

Summary of Emergency Disaster Plans

Silverado High School 2019-2020

This plan includes a specific course of action in the case of an emergency, such as a destructive earthquake or other disaster. The plan is devoted to the welfare and safety of all students and personnel during school hours and outlines procedures whereby the school may be responsible for the care of students and staff up to 72 hours.

- Earthquake Procedures

- Step 1 – Students are directed to **duck, cover and hold**.
- Step 2 – Evacuation occurs after shaking stops or when announcement is made. Students are directed to the parking lot as a group, with classes remaining together in their designated section.
- Step 3 – Attendance is taken in the parking lot and search and rescue teams are deployed as necessary. Each room has a bag stocked with emergency supplies, and teachers take the bag out when evacuating. Designated staff members are trained in first aid procedures.
- Parents should report to the Reunion Station located on the grass by the marquis. No cars will be allowed into the Silverado parking lot during an emergency situation.

- Fire Procedures – Fire alarm will sound

Students leave classrooms as directed by staff immediately when the fire alarm sounds. Once classes are evacuated to the parking lot, procedure is the same as above starting with Step 3.

- Lock Down Procedures - On/Near Campus Threat to School Site (chemical spill, smoke, toxic gas, police activity in the area, intruder) – A lockdown announcement will be made.

- All individuals are to remain on campus in classrooms until the danger has passed. There will be no movement of students. Students/staff that are outside should shelter in a classroom immediately.
- Individuals are directed to move away from windows and doors, and doors may be barricaded until the danger has passed.
- Evacuations begin when safety corridors are established by law enforcement authorities. When evacuations begin, students/staff may be

asked to keep hands on their heads and may be searched and/or asked to leave backpacks and purses in the room.

- In the event of a bomb threat, the decision will be made whether to evacuate students and staff away from threatened buildings. Evacuation may be as far away as Via Fabricante or the Target Store parking lot.

In the event of an emergency at school, parents/guardians will receive a group all call or e-mail alerting them to the situation and any further steps to be taken. Information will also be posted on the Silverado website.