



## High School Credit for Concurrent Enrollment in Non-SVUSD Course Information Sheet

### General Information

1. The grade received in the non-SVUSD college course will be included in the high school GPA calculation. This includes grades of “F” or “WF”. The non-SVUSD college course will **not** receive weighted grades.
2. The non-SVUSD college course is allowed for any of the 55 elective credits required for graduation. The course will not be allowed to replace any of the 165 credits of specified classes for graduation (English 1, 2, 3, 4; World History; United States History; Civics/American Government; Economics; the first three years of Math include Algebra 1; the first three years of Science; two years of Physical Education; one semester of Health, one year of one of the following: Visual or Performing Arts, World Language, American Sign Language, or Career Technical Education). In rare circumstances, the AP of Curriculum may grant exceptions with pre-approval.
3. Students taking a non-SVUSD college course as a repeat of a course taken in high school during the regular school year may do so only if the course is/was not offered during SVUSD summer school. The same guidelines used for courses repeated within the district will be used: the grades in both courses will appear on the high school transcript, but only one course will be granted credit toward meeting graduation requirements and only the higher grade received will be included in the GPA calculation.
4. The non-SVUSD college course may be included in the required number of classes (six classes for 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> graders; five classes for 12<sup>th</sup> graders); however, all students must take at least four classes on the high school campus. The four classes may include an online SVUSD classes.
5. College coursework will only be accepted from an accredited two or four-year college or university.

### Student Responsibilities

1. Student must obtain prior approval for the course and credit by the Assistant Principal of Curriculum and Guidance.
2. Student must provide proof of enrollment by the 15<sup>th</sup> day of the SVUSD semester the course will be dropped from their schedule. If the course was included in the required number of classes, the student will be enrolled in an SVUSD course.
3. Student brings official transcript from college within one week of the transcript being available from the college.
  - a. *Students that have not brought in a copy of the college transcript within three weeks of the end of the college term will have an “Incomplete” recorded as their grade. Designated staff member will notify student of the “Incomplete” grade and will inform student that the grade will be changed to an “F” if the student does not provide the college transcript within two weeks of notification.*
4. Student is responsible for confirming that the non-SVUSD college course for which they are concurrently enrolled will be accepted by a college or university other than the one in which they are concurrently enrolled.