencing with the 2020 Governing Board Election and stating its intent to seek a waiver of the election requirement from the State Board of Education. Amend the seventh "Whereas" statement by adding the word "immense" before the word "costs." Passed with a motion by Barbara Schulman and a second by Dr. Edward Wong.

Absent Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

Minutes:

On a motion by Trustee Schulman, seconded by Trustee Wong and carried 5\*-0, the Board approved this item with the revision of adding the word "immense" as shown below:

WHEREAS, the Board has directed staff to initiate the process to establish "by-trustee areas" elections to avoid immense costs associated with defending a lawsuit based on the CVRA even if that lawsuit were to reach a settlement in a timely manner;

\*Represents inclusion of student preferential vote

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#### **XII.a.4. Establish the Board of Education Meeting Dates for the 2020 Calendar Year**

**Motion Passed:** Approve the regular 2020 Board of Education meeting dates as presented. Passed with a motion by Amanda Morrell and a second by Dr. Edward Wong.

Absent Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

**Motion Passed:** Approve the regular 2020 Board of Education meeting dates as presented with the revision of the August 13 meeting being changed to August 20. Passed with a motion by Amanda Morrell and a second by Barbara Schulman.

Absent Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

Minutes:

On a motion by Trustee Morrell, seconded by Trustee Wong and carried 5\*-0, the Board approved this item.

An amended motion was made by Trustee Morrell and seconded by Trustee Schulman to approve this item with the change of the August Board meeting date from August 13, 2020 to August 20, 2020. This amended motion was approved by the Board with a vote of 5\*-0.

\*Represents inclusion of student preferential vote

## **XII.b. HUMAN RESOURCES**

### **XII.b.1. PUBLIC HEARING: California School Employees Association (CSEA) 1st Year Reopener Proposal for 2019-20 Fiscal Year (2018-2021 Contract)**

Minutes:

President Swartz declared the Public Hearing open at 7:02 p.m. No comments were received and President Swartz declared the Public Hearing closed at 7:03 p.m.

### **XII.b.2. PUBLIC HEARING: Saddleback Valley Unified School District 1st Year Reopener Proposal to California School Employees Association (CSEA) for 2019-20 Fiscal Year (2018-2021 Contract)**

Minutes:

President Swartz declared the Public Hearing open at 7:04 p.m. No comments were received and President Swartz declared the Public Hearing closed at 7:05 p.m.

### **XIII. CONSENT ITEMS**

**Motion Passed:** Approve Consent Items on the September 12, 2019 Board Meeting Agenda with the exception of item XIII.d.8. which was pulled by Trustee Morrell. Passed with a motion by Dr. Edward Wong and a second by Amanda Morrell.

Absent Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

Minutes:

On a motion by Trustee Wong, seconded by Trustee Morrell and carried 5\*-0, the Board of Education of Saddleback Valley Unified School District approved the Consent Items on the September 12, 2019 Board Meeting Agenda with the exception of XIII.d.8., which was pulled by Trustee Morrell.

\*Represents inclusion of student preferential vote

#### **XIII.a. SUPERINTENDENT'S OFFICE**

**XIII.a.1. Approval: Minutes of the Regular Meeting on August 15, 2019**

**XIII.a.2. Approval: Adoption of Resolution 07:19-20 Relating to the Absence of a Board Member Due to a Hardship**

#### **XIII.b. EDUCATIONAL SERVICES**

**XIII.b.1. Approval: Extended Field Trips**

**XIII.b.2. Approval: Memorandum of Understanding (MOU) with Coastline Regional Occupational Program (ROP) for a Joint Powers Authority to Participate in the Career Technical Education Incentive Grant (CTEIG)**

**XIII.b.3. Approval: South Orange County Regional Consortium**

**XIII.b.4. Approval: Ratification of Agreement with Orange County Department of Education for Positive Behavior Interventions and Supports (PBIS) Service Plan (Agreement No. 48808)**

**XIII.b.5. Approval: Revisions to Board Policy 6184 Continuation Education**



### **XIII.c. SPECIAL EDUCATION**

**XIII.c.1. Approval: Ratification of Individual Services Agreements for Non-public Agency Services with Advancement for Behavior & Educational Development & Intervention dba ABEDI, Inc., from August 26, 2019 through December 20, 2019; Student Numbers 2019-24 and 2019-25**

**XIII.c.2. Approval: Ratification of Addendum #1 to Individual Services Agreement for Non-public School Services with Discovery Ranch for Girls from July 1, 2019 through June 30, 2020; Student Number 2018-MH7**

**XIII.c.3. Approval: Settlement Agreement for Reimbursement to Parent for Full and Final Settlement of All Outstanding Claims; Student Number 2019-23**

**XIII.c.4. Approval: Ratification of Agreements for Reimbursement to Parents for Travel Expenses Incurred for Special Education Related Services from August 19, 2019 through June 30, 2020; Student Numbers 2019-26 and 2019-27**

### **XIII.d. BUSINESS SERVICES**

**XIII.d.1. Approval: Purchase Order List**

**XIII.d.2. Approval: Check Register**

**XIII.d.3. Approval: Acceptance of Donations to the District**

**XIII.d.4. Approval: Adoption of Resolution 03:19-20 Recalculations of Appropriations Limit for 2018-19 and Calculation of Appropriations Limit for 2019-20, and Resolution 10:19-20 Adopting the GANN Limit with Increase**

**XIII.d.5. Approval: Adoption of Resolution 04:19-20 Budget Transfers and Adjustments for 2019-20**

**XIII.d.6. Approval: Adoption of Resolution No. 05:19-20 Approving Adoption of PARS Trust for Participant Directed Investment Program**

**XIII.d.7. Approval: 2018-19 Unaudited Actuals Financial Report**

**XIII.d.8. Approval: 2019-20 Consolidated Application for Funding of Categorical Programs**

**Motion Passed:** It is the recommendation of the Superintendent that

the Board of Education approve the 2019-20 Consolidated Application for Funding of Categorical Programs. Passed with a motion by Amanda Morrell and a second by Barbara Schulman.

Absent Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

Minutes:

Trustee Morrell pulled this item in order to comment that she is a federal employee but does not have any conflict of interest and will vote on this item. On a motion by Trustee Morrell, seconded by Trustee Schulman and carried 5\*-0, the Board approved this item.

\*Represents inclusion of student preferential vote

**XIII.d.9. Approval: Merchant Agreement with CardConnect**

**XIII.d.10. Approval: Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards**

**XIII.d.11. Approval: Surplus and Disposal of Accumulated Electronic Waste**

### **XIII.e. HUMAN RESOURCES**

**XIII.e.1. Approval: Personnel Reports dated September 12, 2019 which include Separations, Leaves, Employments, Extra Duty Pay Assignments, Changes of Status, Reclassifications, Waivers and Other Personnel Actions**

**XIII.e.2. Approval: Consultant Agreements**

**XIII.e.3. Approval: University of California, Irvine, Student Teaching Agreement, Amendment #2**

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## **XIV. COMMENTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT**

Minutes:

Trustee Schulman commented that she received a book that was published and written by a student at Montevideo. She attended the Trabuco Hills High School student assemblies and the program for parents in the evening that talked about love/hate and tolerance.

Trustee Morrell commented on her visits to Lake Forest and Portola Hills Elementary Schools. Both schools are a showcase of what we need in our learning

environments and she thanked staff for their hard work. She also spent some time in the all-day kindergarten class.

Trustee Wong commented that he attended the first Laguna Hills High School football game. He and President Swartz will continue to advocate for obtaining funds for mental health and he thanked President Swartz for taking the lead on this cause. He enjoyed the PTA Presidents & Principals Breakfast and Portola Hills Elementary Ribbon Cutting ceremony.

President Swartz commented on the great partnership with PTA. It was exciting to see the improvements at Portola Hills Elementary including the Innovation Lab, outside garden, and classrooms.

Superintendent Turner commented that she appreciated the Board attending the Kick-Off events for the certificated and classified staff. It was an amazing start to the school year. We are still in declining enrollment but our enrollment numbers are more than what we projected which shows that the programs we have put in place are attracting more students. Superintendent Turner then shared the most recent 90-Second Roundup video and commended Mark Perez for SVUSD's improved communication over the last year.

#### **XV. NEXT REGULAR MEETING**

Minutes:

President Swartz announced that the next Regular Meeting will be on October 17, 2019.

#### **XVI. ADJOURN TO CLOSED SESSION IF NECESSARY**

Minutes:

It was not necessary to adjourn to Closed Session. The meeting was adjourned at 7:16 p.m.

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Board Vice President

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Board Clerk