

## **You Are Violating the Ethics Policy If You:**

- Copy, fax, or transmit using any technology, answers for assignments that will be turned in as original work.
- Exchange assignments by any electronic or recorded means and then submit it as original work.
- Use any technology when prohibited.
- Exchange answers, in part or as a whole, with others (either give or receive answers).
- Submit someone else's assignment as your own, or provide an assignment to someone else.
- Submit material (written or designed by someone else) without giving the author/artist name and/or source (e.g., plagiarizing from the Internet or submitting work done by family friends, or tutors).
- Work together on an assignment that was not specified as a group project or authorized specifically by the teacher.
- Take credit for group work when little contribution was made.
- Write any information on your person or objects for use in a test.
- Use any hidden reference sheet in a test.
- Steal tests, answers, or materials, or have unauthorized possession of such materials.
- Discuss any test content with another student.
- Violate the testing environment such as talking or using technology at any time.
- Do not follow additional guidelines on cheating as established by a department, class, or teacher.