



# Saddleback Unified School District VIRTUAL ACADEMY



## MASTER AGREEMENT (Grades 7-12)

Student Name: _____	Date of Birth: _____	Grade: _____
Address: _____	City: _____	Zip: _____
Last School Attended: _____	Student Cell: _____	
Parent/Guardian: _____	Primary Phone: _____	
Does this student have an active Individual Education Plan/ Special Education: YES NO		
Does this student have an active 504 Plan: YES NO		

<b>For Office Use:</b>	<b>Start Date:</b> August 17, 2020	<b>End Date:</b> June 3, 2021
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This agreement will be in effect during the **2020-2021 school year**. Course objectives will be consistent with guidelines established by the Saddleback Unified School District (SVUSD). An assignment calendar/course map (due dates for assignments) will be provided online for each course. Additional course information including: course objectives, study methods, methods of evaluation, manner and frequency of assignments and student-teacher meetings, and teacher contact information will be included in the course syllabus/teacher or course website. Any subsidiary agreement(s) are considered a part of this agreement including: course syllabus, assignment calendars/course maps, student course list in Aeries Student Information System, add/drop information, student/parent handbook, and student registration forms.

### GENERAL GUIDELINES:

- Virtual education is a form of independent study (PB 6158). Independent study is an optional educational alternative that must be voluntarily selected (Education Code §48915) including expelled students and/or students whose expulsion has been suspended (Education Code §48917). All students who choose independent study have the continuing option of returning to the classroom.
- The independent study option is to be substantially equivalent in quality and quantity to classroom instruction and students who choose to engage in independent study are to have the same rights and privileges with students in the regular school program.
- If, at any time, it is the judgment of either the parent or the teacher that significant progress is not being made toward the mutually agreed-upon objectives, the student will be referred to a more appropriate program.
- If a student has an individualized education program (IEP), the IEP team must specifically provide for enrollment in the SVUSD Virtual Academy.

### ASSIGNMENTS

- In each course, students may be evaluated by, but not limited to: assignment completion, tests, report, presentations, discussions and projects. The methods of work submission are online, drop off in-person or other methods pre-approved by the supervising teacher.
- The student will submit assignments on or before their due date. The maximum length of time allowed between the day the assignment is provided and the due date of the assignment is one week unless an exception is made by the teacher (BP 6158).

- Missed conferences and/or assignments will seriously jeopardize placement at the SVUSD Virtual Academy. After three (3) consecutive missed assignments an evaluation will be conducted to determine if independent study is an appropriate strategy for this student. The evaluation will be placed in the student's permanent file.
- All assignments are due according to assignment calendars/course map unless prior approval with the supervising teacher has been arranged.
- Attendance is based on assignment completion; there are no excused absences for independent study (Ed. Code §46300).

**OBJECTIVES, METHODS OF STUDY, METHODS OF EVALUATION, AND RESOURCES**

Students enrolled in the SVUSD Virtual Academy will complete the courses in their Aeries Student Information System. Courses will utilize a blend of online instruction delivered both synchronously and asynchronously, as well as face to face for designated assignments. The specific objectives, method of study, method of evaluation, and resources for each course are outlined in the course syllabus which are part of this agreement.

**STUDENT AGREEMENT:**

- I understand that incomplete assignments, lack of academic progress, or missed student-teacher appointments may trigger an evaluation to determine if I should remain enrolled in the SVUSD Virtual Academy.
- I agree to communicate with my teachers on a regular basis in an appropriate and courteous manner.
- I agree to meet with my SVUSD teachers as scheduled meetings (in-person or virtual).
- I agree to take all required tests in the SVUSD Virtual Academy office or classroom unless otherwise specified by the teacher.
- I agree to participate in all state mandated testing (SBAC, Physical Fitness Test).
- I agree to adhere to the SVUSD academic honesty guidelines, dress code, and behavior expectations (BP 5131, 5141).

**PARENT(S) AGREEMENT:**

- I agree to work closely with the teacher and maintain ongoing communication regarding curriculum, testing and other information.
- I understand I am responsible for supervising my child while he/she is completing the assigned work and ensuring the on-time submission of all completed assignments necessary for evaluation.
- I understand that it is my responsibility to check my student's progress online as described in the course syllabus.
- I am liable for the cost of replacement or repair for damaged, destroyed or lost books and other school property checked out to my son/daughter. (PB 6161.2)
- It is my responsibility to provide any needed transportation for my student's scheduled meetings and to promptly notify the SVUSD Virtual Academy and to reschedule any student-teacher appointments missed because of any emergency.
- My student(s) will participate in all state mandated testing (SBAC, Physical Fitness Test).

**Agreement:** We have read pages 1 and 2 of this agreement and hereby agree to all the conditions set forth. I understand that any subsidiary agreement(s) are considered a part of this agreement including: course syllabus, assignment calendars/course maps, student course list in Aeries Student Information System, add/drop information, student/parent handbook, and student registration forms.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Other Signature: \_\_\_\_\_ Date: \_\_\_\_\_