

School: \_\_\_\_\_ School Year: \_\_\_\_\_

Saddleback Valley Unified School District  
**SERVICE CLUB CHARTER**

Official Club Name: \_\_\_\_\_

Assigned Staff Member: \_\_\_\_\_ Signature: \_\_\_\_\_

Club Officers	
President	
Vice President	
Secretary	
Treasurer	
Other (list title)	

Meeting Day(s): M T W Th F Location: \_\_\_\_\_ Time: \_\_\_\_\_

Service Hours Required (circle one)	YES	NO	Number of Hours (if applicable)	
Donation Requested (circle one)**	YES	NO	Amount (if applicable)	

*\*\*Student donations may not be a condition of accepting club members. Donations may be recommended, but not required.*

All SVUSD Service Clubs recognized by the Board of Education must meet at least one of the following standards:

1. Raise funds or donate time to a Recognized Charitable Organization
2. Raise funds or donate time to a Registered Non-Profit Organization
3. Raise funds or donate time to a cause or organization that school site administrators approve. A club may also be deemed a Service Club if the host school's administration (signature required below) deems its purpose to be service related

\_\_\_\_\_  
 Site Administrator's Signature of Approval \_\_\_\_\_  
 Date

Fundraising for charitable organizations requires checks be made out to the charity directly.

All groups and clubs must be open to all students, with participation and attendance on a voluntary basis. The principal shall be responsible to ensure that no student clubs or groups, either curriculum, non-curriculum or service related, are allowed to meet or engage in activities which disrupt or pose an imminent threat of disrupting the educational purpose of the school, including but not limited to groups or activities related to hate, intolerance, violence, hazing, or harassment of other students, or anything that would be in violation of the law.

Approved ___ by ASB Council on _____	Constitution on file in ASB office?    YES    NO
Denied ___ by ASB Council on _____	Principal or Designee _____
ASB Secretary _____	Date _____ District Approval _____