

Saddleback Valley Unified School District  
**BRIEF AGENDA**  
Annual Organizational/Regular Meeting  
December 14, 2017

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**Saddleback Valley USD**  
**Agenda**

Annual Organizational/Regular Meeting of the Board of Education  
December 14, 2017  
Education Center Board Room  
25631 Peter A. Hartman Way, Mission Viejo, California 92691

Board Workshop begins at 4:00 p.m.  
Closed Session begins at 5:00 p.m.  
Open Session begins at 6:00 p.m.

**I. CALL TO ORDER**

**II. OPEN SESSION - Public may address Board on Closed Session Agenda**

**II.a.** Board Workshop on Updating Board Policies (open to public). Board will immediately adjourn to Closed Session upon the conclusion of the Workshop.

**II.b.** Strategic Planning Presentation

**III. ADJOURN TO CLOSED SESSION**

**III.a.** Student Expulsion(s) or Disciplinary Matters for Violation of Board Policy 5144.1

**III.b.** Negotiations Discussion (Government Code Section 54957.6) Employee Organizations; CSEA, SVEA and SVPSA / Agency Negotiator: Dr. Terry Stanfill, Assistant Superintendent

**III.c.** Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

**IV. RECONVENE PUBLIC SESSION**

**V. PLEDGE OF ALLEGIANCE**

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**VI. ROLL CALL**

**VII. ADOPTION OF AGENDA**

**VIII. ORGANIZATIONAL ITEMS**

**VIII.a.** Election of President

**VIII.b.** Presentation to outgoing President

**VIII.c.** Election of Vice President

**VIII.d.** Election of the Clerk of the Board of Education

**VIII.e.** Appointment of Representative to the Nominating Committee for the County Committee on School District Organization

**VIII.f.** Appointment of Representative to the Coastline Regional Occupational Program and Selection of an Alternative Representative

**VIII.g.** Establishment of Meetings of the Board of Education for the 2018 Calendar Year

**IX. PRESENTATIONS**

**IX.a.** Trabuco Hills High School Thundering Mustangs Marching Unit, Western Band Association 1A/2A/3A Grand Champions - presented by Craig Collins, Principal, and Andy Julian, Instrumental Music Director

**IX.b.** Trabuco Hills High School Student, Rachel Dahlquist, Selected to the Southern California Regional Honor Choir and California State Honor Choir - presented by Craig Collins, Principal and Kenneth Haro, Vocal Music Director

**IX.c.** Laguna Hills High School Girls Cross Country Team, CIF-SS Division 3 Champions - presented by Bill Hinds, Principal; Jay Chadwick, Assistant Principal; and Tim Ellis, Athletic Director

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**X. REPORTS**

**X.a.** PTA Council Report - presented by Terri Parnell, President

**X.b.** Student Member and High School Representatives Report

**X.c.** First Interim Financial Report - presented by Connie Cavanaugh, Assistant Superintendent, Business Services

**XI. COMMENTS FROM VISITORS (on any item NOT on the Agenda)**

To address the Board, please fill out a white Request to Address the Board of Education card and give it to the Board Secretary at the dais prior to the beginning of the meeting.

Please do not speak until recognized by the Presiding Officer. State your name and address and whether you have children attending SVUSD schools. Comments are not to exceed three minutes per individual, unless waived by a Board majority; comments will be accepted for thirty minutes. **ALL MEETINGS ARE TAPE RECORDED.**

NOTE: When individual citizens address the Board regarding any item NOT on the Agenda, the Board cannot legally take action. Action may be taken only on items that have been publicized in advance as being on the Agenda. However, topics brought to the Board's attention may be investigated by the administration and a report made to the Board either privately or publicly at a future meeting. Complaints regarding District employees should be addressed by completing the District's Formal Complaint form available in the Human Resources Division.

**XII. COMMENTS FROM VISITORS (on any item ON the Agenda)**

To address the Board, please fill out a white Request to Address the Board of Education card and give it to the Board Secretary at the dais prior to the beginning of the meeting. Comments from visitors on items that are ON the agenda may be addressed during public comments or with the appropriate agenda item. Please do not speak until recognized by the Presiding Officer. State your name, address and whether you have children attending SVUSD schools. Comments are not to exceed three minutes per individual, unless waived by a Board majority. The Board may shorten the time when there are a large number of speakers to be heard. **ALL MEETINGS ARE TAPE RECORDED**

### **XIII. ACTION ITEMS**

In accordance with Board Bylaw 9323, there is a time limit of thirty minutes for discussion of items by the Board. Each Board Member is allowed three minutes for the initial round of discussion, with an additional three minutes per Member for the second round.

#### **XIII.a. SUPERINTENDENT'S OFFICE**

**XIII.a.1.** Approval: Expulsion of students (5 cases) for Violation of Board Policy 2144.1

**XIII.a.2.** Approval: Approve/Deny Charter Petition for Adrian Hands Academy Charter School and if Denied Adopt Resolution No. 22:17-18 Effectuating that Action.

**XIII.a.3.** Approval: Nominations for the 2018 California School Boards Association (CSBA) Delegate Assembly Election

### **XIV. CONSENT ITEMS**

Items listed under Consent are voted on by the Board in one motion. There is no discussion of these items prior to the vote unless a Member of the Board or staff requests specific items be pulled from Consent.

The Superintendent recommends approval on all Consent Items. Following approval by the Board, each item shall be deemed to have been considered in full and adopted as recommended.

#### **XIV.a. SUPERINTENDENT'S OFFICE**

**XIV.a.1.** Approval: Minutes of the Regular Meeting on November 16, 2017

#### **XIV.b. EDUCATIONAL SERVICES**

**XIV.b.1.** Approval: Extended Field Trips

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**XIV.c. SPECIAL EDUCATION**

**XIV.c.1.** Approval: Ratification of Memorandum of Understanding Between the Orange County Superintendent of Schools and the Saddleback Valley Unified School District from July 1, 2017 through June 30, 2018

**XIV.c.2.** Approval: Ratification of Amendment to the Master Agreement Between Saddleback Valley Unified School District and Olive Crest Academy for Non-public, Non-Sectarian School/Agency Services from July 1, 2017 through June 30, 2018

**XIV.c.3.** Approval: Ratification of Addendum to Master Contract and Addenda to Individual Services Agreements for Non-public School Services with Rossier Park Schools, from December 4, 2017 through June 30, 2018; Student Numbers 350822 and 350982

**XIV.c.4.** Approval: Ratification of Individual Services Agreement Addendum for Non-public Agency Services with Advancement for Behavior & Educational Development & Intervention, dba ABEDI, Inc. from November 13, 2017 through November 15, 2017; Student Number 895729

**XIV.c.5.** Approval: Ratification of Individual Services Agreement for Non-public School Services with Spectrum Center-Downey, from October 23, 2017 through June 30, 2018; Student Number 381421

**XIV.c.6.** Approval: Ratification of Individual Services Agreement of Non-public School Services with Provo Canyon School in Springville, UT from November 29, 2017 to June 30, 2018; Student Number 874309

**XIV.c.7.** Approval: Ratification of Individual Services Agreement for Non-public School Services with Rossier Park Schools, from November 6, 2017 through June 30, 2018; Student Number 230910

**CONSENT ITEMS (continued)**  
**SPECIAL EDUCATION**

**XIV.c.8.** Approval: Ratification of Individual Services Agreement Addendum for Non-public Agency Services with Advancement for Behavior & Educational Development & Intervention dba ABEDI, Inc., from December 5, 2017 through June 14, 2018; Student Number 871281

**XIV.c.9.** Approval: Ratification of Agreement for Reimbursement to Adolescent Escort Service for Escort and Travel Expenses Incurred for Special Education Related Services; Student Number 874309

**XIV.c.10.** Approval: Settlement Agreement for Reimbursement to Parent for Full and Final Settlement of All Outstanding Claims; Student Number 860964

**XIV.c.11.** Approval: Settlement Agreement for Reimbursement to Parent for Full and Final Settlement of All Outstanding claims; Student Number 879958

**XIV.d. BUSINESS SERVICES**

**XIV.d.1.** Approval: Purchase Order List

**XIV.d.2.** Approval: Check List

**XIV.d.3.** Approval: Acceptance of Donations to the District

**XIV.d.4.** Approval: Adoption of Resolution 19:17-18, Transfer of Funds 2017-18

**XIV.d.5.** Approval: Adoption of Resolution 20:17-18, Revision of Expenditures & Income 2017-18

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**CONSENT ITEMS (continued)**  
**BUSINESS SERVICES**

**XIV.d.6.** Approval: Adoption of Resolution No. 21:17-18, Designating Assistant Superintendent, Business Services, as Custodian of the Revolving Cash Fund

**XIV.d.7.** Approval: Adoption of Resolution No. 23:17-18 Giving Notice of Intention to Dedicate an Easement to the Moulton Niguel Water District

**XIV.d.8.** Approval: First Interim Financial Report

**XIV.d.9.** Approval: Continuation of Agreement for Benefits Insurance Services with Burnham Benefits for a 12-Month Period Effective January 1, 2018 Through December 31, 2018

**XIV.d.10.** Approval: Continuation of Agreement for Dental Care Benefits Claims Administration with Delta Dental Plan for a 12-Month Period Effective January 1, 2018 Through December 31, 2018

**XIV.d.11.** Approval: Continuation of Agreement for Health Benefits Claims Administration for the District's Self-Funded PPO Medical Plan with Blue Shield of California Insurance Company for a 12-Month Period Effective January 1, 2018 Through December 31, 2018

**XIV.d.12.** Approval: Continuation of Agreement for Health Benefits Claims Administration for the District's HMO Medical Plan with Blue Shield for a 12-Month Period Effective January 1, 2018 Through December 31, 2018

**XIV.d.13.** Approval: Continuation of Agreement for Behavioral Health Services with Optum Health Behavioral Solutions for a 12-Month Period Effective January 1, 2018 Through December 31, 2018

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**CONSENT ITEMS (continued)**  
**BUSINESS SERVICES**

**XIV.d.14.** Approval: Continuation of Agreement for Group Life Insurance and Group Accidental Death and Dismemberment Insurance with Reliastar Life Insurance Company, a Member of the Voya Family of Companies, for a 12-Month Period Effective January 1, 2018 Through December 31, 2018

**XIV.d.15.** Approval: Agreement for Health Benefits Claims Administration for the District's HMO TRIO Medical Plan with Blue Shield for a 12-Month Period Effective January 1, 2018 Through December 31, 2018

**XIV.d.16.** Approval: Agreement for Health Reimbursement Account (HRA) Administration for the District's HMO TRIO Medical Plan with Health Equity, Inc. for a 12-Month Period Effective January 1, 2018 Through December 31, 2018.

**XIV.d.17.** Approval: Continuation of Agreement for Vision Care Benefits Claims Administration with Vision Service Plan (VSP) through Alliance of Schools for Cooperative Insurance Programs (ASCIP) Effective January 1, 2018 Through December 31, 2018

**XIV.d.18.** Approval: Software License Agreement between Grey Step Software, Inc. and Saddleback Valley Unified School District for ASBWorks Accounting Software

**XIV.d.19.** Approval: Amendment to the Agreement to Extend Bid #14-04 to Merrimac Energy Group

**XIV.d.20.** Approval: Ratification of California Uniform Public Construction Cost Accounting Act Informal Bid Awards

**XIV.d.21.** Approval: Auction of Inoperable District Busses



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**CONSENT ITEMS (continued)**

**XIV.e. HUMAN RESOURCES**

**XIV.e.1.** Approval: Personnel Reports dated December 14, 2017 which include Separations, Leaves, Employments, Extra Duty Pay Assignments, Changes of Status, Reclassifications, Waivers and Other Personnel Actions

**XIV.e.2.** Approval: Consultant Agreements

**XV. INFORMATION**

**XV.a.** First Quarter Williams Settlement Legislation Report for Fiscal Year 2017-2018 for Saddleback Valley Unified School District from the Orange County Department of Education

**XV.b.** Cash and Investment Treasury Report for Period Ending September 30, 2017

**XVI. COMMENTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT**

**XVII. NEXT REGULAR MEETING**

The next Regular Meeting will tentatively be held on January 18, 2018, pending Board approval of the 2018 Board Meeting dates. Public Session will begin at 5:00 p.m., and will immediately adjourn to Closed Session. Public Session will reconvene at 6:00 p.m. The meeting will be held in the SVUSD Education Center Board Room at 25631 Peter A. Hartman Way, Mission Viejo, California. Public records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at the Office of the Superintendent during regular business hours (8:00 a.m. – 4:30 p.m.).

**XVIII. ADJOURN TO CLOSED SESSION IF NECESSARY**

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The Superintendent recommends approval on all Consent Items. Following approval by the Board, each item shall be deemed to have been considered in full and adopted as recommended.

\*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services, in order to participate in the Board Meeting should contact the Superintendent or designee in writing at the above address or by facsimile at (949) 951-0994. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.