

CLASSROOM AND CAMPUS DISRUPTION POLICY ITEM DROP-OFF & PICK-UP

Due to staffing constraints and our ongoing effort to minimize campus disruptions, EFFECTIVE JANUARY 26, 2009 we will no longer page students and monitor items left for student pick-up (other than health related). Any items brought to the office for students can be placed directly in a drop-off box by the parent. Students may check the box at snack, lunch and after school for items they believe may have been left on their behalf. All items left will be at the owner's risk as we can no longer inventory and monitor these items. Food items will be disposed of at the end of each day and any remaining items that have not been claimed by the end of the week will be placed in the lost and found. Please help our students to exercise greater personal responsibility by encouraging them to make sure they have all items they will need for the day with them when they leave for school. We appreciate your understanding and cooperation in this matter.