



# Saddleback Unified School District VIRTUAL ACADEMY

## MASTER AGREEMENT

Student Name: _____	Date of Birth: _____	Grade: _____
Address: _____	City: _____	Zip: _____
Last School Attended: _____	Student Cell: _____	
Parent/Guardian: _____	Primary Phone: _____	
Does this student have an active Individual Education Plan/ Special Education:      NO      YES		
Does this student have an active 504 Plan:      NO      YES		

<b>Term of Agreement:</b>	<b>Start Date:</b> August 14, 2023	<b>End Date:</b> May 31, 2024
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The written agreement provides guidance for successful completion of independent study and provides the authorization to substitute the student's work completion for presence in the classroom. A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. For additional information on the district's policy on Independent Study, please refer to Board Policy 6158 and Administrative Regulations 6158.

### COURSE/SUBJECT ENROLLMENT AND COURSE CREDITS

Listed below (or attached) are the courses/number of course credits to be earned by the student upon completion. The course list below is consistent with the class list in the Aeries Student Information System. **TO BE COMPLETED BY SCHOOL PERSONNEL.**

Course	Course Credit	Course	Course Credit

### STUDENT MEETINGS

Students are required to attend scheduled class meetings and meet with their teacher(s) at scheduled appointment times as listed in the course syllabi and online class schedule. To support academic success and meet the terms of this agreement, some students may be required to have more frequent contact and meetings with their teacher(s) and/or school personnel.

### OBJECTIVES, METHODS OF STUDY, METHODS OF EVALUATION

For each course, the specific learning objectives, methods of study (student activities), manner for submitting work, methods of evaluation, manner of reporting academic progress and for communicating with parents, guardians, or caregivers about a pupil's academic progress, and resources for each assignment covered by this agreement will be described in the course syllabus, which are part of this agreement, and any subsidiary agreements are also part of this agreement. All subject/course objectives reflect the curriculum adopted by the SVUSD governing board.

### ACADEMIC PROGRESS MONITORING

Academic progress will be communicated to students and parents through Canvas, AERIES, Edgenuity and/or by email and/or phone call. Grades will be updated by teachers on a weekly basis. Additionally, parents have a Canvas observer account, which allows them to access student grades and view student's academic progress.

**SATISFACTORY EDUCATIONAL PROGRESS**

Students must submit assignments on or before their due date. The maximum length of time allowed between the day the assignment is provided and the due date of the assignment is one week unless an exception is made by the teacher. Three missed assignments or if the student is not making satisfactory educational progress (see below for the level of satisfactory educational progress), will require an evaluation to determine if the student will be allowed to continue in independent study.

**The level of satisfactory educational progress shall be determined based on all of the following indicators:**

- The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level measures of pupil achievement and pupil engagement.
- The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
- Learning required concepts, as determined by the supervising teacher.
- Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

**RESOURCES AND SERVICES**

The independent study option is to be substantially equivalent to in-person instruction and students who choose to engage in independent study are to have equality of rights and privileges with students in the regular school program. Students will be offered access to resources, including, but not limited to instructional materials, appropriately credentialed teachers, academic and nonacademic staff, and equipment and internet connectivity to enable them to adequately participate in their program and complete assigned work. Additionally, academic and other supports (academic intervention, addition teacher meetings, required in person learning, and/or counseling) may be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil’s individualized education program or 504 plan, pupils in foster care or experiencing homelessness, and pupils requiring mental health support.

**VOLUNTARY STATEMENT**

Independent Study is an optional educational alternative in which no student may be required to participate; traditional classroom instruction has been offered and is always available. In the case of expelled students (Education Code §48915) and/or students whose expulsion has been suspended (Education Code or §48917), the student has been offered the alternative of classroom instruction.

**STUDENT AGREEMENT:**

- I understand that incomplete or missing assignments, lack of academic progress, or missed class or student-teacher appointments may result in an evaluation to determine if I should remain enrolled in the SVUSD Virtual Academy.
- I agree to attend scheduled class meetings and meet with my teacher(s) as scheduled.
- I agree to keep my camera on during online classes, teacher meetings, and class breakouts.
- I agree to communicate with my teachers on a regular basis in an appropriate and courteous manner.
- I agree to participate in all state mandated testing (SBAC, Physical Fitness Test).
- I agree to adhere to the SVUSD academic honesty guidelines, dress code, and behavior expectations.

**PARENT(S) AGREEMENT:**

- I agree to maintain ongoing communication with my student’s teacher and the school.
- I understand I am responsible for supervising my child while he/she is completing the assigned work and ensuring the on-time submission of all assignments necessary for evaluation.
- I understand that it is my responsibility to check my student’s progress in Aeries and Canvas.
- I understand I am liable for the cost of replacement or repair for damaged, destroyed or lost books and other school property checked out to my son/daughter.
- I understand it is my responsibility to provide any needed transportation for my student’s scheduled meetings and any other travel (example: blended learning, district and state testing, voluntary family outings).

**Signature and Dates:** I have read and understand the terms of this agreement, and agree to all the provisions set forth.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervising Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

Other: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Other: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_