

Saddleback Valley USD
Minutes
Regular Meeting of the Board of Education
November 08, 2018, 6:00 PM
District Education Center

25631 Peter A. Hartman Way, Mission Viejo, California
Closed Session begins at 5:00 pm
Public Session begins at 6:00 pm

Attendance Taken at 5:00 PM:

Present:

Amanda Morrell
Suzie Swartz
Dolores Winchell
Dr. Edward Wong

Absent:

Dennis Walsh

I. CALL TO ORDER - REGULAR MEETING 5:00 p.m.

Minutes:

President Morrell called the meeting to order at 5:00 p.m.

II. OPEN SESSION - Public may address Board on Closed Session Agenda

Minutes:

None

III. ADJOURN TO CLOSED SESSION

Minutes:

The Board adjourned to Closed Session at 5:01 p.m.

III.a. Student Expulsion(s) or Disciplinary Matters for Violation of Board Policy 5144.1

**III.b. Negotiations Discussion (Government Code Section 54957.6)
Employee Organizations; CSEA, SVEA and SVPSA / Agency Negotiator:
Dr. Terry Stanfill, Assistant Superintendent**

III.c. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

IV. RECONVENE PUBLIC SESSION 6:00 p.m.

Minutes:

President Morrell reconvened the meeting at 6:00 p.m.

V. PLEDGE OF ALLEGIANCE

Minutes:

The Pledge of Allegiance to the Flag of the United States of America was led by Student Representative Emily Mitchell.

VI. ROLL CALL

Minutes:

Board Members Present:

Amanda Morrell

Suzie R. Swartz

Dolores Winchell

Dr. Edward Wong

Also present were:

Crystal Turner Ed.D., Superintendent

Jacob Walker, Student Board Member

Colin West, (attended in the absence of Dawson Chute, Student Representative)

Sasha Fant, Student Representative

Emily Mitchell, Student Representative

Sam Tullis, Student Representative

VI.a. Report of Closed Session

Minutes:

President Morrell reported that in Closed Session the Board voted 4 ayes to 0 noes to authorize the Superintendent to issue a Notice of Unprofessional Conduct for a certificated employee.

VI.b. Introduction of New Administrative Additions and Promotions

Minutes:

Dr. Turner introduced Shannon Norris, Fiscal Services Coordinator.

After the introduction concluded, Trustee Winchell was recognized for her eight years of service on the SVUSD Board of Education.

VII. ADOPTION OF AGENDA

Motion Passed: Adopt agenda, as presented. Passed with a motion by Suzie Swartz and a second by Dolores Winchell.

Yes Amanda Morrell

Yes Suzie Swartz

Absent Dennis Walsh

Yes Dolores Winchell
Yes Dr. Edward Wong

VIII. PRESENTATIONS

VIII.a. SVUSD Bright Spot - Mandy Kelly, Teacher, Trabuco Mesa Elementary

Minutes:

Caryn McGrew, principal at Trabuco Mesa Elementary, introduced Mandy Kelly. Mandy is a teacher at Trabuco Mesa Elementary who started a program in her classroom centered around students' acts of kindness. They decided to call themselves SAKtivists and spread their message through weekly challenges. Through social media, they have reached classrooms all over the world.

IX. REPORTS

IX.a. PTA Council Report - presented by Louise Robertson, President

Minutes:

Louise Robertson, SVPTA President, provided a report. Reflections entries have been collected and judging will begin next week. She was pleased with the participation in the SVUSD Board of Education Candidate Forum on October 24 and congratulated the newly elected Board members, Barbara Schulman and Greg Kunath. Dolores Winchell and Dennis Walsh were recognized for their commitment and efforts while serving on the Board. Dolores was presented with the PTA Continuing Service Award.

IX.b. Coastline Regional Occupational Program (CROP) Report - presented by Dr. Edward Wong

Minutes:

Trustee Wong provided a Coastline ROP report. At the last meeting, the calendar of events was reviewed and the superintendent's contract was extended for one year with no salary increase. Board Policies were reviewed and the compensation schedule was approved. An Introduction to Marketing course was approved which, in addition to math skills, teaches ethics, social responsibility, and interpersonal skills and is also an a-g approved class. A presentation about career specialists was provided and he noted that all of our high schools have a career specialist on site. Career specialists help prepare and guide students and assist in their pathway development. In addition, career specialists help students with resume writing and the interview process. There is no Coastline ROP meeting next month.

IX.c. Student Board Member and High School Representatives Reports

Minutes:

Student Board Member Jacob Walker and the Student Representatives reported on the events and activities of their adopted and home schools.

IX.d. District English Learner Advisory Committee (DELAC) Report - presented by Tania Montes

Minutes:

Tania Montes, the District English Learner Advisory Committee (DELAC) President, provided a report. She stated that it is the responsibility of the DELAC to annually advise the SVUSD Board about the following legal requirements: EL District Master Plan, District needs assessment on a school-by-school basis, establishment of District program goals and objectives for programs and services for English Learners, and development of a plan to ensure compliance with any applicable teacher and/or instructional aide requirements.

It was reported that parents feel supported at the site level, their children feel safe at school, and that communication between school and home about their children's academic progress is efficient. This year, the District will update the EL Master Plan and the DELAC will have a significant role in the revision of these guidelines. The DELAC provides input on the LCAP and also develops plans to ensure program compliance. Additional work of the DELAC was highlighted and Ms. Montes thanked the Superintendent, Board members, administrators and teachers for ensuring that English Learners receive a quality education.

IX.e. California School Dashboard Local Indicators Progress Report - presented by Cathy Kane, District Coordinator, Assessment and Accountability

Minutes:

Cathy Kane provided a presentation regarding the California School Dashboard Local Indicators Progress Report. An overview of how performance and progress is measured was provided. Data for Saddleback Valley Unified School District's progress on Local Indicators was shared. The Fall 2018 California School Dashboard will include State and Local Indicators and is scheduled to be released in December.

X. COMMENTS FROM VISITORS (on any item NOT on the Agenda)

Minutes:

Comments regarding school choice were received from the following visitors:

Allison Elggren

Anne Proconiar

Kathy Tanner

Comments regarding Assembly Bill 329 were received from the following visitors:
Harmony Roundy
Matt Trudell
Daniela Crasnean
April Gunder addressed the Board regarding Esperanza
Lisa Smith addressed the Board regarding option areas.

XI. COMMENTS FROM VISITORS (on any item ON the Agenda)

Minutes:

Comments regarding agenda item XII.b.1. were received from the following visitors:
Laurie Figueroa
Paula Lucas
Lisa Seccia

XII. ACTION ITEMS

XII.a. SUPERINTENDENT'S OFFICE

XII.a.1. Approval: Expulsion of Students for Violation of Board Policy 5144.1

Motion Passed: The Superintendent of Saddleback Valley Unified School District hereby recommends that the Governing Board consider: The Stipulated Expulsion Agreements of SVUSD students (11 cases) listed in Attachment A to this item. Passed with a motion by Dolores Winchell and a second by Suzie Swartz.

Yes Amanda Morrell
Yes Suzie Swartz
Absent Dennis Walsh
Yes Dolores Winchell
Yes Dr. Edward Wong

XII.b. HUMAN RESOURCES

XII.b.1. Adoption: Resolution No. 10:18-19 Reduction of Classified Positions Due to Lack of Funds and Lack of Work for 2018-19

Motion Failed: It is the recommendation of the Superintendent that Resolution No. 10:18-19 for Reduction of Classified Positions Due to Lack of Funds and Lack of Work for 2018-19 be adopted as submitted. Failed with a motion by Suzie Swartz and a second by Dr. Edward Wong.

No Amanda Morrell
No Suzie Swartz
Absent Dennis Walsh
Yes Dolores Winchell
Yes Dr. Edward Wong

XIII. CONSENT ITEMS

Motion Passed: Approve Consent Items on the November 8, 2018 Board Meeting Agenda with the exception of item XIII.e.1. which was pulled by Trustee Wong. Passed with a motion by Suzie Swartz and a second by Dolores Winchell.

Yes Amanda Morrell

Yes Suzie Swartz

Absent Dennis Walsh

Yes Dolores Winchell

Yes Dr. Edward Wong

Minutes:

On a motion by Trustee Swartz, seconded by Trustee Winchell and carried 5*-0, the Board of Education of Saddleback Valley Unified School District approved the Consent Items on the November 8, 2018 Board Meeting Agenda with the exception of XIII.e.1., which was pulled by Trustee Wong.

*Represents inclusion of Student Preferential Vote

XIII.a. SUPERINTENDENT'S OFFICE

XIII.a.1. Approval: Minutes of the Regular Meeting on October 11, 2018

XIII.a.2. Approval: Proposed Changes to Board Policies

XIII.b. EDUCATIONAL SERVICES

XIII.b.1. Approval: Extended Field Trips

XIII.b.2. Approval: Acceptance of Agricultural Career Technical Education Incentive Grant, Mission Viejo High School

XIII.b.3. Approval: Schools' Single Plans for Student Achievement (SPSA) for School Year 2018-2019

XIII.b.4. Approval: Interagency Agreement Between Coastline Regional Occupational Program and Saddleback Valley Unified School District for Delivery of Instructional Services and Specific Interagency Agreements for School Year 2018-2019

XIII.b.5. Approval: Memorandum of Understanding with Olive Crest and Saddleback Valley Unified School District Learning Link Pre-K Program

XIII.b.6. Approval: Ratification of Income Agreement with Orange County Department of Education Instructional Services Division

Service Proposal and Gates Elementary School (Agreement No. 47450)

XIII.b.7. Approval: Ratification of Income Agreement with Orange County Department of Education Instructional Services Division Service Proposal and Saddleback Valley Unified School District (Agreement No. 47502)

XIII.c. SPECIAL EDUCATION

XIII.c.1. Approval: Acceptance of Mental Health Average Daily Attendance (ADA) Allocation Grant Award from July 1, 2018 through September 30, 2020

XIII.c.3. Approval: Ratification of Individual Services Agreement Addendum for Non-public School Services with Ocean View School, from September 27, 2018 Through June 30, 2019; Student Number NPSOV192

XIII.c.4. Approval: Ratification of Individual Services Agreement Addendum for Non-public Agency Services with Maxim Staffing Solutions, from October 1, 2018 Through June 30, 2019; Student Number 2018-62

XIII.c.5. Approval: Ratification of Amendment #1 to Personnel Reimbursement Agreement Number 46705 Between Orange County Department of Education and Saddleback Valley Unified School District from July 1, 2018 Through June 30, 2019; Student Number OCDE HH2018-1

XIII.c.6. Approval: Ratification of Individual Services Agreement for Non-public School Services with Olive Crest Academy from October 11, 2018 Through June 30, 2019; Student Number NPS-OCA1910

XIII.c.7. Approval: Ratification of Agreements for Reimbursement to Parents for Travel Expenses Incurred for Special Education Related Services, from August 27, 2018 through June 28, 2019; Student Numbers 2018-60, 2018-61, and 2018-64

XIII.c.8. Approval: Settlement Agreements for Reimbursement to Parents for Full and Final Settlement of All Outstanding Claims; Student Numbers 2018-63 and 2018-65

XIII.d. BUSINESS SERVICES

XIII.d.1. Approval: Purchase Order List

XIII.d.2. Approval: Check Register

XIII.d.3. Approval: Acceptance of Donations to the District

XIII.d.4. Approval: Adoption of Resolution 11:18-19, Authorization of Signatures

XIII.d.5. Approval: Annual Reportable Fees Report For Fiscal Year 2017-18 Pursuant to Government Code Section 66001 and 66006

XIII.d.6. Approval: Services Agreement with ZUM Services, Inc. for Home-to-School Transportation Services for Select Saddleback Valley Unified School District Students

XIII.d.7. Ratification: California Uniform Public Construction Cost Accounting Act Informal Bid Awards

XIII.d.8. Approval: Add BEST-VIP Chauffeured Worldwide to RFP #17-01 Contract for Charter/Motor Coach Services

XIII.d.9. Approval: Authorization to Surplus and Dispose of Unusable Property Through the Auction Process

XIII.d.10. Approval: Surplus and Disposal of Accumulated Electronic Waste

XIII.e. HUMAN RESOURCES

XIII.e.1. Approval: Personnel Reports dated November 8, 2018 which include Separations, Leaves, Employments, Extra Duty Pay Assignments, Changes of Status, Reclassifications, Waivers and Other Personnel Actions

Motion Passed: It is the recommendation of the Superintendent that the Personnel Reports be approved as submitted. Passed with a motion by Suzie Swartz and a second by Dolores Winchell.

Yes Amanda Morrell
Yes Suzie Swartz
Absent Dennis Walsh
Yes Dolores Winchell
No Dr. Edward Wong

Minutes:

Upon a motion of Trustee Swartz, seconded by Trustee Winchell and carried 4*-1, this item was approved.

*Represents inclusion of Student Preferential Vote

XIII.e.2. Approval: Consultant Agreements

XIV. INFORMATION

XIV.a. Cash and Investments Treasury Report for Period Ending June 30, 2018

XIV.b. Williams Settlement Legislation Report for Fiscal Year 2017-2018 for Saddleback Valley Unified School District (Glen Yermo Elementary) from the Orange County Department of Education

XV. COMMENTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT

Minutes:

Superintendent Turner recognized Trustee Winchell for her service on the Board and appreciates all the work she has done.

Trustee Winchell commented that it was a pleasure to attend the Teacher of Year dinner and was especially enjoyable as she sat at the same table as her daughter's kindergarten teacher who was being honored. She attended the inaugural Band Fest held at El Toro High School. It was the first time that all four high school marching bands and all four middle school bands performed on the same field on the same night. She communicated that leaving the Board is bittersweet. Prior to serving on the Board for eight years, she sat in the audience for thirteen years. She's held numerous volunteer positions. It has been quite an education and a true honor and privilege to represent the District.

Trustee Wong commented that it was great to see his grandson perform at the Band Fest event at El Toro High School. He also attended the Field Show Competition at Mission Viejo High School where all of our schools competed. The Teacher of the Year Banquet was incredible and it was amazing to see how many dedicated teachers we have. He attended the Orange County School Boards Association dinner and was honored to represent SVUSD at the Walk Against Drugs event. Congratulations were given to Los Alisos Intermediate and Mission Viejo High School for winning the Safe Schools Video Challenge. He had the opportunity to visit three elementary schools: Foothill Ranch, Valencia, and Del Cerro. Lastly, he visited Rancho Santa Margarita where he saw some of the great things happening at their school.

Trustee Swartz commented that she received great feedback from the Band Fest. It is a great idea to provide an opportunity for all of the schools to perform in a non-competitive way. She looks forward to seeing it continue and attending next year. She had the pleasure of attending the Unified Basketball game at Trabuco Hills High School. She was impressed with the teamwork and it was a fun evening. The Teacher of the Year event was a great event where we honored three of our teachers. She is looking forward to all of the exciting things moving forward.

Trustee Morrell commented that she had the opportunity to visit all of the classrooms at Glen Yermo Elementary. In addition, she visited Portola Hills Elementary to see all of the improvements that were made to the classrooms. She attended the band tournament at Mission Viejo High School. It's great to see the success of Trabuco Hills High School and the improvement made by El Toro High School. She agrees

that is was great to have all of the bands together at the Band Fest and also received positive feedback from the Lake Forest Parks and Recreation Commissioner who was in the stands. The event for the opening of the Lake Forest Elementary lab was terrific and she got a wonderful tour of all of the features. She is appreciative of the leadership of the two teachers that coordinated the efforts to open the lab.

XVI. NEXT REGULAR MEETING

Minutes:

President Morrell announced that the next meeting will be an Annual Organizational/Regular Meeting on Thursday, December 13, 2018.

XVII. ADJOURN TO CLOSED SESSION IF NECESSARY

Motion Passed: Adjourn the November 8, 2018 Board Meeting Passed with a motion by Suzie Swartz and a second by Dr. Edward Wong.

Yes Amanda Morrell

Yes Suzie Swartz

Absent Dennis Walsh

Yes Dolores Winchell

Yes Dr. Edward Wong

Minutes:

It was not necessary to adjourn to Closes Session. On a motion by Trustee Swartz, seconded by Trustee Wong and carried 6*-0, the November 8, 2018 meeting was adjourned at 8:32 p.m.

*Represents inclusion of Student Preferential Vote



Board President



Board Clerk