

**Saddleback Valley USD**  
**Minutes**  
**Regular Meeting of the Board of Education**  
June 10, 2019, 6:00 PM  
District Education Center

25631 Peter A. Hartman Way, Mission Viejo, California

Board Workshop begins at 4:15 pm (Open to the Public)

Closed Session begins at 5:00 pm  
Public Session begins at 6:00 pm

**Attendance Taken at 4:15 PM:**

Present:

Greg Kunath  
Amanda Morrell  
Barbara Schulman  
Suzie Swartz  
Dr. Edward Wong

**I. CALL TO ORDER**

Minutes:

President Swartz called the meeting to order at 4:15 p.m.

**II. OPEN SESSION - Public may address Board on Closed Session Agenda**

**II.a. Board Workshop, SV Reads - Board will immediately adjourn to Closed Session upon the conclusion of the Workshop.**

Minutes:

District Coordinator Alison Couch presented information regarding the SV Reads program to support struggling readers.

**III. ADJOURN TO CLOSED SESSION**

Minutes:

The Board adjourned to Closed Session at 5:17 p.m.

**III.a. Student Expulsion(s) or Disciplinary Matters for Violation of Board Policy 5144.1**

**III.b. Conference with Legal Counsel - Anticipated Litigation (2 Cases) - Significant exposure to litigation pursuant to Government Code section 54956.9(d), paragraph (2)**

**III.c. Negotiations Discussion (Government Code Section 54957.6) Employee Organizations; CSEA, SVEA and SVPSA / Agency Negotiator: Connie Cavanaugh, Assistant Superintendent**

**III.d. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)**

#### **IV. RECONVENE PUBLIC SESSION 6:00 p.m.**

Minutes:

President Swartz reconvened the meeting at 6:02 p.m.

#### **V. PLEDGE OF ALLEGIANCE**

Minutes:

The Pledge of Allegiance to the Flag of the United States of America was led by Rosie Ruiz, Student Representative.

#### **VI. ROLL CALL**

Minutes:

Board Members Present:

Suzie R. Swartz

Dr. Edward Wong

Amanda Morrell

Greg Kunath

Barbara Schulman

Also present were:

Crystal Turner Ed.D., Superintendent

Dawson Chute, Student Representative

Rosie Ruiz, Student Representative

Emily Mitchell, Student Representative

Sam Tullis, Student Representative

#### **VI.a. Report of Closed Session**

Minutes:

President Swartz reported that in Closed Session the Board voted unanimously to authorize the Superintendent to issue a Notice of Unprofessional Conduct for a certificated employee.

## **VI.b. Introduction of New Administrative Additions and Promotions**

Minutes:

Superintendent Turner introduced the following new administrative additions and promotions:

Brent Dohling, Assistant Principal, Mission Viejo High School

Megan Hannen, Principal, Robinson Elementary School

Jennifer Kajdasz, Principal, Cordillera Elementary School

Michael Gomez, Ed.D., District Coordinator, Assessment & Accountability, Educational Services

Liza Zielasko, Assistant Superintendent, Educational Services

## **VII. ADOPTION OF AGENDA**

**Motion Passed:** Adopt agenda, as presented. Passed with a motion by Amanda Morrell and a second by Dr. Edward Wong.

Yes Greg Kunath

Yes Amanda Morrell

Yes Barbara Schulman

Yes Suzie Swartz

Yes Dr. Edward Wong

## **VIII. PRESENTATIONS**

### **VIII.a. SVUSD Employee Retirements - presented by Dr. Crystal Turner, Superintendent**

Minutes:

Superintendent Turner introduced the retirees who were presented certificates and pens by President Swartz.

### **VIII.b. Unified Sports Letterman - presented by Kara Johnson, Teacher, Trabuco Hills High School**

Minutes:

After Kara Johnson provided a brief background about Unified Sports and their accomplishments, Trustee Schulman presented certificates and Letters to the students.

**VIII.c. Southern California Best Buddy Advisor of the Year - presented by Craig Collins, Principal, Trabuco Hills High School**

**Minutes:**

Principal Craig Collins introduced Kara Johnson, a teacher at Trabuco Hills High School, who received the Southern California Best Buddy Advisor of the Year award. Trustee Kunath congratulated Ms. Johnson and presented her with a certificate.

**VIII.d. Spirit of the Macy Awards - presented by Craig Collins, Principal, Trabuco Hills High School**

**Minutes:**

The award recipients from Trabuco Hills High School was unable to attend the meeting.

**VIII.e. Spirit of the Macy Awards - presented by Susan Lord, Teacher, Laguna Hills High School**

**Minutes:**

Susan Lord introduced some cast members from the production of "Side Show" who received the Spirit of Macy Award. Trustee Wong congratulated Ms. Lord and the cast members and presented certificates.

**VIII.f. Fourth District PTA Teacher of the Year - presented by Liza Zielasko, Director, Educational Services**

**Minutes:**

Sean Fletcher, a teacher at Serrano Intermediate School, was the recipient of the Fourth District PTA Teacher of the Year Award. After being introduced by Liza Zielasko, Trustee Morrell congratulated Mr. Fletcher and presented him with a certificate.

**VIII.g. OC Artist of the Year, 2D Visual Art Finalist - presented by Loni Gallo, Teacher, Laguna Hills High School**

**Minutes:**

Loni Gallo introduced Elsa Schweizer who was an OC Artist of the Year Finalist in the category of 2D Visual Art. Trustee Schulman congratulated and presented Elsa with a certificate.

**VIII.h. OC Artist of the Year, 3D Visual Arts Winner - presented by Jacque Fait, Teacher, Trabuco Hills High School**

**Minutes:**

Jacque Fait introduced Josh Henslick, OC Artist of the Year - 3D Visual Arts Winner. Trustee Morrell congratulated and presented Josh with a certificate.

**VIII.i. Classified Employees of the Year - presented by Dr. Crystal Turner, Superintendent**

**Minutes:**

After being introduced by Superintendent Turner, President Swartz presented plaques to the following classified employees of the year:

Marcy Holder  
Jennifer Kelly  
Anabelle Marin  
Kimberly Schultz

**IX. REPORTS**

**IX.a. PTA Council Report - presented by Louise Robertson, President**

**Minutes:**

Louise Robertson, SVPTA President, provided a report. This year began with the PTA Presidents and Principals Breakfast. PTA also hosted a Candidates Forum to help voters meet the candidates for the SVUSD Board of Education, prior to the election. The Reflections program was successful and she thanked the Board for their continued support. One SVUSD student received the State PTA Award of Merit. Six of our schools attended the Sacramento Safari which is a PTA advocacy event. Five our schools combined with over 1,000 PTA members in California attended. Two new resolutions were adopted; Early Care and Education for all of California's children and Temperature Control Standards in the School Setting. Resolutions regarding mental health and wellness are being reviewed in order to help educate and advocate for students, parents and teachers in our District. Last week, the last PTA general meeting was held where the new 2019-2020 officers were installed. The 2019-2020 elected and appointed officers were introduced by Ms. Robertson and this year's board were recognized for their service. The SVPTA Historian reported that 27 PTAs and PTSAs in SVUSD contributed 267,285 volunteer hours this year. At the 2019 hourly value of volunteer time, which is \$25.43, this equals a total value of \$6,797,065.18.

**IX.b. Coastline Regional Occupational Program (CROP) Report - presented by Dr. Edward Wong**

**Minutes:**

Trustee Wong reported that awards for visual arts had taken place at the Coastline ROP office, and the majority of the award recipients were students from Saddleback Valley Unified School District. A credential review was conducted by the County and there were no adverse findings. A video conference was held with school services to discuss the future funding formula and a presentation was given on Coastline ROP's dental pathway.

### **IX.c. Student Member and High School Representatives Report**

**Minutes:**

Student Board Member Jacob Walker was unable to attend. The Student Representatives reported on the activities of their home and adopted schools.

#### **IX.c.1. Introduction of 2019-2020 Student Board Member by current Student Board Member, Jacob Walker**

**Minutes:**

Mark Perez, Director, Communications and Administrative Services, introduced Sam Tullis who will be the 2019-2020 Student Board Member.

#### **IX.c.2. Introduction of 2019-2020 Student Representatives by current Student Representatives**

**Minutes:**

The following Student Representatives for the 2019-2020 school year were introduced by the current Student Representatives:

Laila Freeman, El Toro High School  
Madison Goseco, Mission Viejo High School  
Colin West, Trabuco Hills High School

#### **IX.c.3. Board of Education Recognition of 2018-2019 Student Board Member and Student Representatives**

**Minutes:**

President Swartz recognized and thanked the current Student Representatives for their dedication and providing reports throughout the year. The Student Representatives were then permitted to leave the meeting.

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### **X. COMMENTS FROM VISITORS (on any item NOT on the Agenda)**

**Minutes:**

Joe Hoffman addressed the Board regarding the value of SVUSD and commitment of the Board of Education.

Amit Singh addressed the Board regarding flexible seating in the classroom.

Maureen Davis addressed the Board regarding safety and the California Healthy Youth Act (CHYA).

The following members of the public addressed the Board regarding the California Healthy Youth Act (CHYA):

Joe Noval  
Matt Trudell  
Dr. David Alabran  
Marlis Boyce  
Harmony Roundy

## **XI. COMMENTS FROM VISITORS (on any item ON the Agenda)**

Minutes:

Keri Baert addressed the Board regarding the LCAP and mental health.

## **XII. ACTION ITEMS**

### **XII.a. SUPERINTENDENT'S OFFICE**

#### **XII.a.1. Approval: Expulsion of Students for Violation of Board Policy 5144.1**

**Motion Passed:** The Superintendent of Saddleback Valley Unified School District hereby recommends that the Governing Board consider: The Stipulated Expulsion Agreements of SVUSD students (7 cases) listed in Attachment A to this item. Passed with a motion by Amanda Morrell and a second by Barbara Schulman.

Yes Greg Kunath  
Yes Amanda Morrell  
Yes Barbara Schulman  
Yes Suzie Swartz  
Yes Dr. Edward Wong

### **XII.b. EDUCATIONAL SERVICES**

#### **XII.b.1. PUBLIC HEARING: Local Control and Accountability Plan for 2019-2020**

Minutes:

President Swartz declared the Public Hearing open at 7:59 p.m., and after receiving comments from two members of the public, declared the hearing closed at 8:07 p.m.

## **XII.c. BUSINESS SERVICES**

### **XII.c.1. PUBLIC HEARING: Proposed Budget for 2019-2020**

Minutes:

President Swartz declared the Public Hearing open at 8:09 p.m., and after having received no comments from the public, declared the hearing closed at 8:10 p.m.

## **XII.d. HUMAN RESOURCES**

### **XII.d.1. Approval: Declaration of Need for Fully Qualified Educators**

**Motion Passed:** It is the recommendation of the Superintendent that the Declaration of Need for Fully Qualified Educators be approved as submitted. Passed with a motion by Barbara Schulman and a second by Greg Kunath.

Yes Greg Kunath  
Yes Amanda Morrell  
Yes Barbara Schulman  
Yes Suzie Swartz  
Yes Dr. Edward Wong

## **XIII. CONSENT ITEMS**

**Motion Passed:** Approve Consent Items on the June 10, 2019 Board Meeting Agenda with the exception of item XIII.e.1., which was pulled by President Swartz. Passed with a motion by Greg Kunath and a second by Amanda Morrell.

Yes Greg Kunath  
Yes Amanda Morrell  
Yes Barbara Schulman  
Yes Suzie Swartz  
Yes Dr. Edward Wong

## **XIII.a. SUPERINTENDENT'S OFFICE**

**XIII.a.1. Approval: Minutes of the Regular Meeting on May 9, 2019, Special Meeting on May 17, 2019, and Special Meeting on May 21, 2019**

**XIII.a.2. Approval: Services Contract with ALAS Media**



### **XIII.b. EDUCATIONAL SERVICES**

**XIII.b.1. Approval: Extended Field Trips**

**XIII.b.2. Approval: Ratification of Income Agreement Between Orange County Department of Education and Saddleback Valley Unified School District to Support Professional Development of the Serrano STEAM Village in 2019-2020 (Agreement No. 48010)**

**XIII.b.3. Approval: Service Agreement Between PowerSchool and Saddleback Valley Unified School District**

**XIII.b.4. Approval: Agreement with THINK Together - Early Literacy and Math Program**

**XIII.b.5. Approval: Legal Services Agreement Between Harbottle Law Group and Saddleback Valley Unified School District**

**XIII.b.6. Approval: Legal Services Agreement Between Goodwill Industries of Orange County dba DEAFinitely Professional Interpreting Services**

**XIII.b.7. Approval: California Interscholastic Federation (CIF) School Representatives for the 2019-2020 School Year**

### **XIII.c. SPECIAL EDUCATION**

**XIII.c.1. Approval: Renewal of Services Agreement Between LDP, Inc. d/b/a Leader Services and Saddleback Valley Unified School District from July 1, 2019 Through June 30, 2020**

**XIII.c.2. Approval: Renewal of Medi-Cal Administrative Claiming Agreement Between LDP, Inc. d/b/a Leader Services and Saddleback Valley Unified School District from July 1, 2019 Through June 30, 2020**

**XIII.c.3. Approval: Renewal of School-based Medi-Cal Administrative Activities (SMAA) Participation Agreement with Orange County Superintendent of Schools, from July 1, 2019 through June 30, 2020**

**XIII.c.4. Approval: Ratification of Addendum to Individual Services Agreement (ISA) for Non-public School Services with Madison Oaks Academy from July 31, 2018 Through June 30, 2019; Student Number 2017-MH6**

**XIII.c.5. Approval: Amended Settlement Agreement for Reimbursement to Parents for Full and Final Settlement of All**

**Outstanding Claims; Student Numbers 2018-27 and 2018-68**

**XIII.c.6. Approval: Settlement Agreement for Reimbursement to Parents for Full and Final Settlement of All Outstanding Claims; Student Number 2019-22**

**XIII.d. BUSINESS SERVICES**

**XIII.d.1. Approval: Purchase Order List**

**XIII.d.2. Approval: Check Register**

**XIII.d.3. Approval: Acceptance of Donations to the District**

**XIII.d.4. Approval: Adoption of Resolution No. 22:18-19, Temporary Interfund Cash Transfers 2019-2020**

**XIII.d.5. Approval: Adoption of Resolution No. 24:18-19, Regarding the Education Protection Account for 2019-20**

**XIII.d.6. Approval: Agreement with School Services of California, Inc. for Fiscal and Management Information Services for 2019-20**

**XIII.d.7. Approval: Services Agreement with Prudential Overall Supply for Uniform Supply Services for the Maintenance and Operations Department**

**XIII.d.8. Approval: Settlement Agreement and General Release with Digital Networks Group, Inc. for Video and Audio Systems Installation**

**XIII.d.9. Approval: Amendment to Agreement with South Coast Photographic for Senior and Yearbook Photography Services**

**XIII.d.10. Approval: Amendment to Agreements with Yearbook Vendors**

**XIII.d.11. Approval: Amendment to Agreement with South Coast Photographic for High School Photography Services**

**XIII.d.12. Approval: Extension of Contract to P&R Paper Supply Company and Trade Supplies, Inc. for Food Services Paper Products and Cleaning Supplies**

**XIII.d.13. Approval: Award of Bid No. 18-03 Linda Vista Elementary School Roofing Project to Commercial Roofing Systems**

**XIII.d.14. Approval: Award of Bid No. 18-04 Melinda Heights Roofing Project to Letner Roofing Company**

**XIII.d.15. Approval: Award of Bid No. 18-05 Trabuco Hills High School Roofing Project to Letner Roofing Company**

**XIII.d.16. Approval: Award of Bid No. 18-06 Mission Viejo High School 500 Building Roofing Project to Letner Roofing Company**

**XIII.d.17. Approval: Award of Bid No. 18-07 Santiago Roofing Project to Letner Roofing Company**

**XIII.d.18. Approval: Award of Bid No. 18-08 Roofing Project Located at 23602 Via Fabricante, Mission Viejo (British Performance) to Exbon Development, Inc.**

**XIII.d.19. Approval: Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards**

**XIII.d.20. Approval: Utilization of Downey Unified School District Bid No. 18/19-01 to Gold Star Foods for the Purchase and Distribution of Dry, Refrigerated, and Frozen Food**

**XIII.d.21. Approval: Utilization of Hesperia Unified School District Bid No. 18-101 to Driftwood Dairy for the Purchase and Delivery of Dairy Products**

### **XIII.e. HUMAN RESOURCES**

**XIII.e.1. Approval: Personnel Reports dated June 10, 2019 which include Separations, Leaves, Employments, Extra Duty Pay Assignments, Changes of Status, Reclassifications, Waivers and Other Personnel Actions**

**Motion Passed:** It is the recommendation of the Superintendent that the Personnel Reports be approved as submitted. Passed with a motion by Dr. Edward Wong and a second by Amanda Morrell.

Yes Greg Kunath  
Yes Amanda Morrell  
Yes Barbara Schulman  
Yes Suzie Swartz  
Yes Dr. Edward Wong

Minutes:

President Swartz pulled this item in order to orally summarize the recommendation for final action on the salary, compensation, and/or fringe benefits that will be considered for the proposed contract for

employment of the Assistant Superintendent candidate, Liza Zielasko. The oral report also included the retroactive pay and job title change for Constance Cavanaugh and retroactive pay for Laura Ott and Dr. Terry Stanfill.

On a motion by Trustee Wong, seconded by Trustee Morrell and carried 5-0, the Board approved this item.

### **XIII.e.2. Approval: Consultant Agreements**

## **XIV. INFORMATION / INFORMATION PENDING ACTION**

### **XIV.a. Williams Settlement Legislation 3rd Quarter Report for Fiscal Year 2018-2019 for Saddleback Valley Unified School District from the Orange County Department of Education**

### **XIV.b. Review and Recommendation: School Year Calendar for the 2020-2021 School Year**

#### **Minutes:**

Superintendent Turner commented that the recommendation is to start school a week earlier for the 2020-2021 school year based on feedback from our schools and teachers. This will enable ending the first semester before winter break. Although the number of days in the first and second semester will be uneven, the administration of the AP tests and state testing in the second semester will narrow the difference, and the change will provide more education time before testing. The CIF schedules have also been modified with some sports starting a few weeks earlier.

## **XV. COMMENTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT**

#### **Minutes:**

Trustee Wong commented that he had the opportunity to shadow the office manager at Serrano Intermediate and also attended the Classified Employee of the Year celebration. He also attended the OCSBA Budget presentation, Coastline ROP Awards, Community Recognition Dinner, and the Two-Way Immersion celebration, which was outstanding. Some additional school events he attended were the RSM Spring Concert with Trustee Schulman, school plays, and RSM Unified Sound Concert. All of our students did an amazing job.

Trustee Schulman commented that she attended many concerts and plays. The Wellness Fair at El Toro High School was outstanding and the Every 15 Minutes event at Trabuco Hills High School was truly an amazing experience.

Trustee Kunath commented that he visited RSM Intermediate where the principal is focused on working with teachers and students to create moral and ethical character in students.

Trustee Morrell commented that she attended some of the same events as her colleagues. Her favorite interaction was at Serrano Intermediate where she participated in a panel for science students. She is looking forward to graduations.

President Swartz commented that she attended some of the same events as her colleagues. In addition, she attended the Two Way Immersion Graduation which was a very nice event and she enjoyed listening to the students speak. She also looks forward to graduations.

Superintendent Turner commented this is a great time of year to be thankful for our teachers and our staff who all work so hard. She congratulated the 2019 graduates.

#### **XVI. NEXT REGULAR MEETING**

Minutes:

President Swartz announced that the next Regular Meeting will be on June 20, 2019.

#### **XVII. ADJOURN TO CLOSED SESSION IF NECESSARY**

Minutes:

It was not necessary to adjourn to Closed Session.

On a motion of Trustee Morrell, seconded by Trustee Wong, the meeting was adjourned at 8:29 p.m.

  
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Board President

  
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Board Clerk