



23391 Dune Mear Rd, Lake Forest, CA 92630
Phone: 949-837-6682

Request For Student Records

Student: _____
(Last) (First) (Middle)

Grade: _____ Date of Birth: _____/_____/_____

Last School Student Attended

District: _____

School: _____

Address: _____

City/State/Zip Code: _____

Email: _____

Parent/Gaurdian Authorization: _____ Date: _____

The student listed above has enrolled at Olivewood Elementary School, please mail the following items:

- Cumulative file
- Official transcript
- Health file/Immunization Record
- Discipline Informaiton (if applicable)
- Test data (if applicable)
- Special Education file — IEP or 504 (if applicable)

From: _____, Records

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